Introduction to VSO

VSO is the world’s leading international development charity that works through volunteers to create a fair world for everyone. At VSO we pride ourselves on doing development differently. We fight poverty not by sending aid, but by working through volunteers and partners to create long-lasting change in some of the world’s poorest regions. We bring key stakeholders together to co-ordinate collective action, from local organisations to national governments. Our programmes in Africa and Asia focus on health, education and livelihoods, with an increasing emphasis on resilience, peace building, social accountability, gender and social inclusion. We’re not about delivering quick fixes, but instead we focus on long-lasting, sustainable change that will improve the lives of generations to come.

Role Title: Monitoring, Evaluation, Research and Learning (MERL) Specialist

VSO Team Responsible to: Project Coordinator

Placement Duration: April 2024 – April 2025

No. of Volunteers: 1

Work Location: Yangon

Job/Role Purpose: The MERL Volunteer will support the education team in suggesting effective ways to collect, analyse and use data for decision making and effective programming. The volunteer will also contribute to the design and implementation of evaluation, research and learning plans.

Safeguarding level:

VSO has zero tolerance of abuse and exploitation of vulnerable people. We will expect all our employees/volunteers to commit to protecting children, young people and vulnerable adults from harm and abide by our Global Safeguarding Policy

Level 1:

This post will have no direct contact/access to children and vulnerable adult, post holder will be expected to have a full commitment to uphold VSO safeguarding policy at all times. As part of our safer recruitment practice, a criminal background check (Basic DBS check for UK or equivalent Police check) will be obtained for post holder prior to start date.

Task Responsibilities

Competence required
Scale & reach data & reporting
• Coordinate with consortium M&E focal persons to gather data from the consortium partners to understand the reach of VSO’s technical support.
• Gather evidence of the application of VSO’s volunteering for development methodology, including: coordination of activities, translation of tools, data collection and support to data analysis and report writing.

Programme design and development
• Support the project teams to ensure that appropriate M&E components are integrated into project design and implementation to ensure regular monitoring of project delivery and impact.
• Support project teams to develop result frameworks and MERL plans.
• The volunteer will work with project teams to design pre and post assessments for workshops and support the overall monitoring and evaluation of VSOs work with consortium partners

Capacity building
• Build strong relationships with staff, volunteers, and partners to support them and build their capacity in M&E systems, tools and approaches.

M&E tools
• Support project teams and partners to develop, manage and regularly update relevant M&E documents and reporting tools, including remote monitoring approaches where required.
• Support project teams to coordinate and support regular M&E activities including quarterly scale and reach reporting.

Collaboration responsibilities
The volunteer will collaborate with M&E focal persons from project consortium partners and the VSO team to collect data and demonstrate evidence and impact of VSO’s role in the Multi Year Resilience Programme.

Essential
• Degree in statistics, a social or natural science discipline.
• Strong ability in qualitative and quantitative data collection, analysis and reporting.
• Experience in development and implementation of M&E systems and understanding of project monitoring and evaluation.
• Skilled in designing and managing data gathering exercises effectively from field operations, including the use of participatory methods.
• Strong computer literacy and data management skills.
• Excellent team and relationship management skills and experience working with people from diverse backgrounds.
• Excellent communication and organisational skills.

Desirable Skills
• Experience in developing research designs for and dissemination of learnings from project evaluations, surveys and insights.
• Experience in providing M&E technical support and guidance in gender mainstreaming and inclusion projects.
VSO promotes equal opportunities, values inclusion and seek to have a diverse workforce. We welcome applicants from all sections of the community regardless of gender, age, sexual orientation, ethnicity, religion and disability.

How to apply and Application Links: https://vso.my.salesforce-sites.com/VsoJobDetails?id=a0mQ2000000pvp3IAA