SOLIDARITES INTERNATIONAL launches the internal /and external recruitment of a

**BASE**

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<th>Position</th>
<th>Bhamo, Kachin state</th>
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<td>Sanitation Officer</td>
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**PRESENTATION OF THE ORGANIZATION**

SOLIDARITES INTERNATIONAL (SI) is an international humanitarian NGO which, for more than 40 years, has been providing assistance to populations affected by armed conflicts and natural disasters by meeting their vital needs for food, water and shelter. Particularly involved in the fight against diseases linked to unsafe water, the first cause of death in the world, SI’s interventions provide expertise in the field of access to drinking water, sanitation and hygiene promotion, but also in the essential area of food security and livelihoods. Present in around twenty countries, SI’s teams – 2000 people in total made up of expatriates, national staff, permanent staff at headquarters, and a few volunteers – work with professionalism and commitment while respecting cultures.

Solidarités International (SI) is determined to prevent and fight all type of abuse – all act of exploitation, abuse and/or sexual harassment (SEAH) against members of beneficiary communities or collaborators, fraud, corruption, violation of persons and/or property, funding of activities harmful to human rights – that could be perpetrated in the frame of its interventions. SI implements a zero-tolerance policy regarding acts of SEAH.

Solidarités International is an equitable employer committed to find all forms of discrimination. SI will ever ask for any remuneration to take part in a recruitment process.

**ABOUT MYANMAR MISSION**

Solidarités International (SI) is operating in Myanmar since May 2008. SI’s current programs in Myanmar include:

- Provision of life-saving and humanitarian assistance to families affected by violence in Rakhine State. This program is currently implemented in IDP camps, host and surroundings communities in Sittwe, and Pauktaw Townships.
- Emergency response to conflict-affected populations in Kachin State through an improved access to water, sanitation and hygiene as well as food security and livelihood activities.

**Position:** Sanitation Officer

**Desired Start date:** March 2024

**Contract duration:** 10 months with possible extension

**Probation Period:** 6 Weeks

**Location:** Bhamo, Kachin State
MISSION / OBJECTIVES
Under the Sanitation Activity Manager supervision, the Sanitation Officer coordinates his/her assigned team in order to set up the implementation of sanitation related activities (desludging, latrines pit operating) and ensure that Solidarités International technical recommendations and procedures are followed.

He/She supports the Sanitation Activity Manager on Field supervision, implementation of technical recommendations, and monitoring for Sanitation activities;
He/she has to ensure and follow Safety rules, as well as following S.I. procedures to ensure coordination with Support Department.
He/She insures personal flexibility (emergency phase), involvement and respect.

TASKS AND RESPONSIBILITIES

List of main activities:
- Ensures that the safety of persons (staff and beneficiaries) and equipment at intervention/project sites is guaranteed;
- Ensures the Sanitation team informs the beneficiaries on the desludging plan.
- Supports the Sanitation Activity Manager in the development of SI’s desludging activities with an emphasis on technical practices
- Ensure the desludging activities are running according to the plan, and participate to maintain the pits operational according to SoPs
- Coordinates, Supervises and supports Sanitation agents in the different areas, and ensure their tasks (day-to-day implementation, latrine pits operating, storage and good use of material) are done according to SoPs
- Track the evolution of needs throughout project implementation,
- Participates in the development of the team’s capacity, provides support

Monitoring / program documents / Reporting and communication
- Helps the data collection and operational follow up of the sanitation related infrastructures in link with the MEAL team;
- Ensures all the relevant WASH programs monitoring tools and files dedicated to Sanitation are secured and properly archived;
- Write report on weekly basis to Activity manager regarding the progress of sanitation activities and make proposition for program development and share with the Sanitation Activity Manager;
- Report also on daily basis to Activity Manager any additional information related to WASH related activities, security context, incident affecting SI staff or any event that may affect S.I. activities and security.

Logistics and Administration processes, follow-up and documents
- Ensures a constant link with the logistic team: out of stock, delivery and ensure the equipment log books are fill out, and coordination to Logistic in case of equipment problems.
- Supports the WASH program team on the daily workers management process: documentation, ...
- Appraises personnel under his/her direct supervision.

ORG CHART POSITION (reporting and functional relationships)
Under the hierarchical and functional authority of: Sanitation Supervisor
Hierarchical authority and functional authority over: Sanitation Agent

Solidarités International
No. 69 (A), Kanbawza Street, Golden Valley, Bahan Township, Yangon, Myanmar.
YOUR PROFILE

Education:
- Any Bachelor, other relevant fields linked with the expectations of the position.

Specific Skills and experience:
- Experience in NGO/INGO setting
- Experience in WASH program
- Experience in team management

Technical Skills:
- Excellent knowledge of the latrine and septic tank construction
- Excellent knowledge of Microsoft Excel, and Word

Personal abilities:
- Rigor, reactive, autonomous
- Humanitarian mindset
- Good communication and inter-personal Skills
- Strong Follow Up skills
- Open to staff
- Ability to handle pressure
- Confidentiality
- Committed

Language:
- Good English and Myanmar levels

SI WILL OFFER YOU

Salary: 389 USD

Social benefits: SI Medical coverage, 12 days of Annual leaves, Public Holidays per year, yearly-ended bonus.

Thank you for sending your application with a resume, cover letter, copy of diplomas, and work certificate, to SOLIDARITES INTERNATIONAL office at Bhamo, addressed to No.188 MaKa. Min Khone Ward, Bhamo Township, Kachin State, or by email to bmo.recruitment@solidarites-myanmar.org.

Deadline for submitting applications: 17th March 2024 (Not Later than 5:00 PM)

Important to be considered, the position you want to apply for has to be specified on the envelope or as subject of your e-mail.

Solidarites International reserves the right to select a candidate and finalize the recruitment before the final date.

Only short-listed candidates will be notified.

Solidarites International has a zero-tolerance policy on any kind of abuse, exploitation and fraud. Solidarites International expects full commitment of its employees with SI Charter, Code of Conduct including PSEA policy.

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