WASH Cluster Kachin& North Shan, Myanmar

Minutes of WASH Cluster meeting - Myitkyina

**Date:** Friday, **30th October 2015**; **Venue:** UNICEF Office, Myitkyina

**Time:** 09:30 h – 12:30h (3 hrs)

**No. of participants**– 18

Number of Agencies: 8

**Participants list of cluster meeting (Myitkyina)**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **Organisation** | **Name** | **Position** | **Phone** | **Email address** |
| ADRA | Jone Tan | ADRA/ G1 | 09400051021 | [Jonetan1010@gmail.com](mailto:Jonetan1010@gmail.com) |
| ADRA | Su Su Khaing | ADRA / IHE | 095121525 | dawsukhaing[@gmail.com](mailto:Tatli.kaiji.adra.myanmar@gmail.com) |
| ADRA | Saw Ka Baw Htoo | Project Asst; Engineer | 09260032858 | [kabawhtoo86@gmail.com](mailto:kabawhtoo86@gmail.com), |
| DRD | Khin Myint Myat Theint | SAE | 09973539902 | [kmmtdrd@gmail.com](mailto:kmmtdrd@gmail.com) |
| KBC-ERC | Gun Mai | Wat San Technician | 0936250130  09261592929 | [phmaimia@gmail.com](mailto:phmaimia@gmail.com) |
| KBC-ERC | Aung Lat |  | 0945187104 | [aunglat93@gmail.com](mailto:aunglat93@gmail.com) |
| KMSS | Zeyar | Project Manager | 0943205348 | [Lawrance.zayar11@gmail.com](mailto:Lawrance.zayar11@gmail.com) |
| OXFAM | Aye Win |  | 0942004526 | [ayewin@oxfam.org.uk](mailto:ayewin@oxfam.org.uk) |
| OXFAM | Ja Nu Bu | PHE officer | 09262582653 | [lahpaijanubu@gmail.com](mailto:lahpaijanubu@gmail.com) |
| OXFAM | Aung Jaw Mou | PHE officer | 09402603291 | [azmou81@gmail.com](mailto:azmou81@gmail.com) |
| Shalom | Hkun Myat | WASH Technician | 09400044096 | [Hkunmyatmaran2@gmail.com](mailto:Hkunmyatmaran2@gmail.com) |
| Shalom | La Sang | WASH Coordinator | 09400040218 | [Laseng.shalom@gmail.com](mailto:Laseng.shalom@gmail.com) |
| Shalom | Teresa | M&E officer | 09254087479 | [sengmai93@gmail.com](mailto:sengmai93@gmail.com) |
| DoPH | Win Aung Maw | DoPH Kachin |  | [winaungmaw2012@gmail.com](mailto:winaungmaw2012@gmail.com) |
| UNICEF | Sai Han Lynn Aung | WASH cluster support officer | 425272778 | shlaung@unicef.org |
| UNICEF | Sanda Lwin | Cluster consultant | 0973223197 | [Sandarlwin08@gmail.com](mailto:Sandarlwin08@gmail.com) |
| UNICEF | Dhruva Majagaiyan | WASH capacity Building Officer | 098610101 | [dmajagaiyan@unicef.org](mailto:dmajagaiyan@unicef.org) |
| UNICEF | Didier Boissavi | WASH specialist | 098610099 | [dboissavi@unicef.org](mailto:dboissavi@unicef.org) |

**Agenda:**

|  |  |  |
| --- | --- | --- |
| Schedule | Topic | Facilitator |
| 9h30-9h45 | Introduction | All participants |
| 9h45-10h15 | Presentation of WASH developmental partners activities | DRD / UNICEF |
| 10h15-10h30 | Preparation of annual WASH sector workshop | Dhruva |
| 10h30 – 11h00 | Standard Operation Procedures for small scale emergencies | Didier |
| 11h00 - 11h30 | Update on specific challenges, burning issues of WASH humanitarian situation | Sai |
| 11h30 – 12h00 | Empowerment of CCCM for operation and maintenance of WASH facilities | Shalom team |
| 12h12h15 | Update on TWG Desludging / Water quality and technical standards | Dhruva / Oxfam team |
| 12h00 - 12h30 | **AOB**   * Global Hand Washing day and World toilet day event * Last round monitoring | (Sanda / UNICEF)  (Sai) |

**Minutes:**

|  |  |
| --- | --- |
| **Topic 1:** Presentation of WASH developmental partners activities- DRD / UNICEF | |
| Summary of discussions | * DRD presented their WASH activities being implemented in Kachin state.   Discussion:   * There are no specific selection criteria of model village that are identified during field visit and from request from villagers * DRD do not have coordination with DoPH for selection of community. * Implementation of activities is done by contracting contractor to execute the project. * For sustainability of WASH facility DRD allocates some operation and maintenance fund. They also have revolving fund from ‘Mye Sein Yaung’ (CCDD) project. * Regarding community ownership of project, there should be some provision in program implementation process. * For hygiene activity, they just deliver hygiene messages during monitoring visits. * DRD does not have drilling machine but contractors use their own for the drilling purpose. * DRD state level do not have any idea about decreasing of fund in 2015. It was decided at central level. |
| Action points | * WASH cluster meetings will be systematically organized with two distinct agenda: one focus on WASH developmental issues and another one on WASH emergency response |

|  |  |
| --- | --- |
| **Topic 2:** Preparation of annual WASH sector workshop | |
| Summary of discussions | * K & NSS WCC[[1]](#footnote-1) informed about the workshop to be organized on 3rd and 4th December in Myitkyina on WASH sector and lesson learn workshop. * First day will focus on WASH in development and second day will cover on WASH emergency response and review of WASH cluster strategy * WASH cluster offered his support to the members willing to develop lessons learned technical briefs |
| Action points | * Partners willing to share their lessons learned should submit the technical brief by 6th November * Agenda for Workshop will be sent to all partners by WASH cluster |

|  |  |
| --- | --- |
| **Topic 3:** Standard operation Procedure for small scale emergencies | |
| Summary of discussions | Discussion was led by K & NSS WCC about SOP for small scale emergencies that occur for three years in Kachin and NSS. A WASH cluster SOP for small scale emergencies has been drafted based on previous experiences.  Discussion was held on following points:   * How we coordinate together? * Updating stock every month. * Update contact list with DRD for emergency. * MIRA and WASH cluster assessment * Explain the procedure of emergency * Response Plan is shared by WASH cluster * Some member asked about the response plan which was good but what happens if partners could not access the area because of security problems. The response is that these SOP are for general purpose and aim at providing a baseline for WASH emergency response but then specific plan should be prepared to address specific issues |
| Action points | K & NSS WCC to share the draft SOP for small scale emergencies to WASH cluster members for inputs and finalization |

|  |  |
| --- | --- |
| **Topic 4:** Update on specific challenges, burning issues of WASH humanitarian situation | |
| Summary of discussions | * Mansi, Sumprabhum, Laukai and NSS and information was shared. * K& NSS WCC reminded to the participants that a WASH monitoring has been carried out this year by the WASH cluster in about 85 % of the IDPs camps and for which serious issues have been identified. A monitoring report has been shared with the WASH cluster and the K& NSS WCC urged the participants to take acknowledgement of this report in order to address the identified WASH needs once validated * Partners requested to share again this WASH situation monitoring report. |
| Action points | * K& NSS WCC to share a consolidated of current Small scale emergencies and related WASH needs * WASH cluster will share the WASH situation monitoring report among the partners |

|  |  |
| --- | --- |
| **Topic 5:** Empowerment of CCCM for operation and maintenance of WASH facility- SHALOM | |
| Summary of discussions | * Shalom shared the brief of Phakant project and explained the WASH committee and CMC structure and communication channel, challenges |
| Action points | * UNICEF, Shalom and IOM to follow on this approach to sustain WASH facilities |

|  |  |
| --- | --- |
| **Topic 6:** Update on TWG/ Desludging,/ water quality and technical standard – UNICEF/ OXFAM | |
| Summary of discussions | Desludging TWG (OXFAM – Myitkyina):   * One disposal site is completed and already in operation and another one is planned in Waingmaw. The two disposal site will be allocated to the IDPs camps on a project basis and not on a distance basis. Partners suggested that the sludge are transported to the nearest location of treatment plant (not on the basis of organization)   HWTS TWG (SI – Bhamo)   * Shared water quality test summary (346 samples) report (snapshot) to the partner * SI undertook a survey on Ceramic filters and did a presentation of their finding during the last TWG |
| Action points | * Desludging TWG meeting will be held in December. * OXFAM to produce ae technical guideline for desludging with the participation of WASH cluster members * Si to update the HWTS TWG outcomes in Bhamo. |

|  |  |
| --- | --- |
| **Topic 7:** AOB | |
| Summary of discussions | Global Hand Washing Day and world Toilet day   * A meeting led by UNICEF will be held to discuss in detail the celebration activities * GHD and World toilet day is going to be celebrated jointly on 27th November   WASH monitoring   * Ongoing last round of WASH monitoring in Health facilities, Schools and surrounding communities will be compiled and shared by WASH cluster |

1. Kachin and North Shan Wash Cluster coordinator [↑](#footnote-ref-1)