**WASH Cluster Kachin& North Shan, Myanmar**

**Minutes of WASH Cluster meeting – Bhamo**

**Date:** Tuesday, **28th March 2017**; **Venue:** Metta Foundation Office, Bhamo

**Time:** 09:00 h – 12:30h (3:30 hrs)

**No. of participants**– 11

Number of Agencies: 8 (Gov: 2, LNGO: 3, INGO: 2, UN: 1)

**Participants list of cluster meeting (Bhamo)**

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| **Organisation** | **Name** | **Position** | **Phone**  | **Email address** |
| RRD | U Myint Htay | District Officer | 09400040054 |  |
| DRD | U Nyi Nyi Win | Sub- Assistant Engineer | 09400048824 | nyinyiwindrd@gmail.com  |
| SI | Myat Lin Hlaing | WASH Program Manager | 0944065207709976697171 | bmo.prg.manager@solidarites-myanmar.org  |
| SI | Htoi Raw | Hygiene Promotion Officer | 09400057270 | tsawmnya02@gmail.com |
| Plan International (Myitkyina) | Wai Mon Maung | Humanitarian Program Manager | 09454883584 | WaiMon.Maung@plan-international.org  |
| KBC (Bhamo) | Marip Tu Mai | Project Manager | 094444535264 | jamestumai@gmail.comzinluminfo@gmail.com |
| Metta (Bhamo) | Thiha Tun | Assistant Project Coordinator | 09400053452 | peterdaws13@gmail.com  |
| KMSS (Bhamo) | Bawk San | Hygiene Promotion Officer | 09 257760959 |  |
| UNICEF (Myitkyina) | Sanda Lwin | WASH Officer  | 0973223197 | slwin@unicef.org |
| UNICEF (Myitkyina) | Aye Win | WASH Specialist | 098610099 | awin@unicef.org |
| UNICEF (Yangon) | Mee Mee Thaw | WASH Cluster Information Management Officer | 09451207533 | mthaw@unicef.org  |

**Agenda:**

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| **Schedule** | **Topic** | **Facilitator** |
| 9:00-9:15 | Introduction and review of last action point | All participants |
| 9:15-9:30 | 1. Update on new arrival IDPs (existing camp, new location, new camp) and response WASH activities
 | All WASH agencies who are implementing in Bhamo District/KCA |
| 9:30-10:00 | 1. 2017 emergency preparedness and response plan (as a Kachin WASH Cluster) including technical capacity building
 | WASH Cluster Coordinator |
| 10:00-10:20 | 1. Update on specific challenges, burning issues of WASH humanitarian situation
 | All participants |
| 10:20-10:40 | 1. Update on TWG Desludging / Water quality and technical standards
 | WASH Cluster Coordinator |
| 10:40-11:10 | 1. Update for O & M of WASH facilities vs CRC
 | All WASH agencies |
| 11:10-11:30 | 1. Why WASH Cluster information and information management is important for partners
 | UNICEF information management officer |
| 11:30-12:00 | 1. Update hygiene promotion/improvement of hygiene behaviours at critical times ( among IDP camps)
 | All WASH agencies |
| 12:00-12:45 | 1. AOB
* Sharing information of 3rd time WASH technical support committee meeting at Kachin State DRD office
* WASH Cluster visit plan
* Weekly update WASH information to Cluster
* WASH Cluster coordination in KCA
* Sharing information on WASH activities by using current MHF grant
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**Minutes:**

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| **Topic 1:** Update on new arrival IDPs (existing camp, new location, new camp) and response WASH activities |
| Summary of discussions | **Discussion:**Discussion was held about to be updated the new arrival IDPs in Kachin. There are new IDPs in KMSS camp and KBC came.* 32 HH in Mai Khaung KBC camp.
* 80 HH in Mai Khaung KBC camp, 25 HH in Mai Khane RC.
* WASH assessment was conducted in Kachin State for new arrival.
* Shalom will share the update information of Hpakant (Lone Khin) camp to SI.
* Shalom does not have any WASH plan in Lone Khin camp.
* To coordinate closely with
* There is no specific WASH Coordination Meeting at Laiza (NGCA)
* Discuss for the Mai Khaung camp (focal agency).
* WASH Cluster shared the MHF funding.
* To think for matching fund.
* Blanket or target distribution.

**Discussion** There is no treatment system in place in La Waw Baptist Church. |
| Action Points | * WASH partners will be submitted the new IDP list to WASH Cluster during this week of March 2017.
* Bhamo WASH Cluster members to coordinate closely with WASH Cluster for the future.
* To organize the WASH Cluster Meeting at Law Gel for NGCA WASH Partner on coming 29th May 2017 at KBC Office (as a tentative) . KBC-Bhamo will organize to invite for NGCA WASH partners (WPN, KBC-Myitkyia, Metta-Liaza. KMSS, KDG, SI-Bhamo)
* SI and Shalom will discuss more detail on IDP camp among La Waw Baptist Church
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| **Topic 2:** 2017 emergency preparedness and response plan (as a Kachin WASH Cluster) including technical capacity building |
| Summary of discussions | Discussion was led by WASH Cluster Coordinator. Discussion was held on following points:* The capacity of Emergency preparedness and response
* AWD preparedness and response plan for Kacin State.
* Warehouse space is available in KBC office in Bhamo.
* RRD also has the warehouse in Bhamo but there is not enough space to put for WASH equipment.
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| Action points | * AWD Training which will be organized by WASH Cluster
* AWD preparedness plan
* Check with availability of Warehouse in WASH partners as a preposition stock
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| **Topic 3:** Update on specific challenges, burning issues of WASH humanitarian situation |
| Summary of discussions | * Capacity building of Local partner.
* Training plan for the local partners.
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| Action points | * IDP camps -WASH activities Meeting with MSF, PUI, IOM, Metta, SI, Plan, KBC coordination meeting at Myitkyina UNICEF Office on 23rd May 2017. (The purpose of meeting is to avoid overlapping WASH activities in IDP camps)
* Next WASH Cluster meeting (especially WASH actors who are working in NGCA) on 29th May 2017 at KBC Loijel office (as a tentative, need to be confirmed from partners)
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| **Topic 4:** Update on TWG Desludging / Water quality and technical standards |
| Summary of discussions | * The draft Water Quality monitoring analyzing data of Shalom for Hpakant was presented.
* Partners requested to share the Water Quality monitoring report of Hpakant Camps.
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| Action points | * To share the Water quality testing result of SI/Shalom to WASH Cluster.
* Meeting participants decided to take a lead on desludging technical working group in Bhamo by SI
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| **Topic 5:** Update for O & M of WASH facilities vs CRC |
| Summary of discussions | Metta: There is no more support for fuel running cost in their target camps at the moment |
| Action points | KBC and SI will provide the CCCM and WASH running cost of targeted camps. |

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| **Topic 6:** Why WASH Cluster information and information management is important for partners |
| Summary of discussions | * The important of sharing management system should have in every agencies.
* The focal staff capacity of agencies.
* The info gap in the 2016 4w (Water quality testing shown that 91%). And solid waste management shown that
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| Action Points |  |

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| **Topic 7:** Update hygiene promotion/improvement of hygiene behaviours at critical times ( among IDP camps) |
| Summary of discussions | * WASH actors are implementing hygiene promotion activities without or less information like base line data and difficult to measure behaviour change at key times.
* Communities are boring the hygiene education (as a traditional type like educate to people), not hygiene promotion like education + communication
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| Action Point | * Meeting participants agreed that study on hand washing practice at critical times (like formative research ) among Bhamo IDPs camps and research ToR and work-plan will share partners on shared on 5th May 2017 by WASH Cluster focal
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| **Topic 8: AOB** |
| Summary of discussions | **WASH Technical Support Committee update (Third time meeting)*** Share the information and update of the third time meeting at State level.
* Update the national Investment Plan and Rural WASH Strategy launching at NayPyiDaw.
* New MHF grant situation
* Encourage to WASH Cluster partners to share weekly update to WASH Cluster Coordinator.

**SI**SI suggested on Lwe Gel camp issue, UNHCR should discuss on camp location plan together with WASH focal partners. In Lwel gel IDP, UNHCR construct the camp shelter on camp drainage and camp drainage was blocked with soil and did not proper running flow with waste water.Sa Done –temporary new location: WASH response will be finished on end of this month (Emergency Water Supply). The new arrival of IDP families requested to SI continuous to provide drinking water to existing location and further need to discuss with Sa Done GAD, WASH cluster focal.**Metta**Moe Mauk (Ni Taw Ka) camp is closed and have to discuss with UNHCR for allocation. There is no bio test kit in Metta and would like to request for supply support.**KBC**6 Emergency latrines have been constructed in Ja Yan camp for new arrival. Water Supply assessment have been conducted in Pan Khaw Yan (MHF)**KMSS**KMSS is planning to implement through Trocaire in three diocese (LaiSho, Bhamo, Myitkyina). **DRD**Water Supply data collection is ongoing in Bhamo District and DRD will plan the water supply activities by their national budget.DRD update the WASH data in Bhamo District.**RRD** **Plan International**No update from RRD**To be Discussed with other Cluster Coordinator.**Volunteer field should be the same in the target camp. |
| Action Point  | WASH Cluster Coordinator will discuss with UNHCR about camp shelter location and construction over the camp drainage at Lwel gel IDP camp. |