



## Summary Note on Accountability to Affected Population/Community Engagement Working Group Meeting (November)

<b>Date/ Time &amp; Venue</b>	24 November 2021, 2.00 – 3.30 PM (via MS Teams)	
<b>Chairs</b>	WFP (Michelle Sanson), Plan International (Angelo Melencio)	
<b>Participants</b>	22 participants (attendance records kept by OCHA)	
<b>Agenda items and summary of discussion</b>	<b>Action Points</b>	
<b>1. Welcome and introduction of co-chairs</b> The AAP/CEWG co-chairs introduced and the agenda for the meeting was presented.		
<b>2. October meeting minutes</b> The October meeting summary was approved without further suggestions/feedback from the WG members.	<b>#OCHA to upload approved minutes to MIMU.</b>	
<b>3. Working group administration</b> Co-chairs, together with WG members discussed and agreed on the followings: <ul style="list-style-type: none"> <li>▪ Meeting frequency – monthly on the third Wednesday of the month at 2pm</li> <li>▪ Length – 1 hour preferred, can be 1.5 hours maximum</li> <li>▪ Standing agenda items – preferred</li> <li>▪ Special presentation – preferred as standing agenda item and can leave out if there are more pressing priorities.</li> <li>▪ Accesibility – presentation slides in both language preferred so that the materials can be shared with partners afterwards. Bilingual translation will be considered upon growing number of local partners and staff on the field. Partners mentioned Zoom as an option for live translation and transcription.</li> <li>▪ Recording – can be done except where there is sensitivity of content or it is requested not to record (can include not recording particular presentations or agenda items).</li> <li>▪ Contact list – will be shared with limited access (password protected).</li> <li>▪ Meeting minutes – will be shared publicly on MIMU AAP page, without any attribution of who said what, after they have been approved in the following meeting. Names of attendees will be omitted from public minutes, but an attendance record kept by OCHA.</li> <li>▪ Use of MIMU page – Members agreed as per above T&amp;C.</li> </ul>	<b>#OCHA to identify live translation and transcription options and relevant app for future use.</b>	



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<p><b>4. Task team for work plan</b></p> <p>Co-chair presented the draft template for workplan for members feedback and comment and called for volunteers to join task team to develop AAP/CE workplan 2022. The task team will be having first meeting on the first week of December and thus partners are encouraged to volunteer before the first task team meeting. Members agreed to invite interested individuals from INGO Forum, PSEA Network and GiHA to task team. Members also suggested inclusion of monitoring feedback and complaints as well as HRP indicators. It was noted that organisations have feedback/complaint mechanisms which feed into programming as well as humanitarian community and that close collaboration will be required in monitoring four HRP indicators in 2022.</p>	<p><b>#If anyone else would like to volunteer for Task Team contact Annie</b></p> <p><b>#Task Team to meet on the workplan</b></p>
<p><b>5. Latest updates</b></p> <p>Members of WG and related groups provided updates on the followings:</p> <p><b>AAP in Humanitarian Programme Cycle (HPC)</b></p> <p>Four AAP indicators were agreed to be included in HRP 2022 and OCHA disseminated AAP related inputs for Humanitarian Needs Overview (HNO) and Humanitarian Response Plan (HRP) to the WG members for feedback and comments. OCHA presented monitoring plan for each indicator, noting that Indicator one is consistent with the IASC PSEA country-level indicator and will be measured with inputs from clusters as well as PSEA Network members while Indicators two and three focus on perceptions of affected populations regarding humanitarian assistance and will be measured through perception surveys planned for 2022. REACH is currently undertaking scoping for multi-sectoral needs assessment. Indicator four focuses on capacity strengthening and reflects activities undertaken in several clusters in addition to specific activities led by the PSEA Network and dedicated AAP training consultant. In addition, it was noted that inclusion of indicators in HRP indicated the collective accountability, although the improvement is yet to be achieved for advocacy of issues and monitoring mechanisms.</p> <p><b>Update on latest interagency AAP requests</b></p> <p>Myanmar Humanitarian Fund held project design workshops in English and Myanmar language on 22 and 23 November respectively whereby AAP/CE WG co-chair and OCHA provided the presentation on integration of AAP/CE into project design and implementation.</p> <p>Interagency AAP story for publication required the documented case studies. Two options of cash studies are considered at the moment: WFP’s AAP/CE work especially in peri-urban areas and Rakhine Camp Management Agencies under CCCM (NRC, DRC and LWF) examples. In addition, NRC’s hotline for Sittwe and Maungdaw could also be considered as an option. The preferred option is Rakhine examples and OCHA will reach out to them about this.</p>	<p><b>#OCHA to share MHF presentation slides on MIMU</b></p> <p><b>#Pursue case study on Rakhine CCCM CRM or NRC hotline</b></p>



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<p>Members shared the examples of case studies and the existing common complaint/feedback mechanisms from other parts of the world for members’ information. It is also noted that the Myanmar has yet to establish a common mechanism to monitor trends to bridge the gap.</p> <p><b>Updates from related groups (PSEA Network, GiHA, RCCE, HACG, ALWG, Disability inclusion small group)</b></p> <p>PSEA Network - The Community Engagement awareness raising activities are kicking off in Rakhine, Kachin and Shan and will include interagency PSEA hotline number. There will be onboarding of AAP training consultant for capacity strengthening as well as an IT consultant who will be responsible for putting together AAP videos into Myanmar language.</p> <p>GiHA – Recently GiHA colleagues provided input to the HRP based on the data from Gender Profile for Humanitarian Action: Rakhine, Kachin, Northern Shan and Kayin States which was published in June 2021. There is also an ongoing pilot project at Rakhine state. GiHA also provided input to the AAP indicator setting. There will be training organized by UN Women and Gender Theme Group. Local partners are encouraged to attend as the training will be conducted in Myanmar language. UN Women will be recruiting a short term consultant to assist in preparing for 2022 perception surveys.</p> <p><b>Sub-national AAP Updates</b> - There will be a sub-national AAP mapping in Rakhine and Rakhine ICCG has been looking at 2020 national AAP survey to identify the tools that could be used in Rakhine context. The updates about the survey will be discussed at the next ICCG as a priority.</p> <p>OCHA completed recent table-top exercise in Southeast organized by ERP Working Group. The exercise involved the scenario of simulated cyclone in Southeast with affected region and identified response and preparedness actions from various partner organisations. Community Engagement was one of the five theme areas discussed during the table-top exercise.</p> <p><b>Updates from ICCG</b> – Discussion has been made around the critical humanitarian access situation, particularly the access challenges in northwest region and a current advocacy proposal being developed as an inter-cluster effort led by OCHA specific to Mindat region – if this happens, the AAP CE WG may prepare interagency key messages for affected people. The co-chair also updated the plan for AAP CE WG representation and engagement in ICCG to WG members.</p>	<p><b>#Rakhine able to use the survey tool used in the 2020 AAP survey at national level</b></p>
<p><b>6. Collective AAP models</b></p> <p>The OCHA regional AAP advisor presented the following common tools which can potentially be deployed in Myanmar context. The Community Voices Platform recently developed in Ethiopia was shown as a collective tool channeling the feedback and complaints received by various organisations into a common dashboard. The platform also serves the key recommendations and actions to be addressed by decision-makers in country. In addition, Loop platform was shown as another approach to strengthening collective accountability.</p>	



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<p><b>7. AOB</b></p> <p>Appreciation to co-chairs by OCHA for their commitment and dedication.</p> <p>Discussion of challenges around feedback/complaint mechanisms in Kachin and Northern Shan as there is no clear understanding of AAP between public as well as service providers. AAP awareness raising and service mapping is therefore required to mitigate and minimize the misunderstanding, and reduce resistance to sharing aggregate data.</p>	
<p><b>8. AOB</b></p>	
<p><b>Useful links</b></p> <ul style="list-style-type: none"> <li>• <a href="http://themimu.info/sector/accountability-affected-people-aap">http://themimu.info/sector/accountability-affected-people-aap</a></li> <li>• <a href="https://www.humanitarianresponse.info/en/operations/asia/document/q3-meeting-presentation">https://www.humanitarianresponse.info/en/operations/asia/document/q3-meeting-presentation</a></li> <li>• <a href="https://www.humanitarianresponse.info/en/operations/ethiopia/inter-agency-aap">https://www.humanitarianresponse.info/en/operations/ethiopia/inter-agency-aap</a></li> <li>• <a href="https://www.humanitarianresponse.info/sites/www.humanitarianresponse.info/files/documents/files/aw_aaz_aap_wg_presentation_-_28_september_2020_-_aap_-_awaaz_afghanistan.pdf">https://www.humanitarianresponse.info/sites/www.humanitarianresponse.info/files/documents/files/aw_aaz_aap_wg_presentation - 28 september 2020 - aap - awaaz afghanistan.pdf</a></li> </ul>	
<p><b>Next AAP/CEWG meeting: Wednesday, 2:00 – 3:30 PM, 22 December 2021</b></p>	