Preparedness and Precautions in The Event of a Cyclone

According to weather reports, cyclone named Mocha is expected to initially move north-northeastwards towards the east-central Bay of Bengal till May 11 and then recurve north-northeastwards towards Bangladesh-Myanmar coasts around May 12. It's possible impact to Rakhine State and Delta region of Myanmar.

Exera would like to send reminder, precautions in event of Cyclone to all operations sites across Country.

Before The Cyclone

- Ensure that all building is in good condition and can withstand cyclone gusts.
- Trim tree branches likely to cause damages to building, telephone and electricity lines.
- Clear property of loose material that can cause injury and damage during extreme winds.
- Identify secure places for boat (if possible or available).
- Be acquainted with the nearest cyclone refugee centers.
- Exera regional security manager will prepare an emergency kit consisting of:
  1. Portable batteries (Power Bank)
  2. Torch, lamps, candles, matches, etc.
  3. Water containers.
  5. First aid kit and essential medicines.
  6. Extra Clothes secured in plastic bags.
  7. Tool kit for emergency repairs (hammer, nail, rope, etc.)
  8. Rain gears (Long boots, Rain Coat, etc.)

During a cyclone warning Class 1

- Make sure your emergency kit is ready.
- Monitor cyclone bulletins on Radio.
- Prepare to secure windows and doors with shutters or shields.

During a cyclone warning Class 2

Verify that your emergency kit contains all essential items:
- Store sufficient amount of drinking water
- Continue to monitor cyclone bulletins on Radio.

Upon the issuance of a cyclone warning Class 3

- Complete all preparatory measures.
  1. Fix shutters.
  2. Secure doors and windows.
- Avoid areas prone to storm surges and flooding.
- Shelter domestic animals.
- Secure vehicles.
- Those in insecure dwellings, move as early as possible, to cyclone refugee center with your emergency kit.
- Avoid going outside.
- Monitor closely cyclone bulletins on Radio.
During a cyclone warning Class 4

Gusts of 120 km/h or more are occurring
- Stay inside. Seek shelter in the safest part of the house.
- Disconnect all electrical appliances.
- Listen attentively to cyclone bulletins and advice on the Radio / TV.
- If the house starts to suffer important damages, protect yourself with mattress, rugs or blankets.

Passage of the ‘EYE’ of the cyclone

- Beware of the passage of the ‘EYE’. Do not assume that cyclonic conditions are over. The calm period is always followed by violent winds from the opposite direction.

After the cyclone

- Do not leave your shelter until the all-clear signals have been given by relevant Authorities.
- Beware of fallen power lines, damaged buildings and trees and flooded water courses.
- Do not consume fallen fruits.
- Boil water for drinking purposes.
- Report to ECC about all damages and latest situations of sites.
- Clean yard and drain out stagnant water to prevent proliferation of mosquitoes/diseases

Roles and Responsibilities

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<tr>
<th>Role</th>
<th>Responsibility</th>
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<tbody>
<tr>
<td>General Manager</td>
<td>Highest authority of providing strategic direction to emergency teams and ensuring the alignment of overall plan with the organization’s objectives.</td>
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<tr>
<td>Senior Operations Manager/Head of Operations</td>
<td>Highest Authority in case of remedial response</td>
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<tr>
<td>Regional Security Manager/Operations Manager</td>
<td>Ensure the required implementation of mitigation and remedial measured deployment by respective site personnel. Provide supplementary instruction as well ensure implementation of the required corrective action at client’s sites. Emergency cash and equipment are require to keep as back up.</td>
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<tr>
<td>Site Security Manager</td>
<td>Oversee the security organization of the site and implement required measures and procedures on ground. Coordinate and monitor the implementation of the security under the direct supervision of EXERA operations management. Close collaboration with client focal person.</td>
</tr>
<tr>
<td>Duty Director</td>
<td>Represents the Head of Operations in response of any mitigation and remedial response. Communicates with the client top management. Oversees or coordinates the scene of event, depending on degree of severity.</td>
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<tr>
<td>Duty Manager</td>
<td>Managing the operations site when required or instructed by the Duty Director, either directly or through the Exera command center. Communicates with the on-site client focal point. Coordinates the scene of incident, or follows Duty Director’s instructions, depending on degree of incident severity.</td>
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<tr>
<td>Exera Command Center (ECC) Operator</td>
<td>Acts as center point of communications. Facilitate communications between Operations management, Duty Director, and Duty Manager and follow the instructions. Activate emergency services, as required/instructed.</td>
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