

AAP WG Meeting | 20 October 2021

Introduction

OCHA convened the meeting and presented agenda items to members of the group for comments and suggestion.

1. AAPWG co-chairing arrangement

ToR for AAP WG was endorsed without further comment from the members. Following the endorsement of TOR for AAP WG, the nominations for co-chair of AAP WG has been circulated to partner agencies. The co-chairs will commit to a one-year term and are to be selected and endorsed by the group. A work plan will be developed based on the key functions to inform priority work of the AAP/CE WG. OCHA will extend the invite to INGO forum to call for expression of interest from INGO partners. OCHA will share key message on the call of interest of organizations (and the timeline) to be sent to INGO Forum members on the following:

- call for interest for AAP WG co-chair
- volunteer for developing AAP inputs for the Humanitarian Response Plan
- call for interest to participate in small task group to develop the AAP WG work plan.

There is an existing group called Accountability and Learning WG (ALWG) and the representative from ALWG is requested to provide update to AAP WG wherever possible.

2. Humanitarian Program Cycle process: AAP, including cross-cutting indicators

Two sets of indicators were developed as options for AAP/PSEA/GIHA indicators and the feedbacks from members are noted as follows.

- partners address feedback based on information received and take actions but changes at strategic level are not documented, and thus may require making changes to Option 1 - indicator 3.
- In terms of measuring satisfaction at Option 2 indicator 2 - Appropriateness should be prioritized. Whether to go with APP or Satisfaction were long debated. Need to note that satisfaction might also be seen through appropriateness.
- It is difficult to consider accuracy of indicators without defining indicators. Numbers might be a good indicator to indicate the effort organizations made for AAP - rather than percentage. (e.g. people working from office might not be counted, but field staff might have more to contribute). Numbers might make more sense especially when concrete targets are not set yet or if there is anticipation that targets will change.
- Will there be one system to monitor all indicators or if individual organizations would have a separate system and report to AAP WG? Are there certain projects that WG wants to measure and what are the means of measure? Agreed to come up with brief guideline and scenarios on monitoring in case there is short of resources.
- Next step is to take up indicators to coordinators as all clusters will be involved and get endorsement at ICCG.
- AAP in HRP document ([HPC 2022: HRP Guidance](#) - AAP on page 9) call for interested individuals to contact Annie Ingram, OCHA AAP, (annalise.ingram@gmail.com).

The agreed indicators (presented as option 1) are as follows:

1. Percentage of affected people who can access safe and accessible feedback and complaint channels
2. Percentage of affected people who feel that their opinions are taken into account in humanitarian decision-making
3. Percentage of affected people who feel that the assistance received is appropriate/tailored to their needs
4. Number of humanitarian workers reached in capacity-building sessions on response-wide accountability (including AAP, PSEA and Gender).

3. Work plan: Next Steps

The WG members decided to form a small task team to draft the AAP WG work plan. Partners were requested to identify interested people and inform OCHA at earliest opportunity. If interested in joining, contact Annie Ingram (annalise.ingram@un.org).

4. Overall Action Points

- OCHA to facilitate a call out for co-chairs of the AAP WG, to be disseminate through INGO Forum and AAP WG members.
- A small task team to be established to develop the AAP WG work plan. If interested in participating in the formation of the work plan for the AAP WG, please contact Annie Ingram (annalise.ingram@un.org).
- AAP WG members to identify those interested in drafting, reviewing or assisting in AAP inputs for the Humanitarian Response Plan 2022. If interested, please contact Annie Ingram (annalise.ingram@un.org) ASAP given the pending deadlines for these inputs (AAP due 5 November).