

Summary Note on Accountability to Affected Populations/Community Engagement Working Group Meeting (Jan 2023)

Date/ Time & Venue	25 January 2023, 2.00 – 3.00 PM (via Zoom)	
Chair	Plan International/WFP	
Participants	Attendance records stored by OCHA.	
Agenda items and summary of discussion	Action Points	
<p>1. Welcome</p> <p>Co-chair presented the agenda for the meeting and co-chair welcomed the participants to the meeting. The members were reminded that there is a set up for simultaneous translation, interpretation channel, etc.</p>		
<p>2. December meeting minutes: action items review</p> <p>December meeting minutes: Review of December meeting minutes (to be uploaded to MIMU without names)</p> <p>Action points from December 2022:</p> <ul style="list-style-type: none"> - # OCHA to upload November meeting minutes (Completed) - # For co-chair to distribute the draft workplan and collect inputs from members (In progress) - # OCHA to follow up on EOI on INGO co-chair selection (Completed) 	#OCHA to upload December meeting minutes	
<p>3. Updates: Member updates; Relevant updates from related groups and sub-national AAP updates and Workstream updates</p> <p>The following updates were provided;</p> <ul style="list-style-type: none"> • Rakhine Accountability Quality Assurance WG/ WASH Cluster: The monthly meeting will be on 30 January 2023. The working group is still processing on finalizing the standardized indicators (water sanitation and hygiene) for the dashboard initiated by the global WASH Cluster. Then, the template will be created for partners to fill in on a regular basic, possibly quarterly and the completed templates will be uploaded into the database dashboard. The dashboard is currently for Rakhine, yet the working group intends to roll-out for the whole country in future. • PSEA: The new coordinator for PSEA was introduced. The coordinator reminded that the network has a confidential reporting email ***** and phone number *****. The members were encouraged to include those hotline and reporting channels in PSEA/AAP/CE activities in the field/communities. • GiHA: The new coordinator for GiHA is still onboarding. It was informed that the gender profile have been published in 2022. Unfortunately, UNWOMEN has been facing challenges in funding this initiative. Once everything is resolved, another publishing will hopefully be done in first quarter of this year. • FAO: FAO Emergency Program is currently distributing the PSEA and AAP posters from MIMU website to spread awareness in southern Shan, Rakhine, Kayin and Kayah. The briefings/awareness were given to the implementing partners in those areas. In the leaflets, FAO has included the hotline contact number, email and contact person (female) for reporting. FAO has already received quite several inquiries from the beneficiaries. 		

<ul style="list-style-type: none"> • WFP: WFP is planning to conduct an assessment on gender mainstreaming and a new upcoming project, an open source protection programming which has already received funding. • Plan International: PI has submitted the project proposal in area of AAP/CE to MHF for 2023. It has successfully passed the strategy and technical review process and currently at the final stage – grant agreement preparation. The mission is to recruit two dedicated staffs (AAP National Coordinator and National Information Management Officer) to implement the 2023 AAP/CE WG workplan activities and facilitate and support the monthly meetings at the same time. The recruitment will be announced starting from next week. Meanwhile, Plan International will select a person to facilitate during the recruitment process and implement the portion of the workplan. <p>The following updates on workstreams were provided:</p> <p>OCHA updated on translation/interpretation services which will be provided for AAP/CE WG way forward. The Translation and Interpretation Team (T&I team) funded by MHF and hosted by IOM is now full-time onboarding. The team comprised of three translators/interpreters who are currently providing the T&I services to the different clusters/sectors/ working groups. AAP/CE WG will start using the T&I service from January 2023. Members are encouraged to reach out to OCHA if they are willing to use the T&I services.</p> <p>OCHA provided another update on AAP self-paced online course. The course allowed 39 students per batch to enroll, and currently, 166 learners across the different clusters were enrolled. Among them, 50 learners have successfully completed the course and the other 33 learners are still in progress. OCHA will announce the next batch of learners at the end of January. OCHA provided the link to register for those are interested. The self-paced course can be accessed at https://aapcewg.talentlms.com/reports/courseinfo/id:126</p>	
<p>4. Member presentation: Plan International</p> <p>Plan International presented and provided a brief overview on key findings on accountability in Rakhine (Sittwe and Mrauk Oo) 2022. The feedback received through SMS, phone call, email, comment box, community meetings, field visits and through staffs by the year has been increasing and improving. The feedbacks mostly came from Food Cash project in Sittwe and most of the feedbacks were received through referrals from other organizations by the recipients. When the results were analyzed by gender and age groups, it was found that the feedback came mostly from men and from those are 25-35 years old and there were very few feedback (12%) collected from people with disabilities.</p> <p>Feedbacks were categorized into expression of gratitude (86), suggestions for improvement (592), requests for information (5), minor dissatisfaction with services (1) and request for assistance (1526). PI encouraged members to strengthen the inter-agency coordination to improve the referral process and service mapping.</p>	
<p>5. Update on the co-chair selection</p> <p>During the Call for EOI, two were received and the voting was opened for a week among INGO Forum members. As results, Plan International received the majority of votes and hence, re-selected as the AAP/CE WG NGO co-chair for 2023.</p>	
<p>6. AOB</p> <p>Co-chairs will be distributing the revised AAP/CE Workplan 2023 workplan and members are encouraged to provide inputs/ suggestions in coming weeks.</p>	

Useful links

- AAP MIMU Page <http://themimu.info/sector/accountability-affected-people-aap>
- AAP English – Myanmar AAP glossary
http://themimu.info/sites/themimu.info/files/aap_public/Myanmar_AAP_CE_Glossary_ENG_MM.pdf
- Interagency Myanmar language AAP training package <http://themimu.info/sector/accountability-affected-people-aap> (under the heading Interagency AAP Training Package)
- Link for expression of interest in the self-paced online Myanmar language training on AAP: [link](#)
- Log of interagency Myanmar language AAP training resources
http://themimu.info/sites/themimu.info/files/aap_public/Log_of_Myanmar_Language_Interagency_Training_Materials.pdf