**Minutes from PSEA Network Meeting**

**Tuesday 26 October 2021 9am – 10:45am via Zoom link**

**Agenda**

1. Review past meeting action points
2. GBV sub-cluster update on GBV service mapping
3. Presentation by Braveheart on PSEA implementation and challenges
4. CSO outreach plans & discussion
5. Brief from Kayin State PSEA Network – Malteser International
6. Promoting Survivor Fund
7. Reporting Framework Review workshop
8. Updates from members
9. Humanitarian Response Plan indicators for PSEA/AAP and GiHA
10. Network updates
11. AOB and close

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| **Summary**  | **Action Points**  |
| **Past meeting action points*** Oxfam e-learning unfortunately not able to be accessed by non-Oxfam staff
* GBV sub-cluster reported that access to GBV service provider data is still restricted due to sensitivities in operating environment. Please request access first to receive login details.
* New Network TORs uploaded to MIMU website
* CSO meeting briefing included in today’s meeting
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| **GBV service mapping update*** See slides
* Existing mapping to be updated during October/November 2021
* Mapping will capture services for states/regions where no GBV referral pathways/service mappings are in place: Yangon, Mandalay, Nay Pyi Taw, Shan East, Chin, Sagaing, Tanintharyi, Bago, Magway, Ayerwaddy, Mon.
* Mapping will be based on 5Ws (see presentation). On the Who – exclude requirement for information about individual service-provider information re focal points due to safety/security issue; only information about the organisation itself
* Inclusion of govt services – request partners to provide information if information already available. E.g. hospitals – partners should not actively reach out to get information
* Hope to be finalised by end of Nov/beginning Dec.
* Will be relying on inputs from partners and will reach out bilaterally
 | * Network members wishing to contribute to mapping should get in touch with Cecilia: truffer@unfpa.org
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| **Braveheart Presentation** * See slides
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| **CSO Outreach plans and discussion*** See slides
* Word cloud discussion – key topics included: capacity-building, awareness-raising, regular outreach and inclusion in PSEA Network, more support at sub-national level, platform for sharing information
* Agreed that Network should work on a PSEA glossary in Myanmar plain language that is not technical.
 | * Actions to engage CSOs will be integrated into 2022 Work Plan for PSEA Network
* Coordinators to draft plain language glossary with guidance and circulate to Network members for feedback
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| **Kayin State PSEA network briefing - Malteser*** See slides
* Next meeting will be in December. New members warmly welcome.
 | * Date for December Kayin state PSEA meeting to be circulated to national colleagues in case field based staff/partners wish to attend
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| **Promoting Survivor Fund*** Survivor Fund SOPs have been uploaded to MIMU PSEA Toolkit. Fund is designed to support where there may be no GBV/Child Protection actors and where there is no UN/INGO partner supporting. Request form and Post-Distribution Monitoring Form are also available.
 | * Network members to disseminate information about the Fund to all staff and partners so that they are aware of it
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| **Reporting Framework Review Workshop*** Planned for Tuesday 16 November, 2-3 hours online
* Proposed changes will be circulated to Network members for comments and then to HCT for endorsement
 | * Please email yong@unfpa.org by Friday if you are interested in joining the review workshop
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| **Updates from members*** World Vision - is going to give Safeguarding refresher training to all staff and affiliates in Nov: as once in two years. Staff will be trained first then field focal will trained back to the affiliates in the field office.
* UNICEF working with Trocaire, Oxfam, ActionAid project in WASH, CP and EiE – project started but planning stage. Reaching out to communities in next month with awareness-raising
* Metta - Finished PSEA refresher to all staff last week. Planning refresher session to volunteers. By second week Nov will be completed. Community engagement session in Nov-Dec to form CBCM. Assessment and phone interviews with community members in Kachin and NSS where direct implementation. Metta has formed PSEA working group, work plan to operationalise PSEA policy, maybe next year. Need to add victim assistance protocol, case management which is not included yet in policy.
* VSO - in the progress of working with local partners in building the capacity needs in the organisation based on the safeguarding risk assessment, to meet the required minimum standard of VSO before implementing the project in the field.
* UNWomen – PSEA training for all partners and internal staff and will be providing bilateral technical support to all partners as well.
* Malteser – 4 day focal point training planned. All PSEA focal and gender focals will participate
* Mercy Corps – continues to provide Safeguarding Orientation for all new hires
* ACTED - regularly provided PSEA orientation session for new staffs and provided refresher training quarterly.
* UNOPS - PSEA IEC materials which we received from UNFPA have been shared with requested IPs from Global Fund PR, Access, LIFT, JPF and Nexus. PSEA short video in Myanmar Subtitle was developed and shared with IPs which might be useful for those who cannot join virtual workshops due to current situations especially this can be used for the field staff who may not have access to the internet.
	1. Monitoring checklist - both Myanmar and English version of monitoring checklist which can be applied in both filed and remotely are shared with partners.
	2. Technical support to IPs and provide PSEA awareness raising training to partners, sub-partners and CSO.
	3. Conducting PSEA Focal Person training to IPs under LIFT, JPF, Nexus and PR-GF.
	4. UNOPS IPs have been implementing the UNOPS Minimum Requirements for PSEA since Nov 2021.  In order to check-in on how they are going with the minimum requirements and for further support and self-improvement, UNOPS will undergo the midterm online survey at the end of December 2021
* NRC - developed PSEA Action Plan, and have been delivering PSEA training to local partners starting from this month. Planning to conduct PSEA training to the person who are on service contracts in camps in Rakhine
* UNFPA -conducted PSEA learning sessions for CSO partners in Sept-October, attended by 83 persons from 47 CSOs.
* MA-UK- give orientation to all new staff and plan for the refresher training in coming month.
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| **Humanitarian Response Plan indicators** * Proposed indicators for Accountability to Affected Populations, PSEA and Gender in Humanitarian Action were presented to the Network
* DRC colleague noted that they face challenges to fill indicators not only accountability but also program teams. At the moment challenges for survey mapping for AAP. Especially anti-corruption and other minor non-sensitive issues. When we get feedback from community we do it quarterly but we need to develop survey mapping and AAP information for field level coordination.
 | * Proposed 4 indicators to be circulated to all Network members for feedback by Friday 29 October
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| **Network updates*** Work underway with 15 CSOs in Yangon, Shan and Kayah on PSEA organizational development
* IASC endorsed PSEA Focal Point TORs and Network TORs will be uploaded on MIMU website and translated
* Translated materials now on PSEA MIMU website (Survivor Fund SOPs, Network TORs, Risk Analysis update, Bond Safeguarding Tool)
* AAP/PSEA consultant contract being finalized
* IT consultant – deadline extended as not many applicants
 | * Network members to circulate IT consultant vacancy as widely as possible
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| **MIMU page usage & AOB*** Toolkit widely used
* Top downloads are Myanmar tools including Safer Recruitment Checklist and IEC materials for staff and communities
 | * Network members to give suggestions on what they want to see in next meeting to mmrpsea@unfpa.org
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Next meeting: December 2021, date to be confirmed