



Myanmar Red Cross Society

HR-VA No. 100 – WASH Engineer



Myanmar Red Cross Society (MRCS) is volunteer based humanitarian organization throughout the whole country acting with and for the most vulnerable at all times.

WASH Engineer

No. of Post	: 1 Post
Report to	: WASH Manager
Program/Project	: Building Health Resilience in Emergencies Project
Department	: Health Department
Duty Station	: NayPyiTaw/Yangon
Grade	: E-2
Benefits	: Salary + Insurance + Monthly Allowances+ Periodic Allowances+ Training + Communication charges + Travelling Allowances + Home Return Leave/ Earned Leave + Casual Leave + Quarantine Leave + Medical Certificate Leave + Maternity Leave + Paternity Leave + Compassionate Leave + Blood Donation Leave+ Substituted Leave

Application Deadline : 29-June-2025 to 13-July-2025, 16:30 p.m.

Background of the Department

MRC Health program is based on MRCS Strategic Plan, MRCS Health Strategy and policy. The goal of the program is to reduce mortality and morbidity related to priority communicable diseases and the impact of public health emergencies and disasters, and promotes health and sanitation by improving the capacity of communities and Red Cross branches. MRCS continues to engage several community-based programmes with the support from Red Cross movement partners and the interventions undertaken are aimed at improving the resilience of vulnerable communities towards occurring risks (health risks and future disasters).

Purpose of the Position

Within the frame work of the MRCS policies and procedures and in accordance with the fundamental principles of the Red Cross Movement, the WASH Engineer will assist the WASH Manager. He or She is responsible for supporting the implementation of WASH (Water, Sanitation and Hygiene) programs as well as during emergency situations, particularly in areas affected by disasters.

"Person with disability are encouraged to apply this post as they will be given equal opportunity"

"Our recruitment and selection procedures reflect our commitment to the safety and protection of children, and prevention of violence among communities' members in our programs"

Humanity, Impartiality, Neutrality, Independence, Voluntary Service, Unity and Universality

MRCS-FRC/WASH Engineer for NayPyiTaw/Yangon/Health Department (29/6/2025)



Duties and Responsibilities

Program Management

1. Responsible in all aspects of planning, budgeting, operation management and implementation of the program activities in selected areas which is under management of WASH Manager within the Framework of the MRCS policies and procedures and in accordance with the fundamental principles of the Red Cross Movement.
2. Support and facilitate in the programme reviews and evaluations.
3. Assesses programme performances including utilization of resources and achievement of planned target.
4. Provide the WASH technical support for the development of IEC materials in a participatory manner.
5. Manage and provide WASH technical support to respective project teams in the planning and implementation of program/projects and field visits, to achieve programme objectives within time frame.
6. Provide the support to Health department general administration and development of common health and WASH framework.
7. Perform any assigned duties or tasks by Dy director of health department.
8. Provide technical support to ensure all hardware and software aspects are in line with agreed standard by MRCS WASH Unit.

Financial Management

9. Ensure to manage the different program/project budgets in line with financial guidelines and policy.
10. Ensure the management of expenses, cash transfer, summary of working advance for all related WASH program activities.
11. Responsible for annual and quarterly budget preparation, budget validation, and detail break down of budget.
12. Supervise and manage to validate the working advance and claim in time within the limited time frame.
13. Regular monitoring of budget utilization and variance of responsible program/projects.

"Person with disability are encouraged to apply this post as they will be given equal opportunity"

"Our recruitment and selection procedures reflect our commitment to the safety and protection of children, and prevention of violence among communities' members in our programs"

Humanity, Impartiality, Neutrality, Independence, Voluntary Service, Unity and Universality

MRCS-FRC/WASH Engineer for NayPyiTaw/Yangon/Health Department (29/6/2025)



14. Ensure for sending monthly liquidation report to Finance Team in time.

Collaboration and coordination

15. Build and maintain the lateral relationship with township red cross committee, state/region red cross supervisory committee, external partners, local donors, Local authorities and inter-departmental focal persons.
16. Ensure effective working relationships with delegates, staff, and volunteers.
17. Coordination with other MRCS Departments to facilitate the project implementation and ensure involvement of all MRCS Departments on the project.
18. Coordinate with existing health program/projects especially community-based resilience, health and WASH.

Monitoring, Evaluation and Reporting

19. Regular monitoring of indicator tracking table and quality of services together with PMER focal person.
20. Regular monitoring of budget utilization rate together with HQ Finance personnel.
21. Regular monitoring to stock position in relation with Logistics.
22. Ensure the post distribution monitoring in line with operational guidelines.
23. Submit monthly progress report and annual report including activities, work done, challenges, expenses and financial situation to WASH Manager and Dy Director of Health.
24. Ensure that lessons learnt are well documented and transparent.
25. When emergency happen, need to report urgently to direct supervisor.
26. Produce summary report to direct supervisor after attending the meetings/ workshop/ seminar/ training.

Designated Authority

27. Regular monitoring to stock position in relation with Logistics.
28. Ensure the post distribution monitoring in line with operational guidelines.
29. Submit monthly progress report and annual report including activities, work done, challenges, expenses and financial situation to WASH Manager and Director of Health.
30. Ensure that lessons learnt are well documented and transparent.
31. When emergency happen, need to report urgently to direct supervisor.

"Person with disability are encouraged to apply this post as they will be given equal opportunity"

"Our recruitment and selection procedures reflect our commitment to the safety and protection of children, and prevention of violence among communities' members in our programs"

Humanity, Impartiality, Neutrality, Independence, Voluntary Service, Unity and Universality

MRCS-FRC/WASH Engineer for NayPyiTaw/Yangon/Health Department (29/6/2025)



Myanmar Red Cross Society

HR-VA No. 100 – WASH Engineer



32. Produce summary report to direct supervisor after attending the meetings/ workshop/ seminar/ training.

General

33. Perform any other tasks allocated by Supervisor.

Skills, Competencies and Requirements

- Must be University Graduate with Bachelor of Engineering (Civil), AGTI (Civil) or another relevant Degree holder
- Minimum 3 years of community-based health project experiences or WASH Emergence Project
- Working experience in remote and resource limited settings
- Minimum 2 years of project/program management experiences
- Well-developed computer skills, with demonstrated competence in Excel, Word and Power point (English and Myanmar)
- Strong skill in numerical recording, data maintenance
- Strong interpersonal and communication skills
- Well organized, efficient, with excellent attention to detail and ability to meet deadlines
- Ability to manage and priorities multiple tasks, take initiative and problem solve
- Able to work well in a team and live in stressful situations
- Ability to travel anywhere at short notice
- Ability to follow Red Cross (7) fundamental principles, MRCS policy, strategies and guidelines
- Understanding of commitment to and willingness to actively promote the Red Cross and Red Crescent Fundamental Principles
- Experience of working for the Red Cross/Red Crescent is preferred
- Excellent command of English and Myanmar especially in translating, including written, spoken and typing
- Red Cross Volunteers and females are encouraged to apply

****Note: Applicants will be considered to be shortlisted that need to send application letter, CV, passport-size photo, education qualifications and references (PDF Version) to:**

"Person with disability are encouraged to apply this post as they will be given equal opportunity"

"Our recruitment and selection procedures reflect our commitment to the safety and protection of children, and prevention of violence among communities' members in our programs"

Humanity, Impartiality, Neutrality, Independence, Voluntary Service, Unity and Universality

MRCS-FRC/WASH Engineer for NayPyiTaw/Yangon/Health Department (29/6/2025)



Myanmar Red Cross Society

HR-VA No. 100 – WASH Engineer



Head Office:

Myanmar Red Cross Society
Razathingaha Road, Dekhinathiri,
Nay Pyi Taw.

Branch Office:

Myanmar Red Cross Society
No. 42, Red Cross Buildinesdg, Strand
Road, Botahtaung Township, Yangon.

Email: mrcshrrecruitment@redcross.org.mm (or)

For more information and application, please visit to the www.redcross.org.mm

Only short-listed candidates will be contacted for a personal interview.

"Person with disability are encouraged to apply this post as they will be given equal opportunity"

"Our recruitment and selection procedures reflect our commitment to the safety and protection of children, and prevention of violence among communities' members in our programs"

Humanity, Impartiality, Neutrality, Independence, Voluntary Service, Unity and Universality

MRCS-FRC/WASH Engineer for NayPyiTaw/Yangon/Health Department (29/6/2025)