



## **Vacancy Announcement**

**Job Title** : **Community Mobilization Assistant**

**No. of Vacancy** : **1 Post**

**Date of Announcement** : **15<sup>th</sup> May, 2024**

**Closing date of Application** : **29<sup>th</sup> May, 2024**

**Duration of initial contract** : **1 year (Including 3-month probation & with possible extension)**

**Report to** : **Harm Reduction Officer**

**Duty Station** : **Tanai**

The Substance Abuse Research Association (SARA) is a registered local NGO in Myanmar and was founded in June, 1999 with the following Mission and Objectives.

**Mission statement:** Substance Abuse Research Association's (SARA) mission is to conduct research related to drug abuse and incorporate the findings into national drug policy, programs and services.

### **Objectives of Substance Abuse Research Association:**

- (1) To conduct research related to drug abuse and to incorporate the findings into National Drug Policy and conduct yearly evidence-based drug abuse programs.
- (2) To enhance the recovery of people who use drugs and to enable them to return into mainstream Myanmar society through conducting evidence-based quality services, and to reduce the burden of drug use on the community.
- (3) To work in close collaboration with relevant Government Departments and Organizations so that drug use prevention and treatment services become more effective.
- (4) To ensure sustainability of drug use services with the aim of continuous services.

The Substance Abuse Research Association (SARA) is looking for highly motivated and dedicated individuals who are eager to work together with SARA members in her fight to reduce harms associated with drug use. SARA is currently implementing harm reduction and drug use prevention projects in Kachin State and Sagaing Region.



## **Duties & Responsibilities**

- ❖ Responsible to work in close collaboration with respective counterparts and project teams for timely implementation and quality service provision.
- ❖ Responsible to advocate and mobilize the community in sustainable preventive efforts of HIV/AIDS and Drug Abuse.
- ❖ Responsible to participate in and facilitate all project related activities such as Advocacy, Health Education Session, BCC Session, and Community Mobilization Activity.
- ❖ Coordinate with local authorities and Church Leaders on implementation of project activities.
- ❖ Responsible to take administrative task and other duties assigned by SARA EC and funding agency to assist for overall management and coordination where and whenever necessary.

## **Skills and Requirements**

- ❖ At least 2 years of experience in related field.
- ❖ Willing to work with drug user and their families.
- ❖ Good interpersonal skills and communication skills.
- ❖ Working experience in the community field is preferable.

## **Working Condition**

Working Days: Monday to Friday, 8:00 AM to 4:30 PM.

## **Travel**

The Community Mobilization Assistant is expected to travel to Project Sites and other townships as and when required. The duration of travel will vary from 3 to 10 days in general.

## **How to Apply**

Interested candidates who meet the above requirements are required to submit a Cover Letter, a comprehensive CV to [sara.ygn.aa@gmail.com](mailto:sara.ygn.aa@gmail.com), CC [sara.tanai.aa@gmail.com](mailto:sara.tanai.aa@gmail.com) or post to Tanai DIC, No (28), Mai Khun Road, Ayethukha Ward, Tanai Township, Kachin State.

## **Additional Considerations:**

- ❖ Please note that the closing time is 4:00 PM (Myanmar Standard Time).
- ❖ Earlier application is encouraged to every interested person. Position will be filled up soon after receiving the potential application.
- ❖ The existing staff of SARA is encouraged to apply.
- ❖ Only short-listed applicants will be informed of the date of Selection Interview.



Please do not send electronic scans of degrees, diplomas, certificates and the application must contain a phone number, email address, recent passport size photo and a statement of expected salary and two Referees: preferably, one from the current/ last worked organization and one from an individual who can attest to the applicant's technical expertise.

SARA is Equal opportunity employer for all applicants, and complies with applicable laws relating to employment practices.

SARA considers on the basis of merit without regard to age, sex (including gender identity or expression), sexual orientation, marital status, religion, race, color, national origin, disability or any other protected characteristics.

SARA has zero tolerance towards Sexual Exploitation, Harassment, Abuse, and any other types of abusive conduct.