

**Vacancy Announcement**  
**Ref No: MALSE-VA-003/2024**

<b>Job Title:</b>	External Consultant (Endline Evaluation)
<b>Department:</b>	Programme
<b>Location:</b>	Rakhine, Sagaing, Chin and Magway Regions
<b>Duration:</b>	45 days (maximum)
<b>Reports to:</b>	Executive Director
<b>Vacancy Opening Date:</b>	09 <sup>th</sup> May 2024
<b>Vacancy Close Date:</b>	30 <sup>th</sup> May 2024
<b>Child safeguarding level:</b>	<p>We are committed to the safeguarding and protection of children and vulnerable people in our work. We will do everything possible to ensure that only those who are suitable to work with children and vulnerable people are recruited to work for us.</p> <p>Therefore, this post is subject to a range of vetting checks including a criminal records disclosure, DBS, or in the event that the employee is not a UK resident, a check to its equivalent in the current residing country will be required.</p>

**BACKGROUND:** Within Rakhine State, MALSE has delivered programmes since 2012 in WASH, livelihoods, shelter, education and cash for work sectors, funded by donors including UNOCHA MHF, UNOPS, FCDO’s HARP-F and MA-UK HQ. Programmes have supported over 100,000 individuals to date and built community trust and acceptance. These programmes have been delivered in Sittwe, Buthidaung and in 2023, following the surge in conflict, communities have been also assisted in Kale, Chin State.

**Job Purpose and scope:** MALSE is seeking to hire a consultant to do endline evaluation for the project “Delivering emergency assistance and building resilience in conflict-affected communities in Rakhine and Chin States and Magway Region (DEAR)” funded by MA-UK HQ

The endline evaluation is aimed to explore generally how project reached to expected goal, what targeted people changed positively due to intervention, beneficiary satisfaction on delivering essential services, what sectors achieved to expected quantitative target number, recommendation for next project cycle. The endline evaluation must be aligned with the following evaluation criteria: relevance, effectiveness, efficiency, impact, coherence, and sustainability.

**EVALUATION OBJETIVES**

1. To undertake an evaluation on how the project improved the living standards of the population and their recovery.
2. Assess the project in terms on how has implemented social cohesion, climate change and DRR cross cutting.
3. Document good practices and generate evidence-based lessons learned and actionable recommendations to strengthen the current project implementation.

## EVALUATION QUESTIONS

1. To undertake an evaluation on how the project improved the living standards of the population and their recovery.
  - a. Q1 How the project contributed – quantitatively and/or qualitatively – to the improvement of the living standards of the population?
  - b. Q2 How the project contributed to the recovery of the population?
2. Assess the project in terms on how has implemented social cohesion, climate change and DRR cross cutting.
  - a. Q1 Did and How the project contributed to strengthen social cohesion?
  - b. Q2 Did and How the project contributed to strengthen community resilience to climate change and natural hazards?
3. Document good practices and generate evidence-based lessons learned and actionable recommendations to strengthen the current project implementation.
  - a. Q1 What good practices to strengthen social cohesion and community resilience emerged from the project?
  - b. Q2 What lesson learned can contribute to strengthen the current project implementation?

The consultant will work under the direct supervision of the MALSE Executive Director with support from MALSE Departments such as Finance, MEAL and Safety & Security, as well as local partner staff.

The consultancy will require to stipulate the requirement to have a gender balance in respondents or sample size, with a margin of 10% flexibility and develop the full proposing work plan, budget, methodologies approach and tools.

## KEY QUALIFICATIONS AND MINIMUM REQUIREMENTS

- Expert knowledge on MEAL system
- Technical knowledge of multisectoral humanitarian aid activities such as WASH, Education, livelihood, income generation and agriculture, cross cutting theme of social cohesion and partner capacity assessment/building.
- Minimum of five years relevant work experience with INGOs/NGOs/CBOs.
- Previous experience in Rakhine State (highly desirable).
- Highly motivated and experienced in developing successful evaluation reports.
- Excellent administration, organizational and time management skills.
- Ability to plan and prioritize work duties as well as work competently under pressure and tight deadlines.
- Consistently approaches work with energy and a positive, constructive attitude and good computer skills.
- Ability to produce high quality outputs in a timely manner while understanding and anticipating the evolving client needs.
- Strong organizational skills.
- Excellent command of formal written English
- Ability to work independently, produce high quality outputs.

**For Terms of Reference, please see the link below:**

<https://malse.net/tor/2023-14%20MMR%20ToR%20External%20Evaluation.pdf>

### **HOW TO APPLY**

Please submit the following documents:

- CV of consultant with application letter
- Detailed cost proposal
- Evaluator(s): Estimated cost of an evaluator/ enumerator (# of hours needed x average labour rate)
- Travel: Consider travel expenses to collect data.
- Other direct costs (ODCs): Estimated cost of expenses such as supplies, equipment, printing, etc.
- Overhead costs and fees: If applicable
- Currency must be Myanmar Kyats only
- Work Plan
- Sample size criteria to be used
- Methodology or technical approval to evaluation or work.
- Sample of a previously written/produced evaluation report or similar (confidential).
- Conduct of the evaluation and other sources: an outline of the key personnel involved within the evaluation team, equipment, website, etc.

Please submit these documents via email before **30th May 2024** to MALSE Human Resources Manager, Mr. Sai Tun Tun Lynn, email: [hr@malse.net](mailto:hr@malse.net) with the subject line **'External Evaluation Consultancy'**.

**'Only those candidates who are shortlisting for an interview will be contacted.'**

Candidates will be assessed on technical capacity and competitive daily remuneration rate. Candidates will propose a total payment amount for the full consultancy and/or a daily rate. MALSE may conduct reference and background checks for selected candidates. MALSE is an equal opportunity employer and requires Consultants to sign its Code of Conduct and Child Safeguarding Policy. Myanmar income taxation law will be implied. The selected Consultant(s) must provide their full address, NRC or passport copy (individual Consultant), or company registration (firm/organization) for taxation purposes.

*MALSE promotes diversity in the workplace. We believe in equal employment opportunities for all regardless of gender, faith, race, sexual orientation and disability.*