WASH Cluster Kachin & State, Myanmar

Minutes of Bhamo WASH Cluster Meeting

**Date:** Friday, 24th July 2015; **Venue:** KBC office, Bahmo

**Time:** 10:00 h – 12h00; **Duration:** 2:00 hours

No. of participants – 7

Number of Organizations: 5

**Participants:**

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| **Org.** | **Name** | **Position** | **Phone** |  |
| Metta | Thiha Htun | Area coordinator | 09400053452 | Peterdaws13@gmail.com |
| SI | Karine Lacroix | WASH PM |  | bmo.prg.manager@solidarites.org |
| SI | David Da Rocha | Field Coordinator | 0949242884 | Bmo.field.coo@solidarites.org |
| WASH cluster | Dhruva Majagaiyan | WASH officer | 098610101 | dmajagaiyan@unicef.org |
| CESVI | Ye Latt Yi |  | 09402518279 | Yelattyi.1977@gmail.com |
| KBC | Hkum Seng Aung |  | 09259510417 | nhkumsengaung@yahoo.com |
| WASH cluster | Sai Han Linn Ag | WASH cluster officer | 09425272778 | shlaung@unicef.org |

Agenda:

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| Time | Item | Organization |
| 10h00-10h15 | Review of Last meeting action points | Cluster support officer |
| 00h15-102h45 | Information sharing on KAP, water quality testing results, 4W,… | Dhruva & Sai |
| 10h45-11h15 | WASH gap on relocation site | All members |
| 11h15-11h45 | Strengthen the O&M issue through CMC (monitoring in small camp, running cost, | Al members |
| 11h45 – 12h00 | AOB |  |

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| **Topic 1:** Review of Last meeting action points | |
| Summary of discussions | WASH cluster capacity officer briefed about the technical design of latrine and bathing space which all members agreed during last technical working group meeting. And he was collected all designs and will be share to WASH cluster coordinator. Then, WCC will be share to all Kachin cluster members. |
| Action points | * NA |

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| **Topic 1:** Information sharing on KAP, water quality testing results, 4W,… | |
| Summary of discussions | The cluster capacity building officer mobilized to all attendants as he have collecting information link with KAP survey, water quality testing results which conducted by partners.  KAP survey  CESVI said they has ongoing filling KAP survey results and then they can share to the cluster.  SI shared they will conduct KAP survey in August 15.  Metta is hard to exchange their KAP survey information into survey analysis template which shared by capacity building officer because of questions from their template are totally different with the one capacity building officer shared. Currently, consulting with senior staffs from Yangon for KAP template.  Water testing results  Capacity building officer shared about the analysis data sheet for water quality testing results. But some agencies not received yet. All attendants agreed to share the water quality testing results if they receive a template from capacity building officer.  4w  Cluster support officer shared monthly 4W data collecting mechanism between cluster consultants and partner staffs. And also shared about the data management training which conducted on 22nd July 15. |
| Action points | * Capacity building officer will collect the KAP survey information, water quality testing results from all attendants * Capacity building officer need to share the water testing results analysis template to all attendants |

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| **Topic 2:** WASH gap on relocation site | |
| Summary of discussions | SI shared if Loi je Baptist camp relocate to Seng Ja area there may be WASH gaps because of the agencies from Bahmo can’t cover for that relocation.  And also shared about the emergency WASH intervention activities in Htan Nyar boarding camp. They implemented emergency latrines, bathing spaces and garbage installation in Htan Nyar.  CESVI shared as Maing Khaung RC also will be relocate, they covering the WASH needed for that camp. |
| Action points | * The cluster team need to mobilize about the WASH needs of LoiJe Baptist camp which has relocation planning at coming cluster meeting. * The cluster team need to organize the WASH focal for Htan Nyar at coming cluster meeting. |

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| **Topic 3:** Strengthen the O&M issue through CMC (monitoring in small camp, running cost, etc) | |
| Summary of discussions | The cluster support officer mobilized to all attendants how to conduct monitoring mainly in small camps according to last mid-term cluster review meeting discussion points. All attendants clarified the meaning of small camps and couldn’t get significant decision within this meeting.  The cluster support officer explained about to collect the running cost information from partners. Currently, cluster consultants try to collect it during conducted WASH situation monitoring at all IDPs camps. SI shared they supported running cost with 2 system as cash and fuel. Generally, they supported cash like 10000 MMK per monthly for one camp. Fuel was also contributed if IDP camps have O&M issues. Metta was supported mainly fuel in their focal camps. Average 70 gal per 2 month for one camp. All partners agreed to give estimative running cost information of IDPs camps to the cluster with the template which cluster already modified.  SI suggested the cluster consultants should share their monitoring visit plan as an advance if they know earlier they can allow their staffs to join at that monitoring and also important among WASH team members for transparency |
| Action points | * The cluster team need to send the template to all partners and collect it back for estimate running cost information of IDPs camps * Ensure to the cluster consultant to share their monitoring plan as advance to WASH focal agencies |

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| **Topic 3:** AOB | |
| Summary of discussions | CESVI shared they have capacity to contribute HK if the other agencies needed. But all the others are given feedbacks as they can cover till to their current project end. In future, CESVI will do WASH intervention activities more in host communities.  SI shared PSI was distributed P&G water treatment sachets in Hpan Kar Kone camp. Previously, SI was already distributed the CWF in that camp so PSI should negotiate with current WASH focal before they do WASH intervention.  Metta shared due to their field visited about the situation of WASH facilities construction in Htan Nyar Boarding camp which conducted by SI with ERF. They saw 6 emergency latrines and 2 bathing space were constructed. |
| Action point | * Need to contact with PSI for P & G sachets distribution plan in Bahmo area |