Job Title: Programme Development and Funding Manager (National Position)

Band: C High

Length of Contract: 1 year (Fixed Term)

Based: Yangon, Myanmar

Closing date: 5 PM, 15 March 2024

Planned Interview date: 9 April 2024

This role is open to the Myanmar Nationals only

About us

Christian Aid exists to create a world where everyone can live a full life, free from poverty. We are a global movement of people, churches and local organisations who passionately champion dignity, equality and justice worldwide. We are the changemakers, the peacemakers, the mighty of heart.

Learn about our vision, mission and values

Christian Aid in Myanmar

Christian Aid has worked in Myanmar for more than 30 years in partnership with civil society and faith-based organizations and supports the building of thriving and resilient communities.

The key pillars of our work in Myanmar are: • Peacebuilding and conflict prevention • Humanitarian response - meeting the priority needs of the most marginalised and vulnerable • climate adaptation and building resilience. This approach addresses the connected problems of disempowered and conflict affected communities, and promotes their participation in the ongoing political and peace processes in Myanmar.

Christian Aid Myanmar has expertise in strengthening civil society, peacebuilding, gender equality and social inclusion, and emergency preparedness and response. Conflict and gender sensitivity cuts across our programme. We work with local partners to meet the needs of the poorest and most vulnerable communities and advocate for the rights and aspirations of all. We provide grants, technical and strategic support, mentoring and accompaniment to partners based on their needs.

About the role

The purpose of the role is to drive programme development, innovation and resourcing in Myanmar and across AME in coordination with the country programme team and programme development and funding colleagues in Christian Aid. The post will be responsible for leading programme funding in Myanmar and across the region directly reporting to Head of Programme Funding AME, raising and managing restricted institutional income to achieve transformational growth in country and across the region.
The post holder will work closely with Myanmar Country Teams, Head of Programme Funding AME, to initiate new donor engagements and sustain relationships with current donors; to coordinate development of funding applications; and, to advise and provide support on delivery of on-going contracts ensuring compliance with donors’ and Christian Aid’s regulations. The role is part of the Senior Management Team in Myanmar and member of Programme Funding Asia and Middle Team.

About you

This is a senior role that is expected to engage at strategic levels both at global, country and corporate levels and will be critical to supporting Head of Programme Funding AME, Programme Funding global teams and Country Managers in representing the organization to donors and other external stakeholders, and to improving Christian Aid’s global, AME wide and in-country visibility.

Essential

- Knowledge and experience record on the design, development and contract management of development, humanitarian, nexus response.
- University degree or equivalent in business, economics, international relations, development studies, environmental management, agronomy or a relevant subject.
- Successful track record in securing funding from and managing institutional donors including UK FCDO, European Union and UN agencies including UNOPS, WFP, IOM, UN Women, USAID, DFAT.
- Significant and proven experience of successful bid leadership across development and/or humanitarian grants.
- Outstanding communication and networking skills for relationship building and facilitation, including consortium development.
- Excellent level of partnership and negotiation skills.
- Excellent writing and communication skills.
- An in-depth understanding of international development, development and humanitarian context in Myanmar.
- High level of numeracy and understanding of financial controls and procedures.
- Project Cycle Management and monitoring, evaluation and learning methodologies.

Desirable

- IT skills MS Office
- Accountancy skills not required but desirable.
- Capacity training and facilitation skills

Further information

This role open to Myanmar nationals only.

At Christian Aid we strive to be an inclusive and diverse employer and recognise the value that this brings in helping to build strong, creative and high performing teams.

We are actively encouraging racialised minorities, people with disabilities, returning parents or carers who are re-entering work after a career break, people with caring responsibilities, people from low socioeconomic backgrounds, women, and older workers to apply. This is because these groups are under-represented within our teams, especially at senior level, and we recognise and value the contributions members of these groups make to strong, creative and high performing teams.
We have a strong Christian ethos and we encourage applications from all faiths and none (with the exception of Director positions where there is a genuine occupational requirement to be a practicing Christian - Exempted under the Equality Act 2010).

All successful candidates will require a DBS/police check appropriate to the role and location and a Counter Terrorism Sanction check as part of your clearance for commencing your role with us. We also participate in the [Inter Agency Misconduct Disclosure Scheme](#). In line with this Scheme, we will request information as part of the referencing process from job applicants’ previous employers about any findings of sexual exploitation, sexual abuse and/or sexual harassment during employment, or incidents under investigation when the applicant left employment. By submitting an application, the job applicant confirms their understanding of these recruitment procedures.

Christian Aid is committed to providing a safe and trusted environment for every person connected to the work we do; and to preventing any type of unwanted behaviour including sexual harassment and exploitation, abuse, and financial misconduct. Any candidate offered a job with Christian Aid is expected to share and demonstrate our values and adhere to Christian Aid’s Safeguarding policy and sign Christian Aid’s Code of Conduct.

You can expect a wide range of rewards and benefits, including a generous holiday allowance and flexibility that will ensure you enjoy a good work/life balance.

**How to Apply**

To apply for this post and download detailed role profile, logon to: [ChristianAid | Careers](#) to complete the online application process and upload your updated CV by **5:00 PM, 15th March 2024**.

Only short-listed candidates will be contacted. If you have not been contacted by **9th April 2024**, please assume your application was unsuccessful.

To discuss this role in detail or for further queries please connect with us at: [Myanmar-Info@christian-aid.org](mailto:Myanmar-Info@christian-aid.org)

**Please note:** Applications to this role will only be considered when applied online through the Job section of our website. Please send email only in case of a technical issue encountered when applying through the website. Emails with supporting statements and CV/Resumes sent to this email address will not be reviewed and will be deleted.