



Date: 8th May 2024

Nurse

We are currently recruiting a **Nurse**, directly reporting to Medical Officer.

This post is based in Rakhine State.

At Relief International, we are committed to building a representative, inclusive and authentic workplace. We strongly encourage applications from candidates from minoritized backgrounds those who bring lived experience of the contexts in which we work.

We are proud to be a global recruiter, hiring people from around the world. We offer competitive salaries and benefit packages for all staff, that are applied fairly and transparently. This means we are unable to advertise the salary as it is dependent on the local job market of the staff member, we will inform shortlisted candidates of the salary range as part of the selection process.

About Relief International

Relief International (RI) works in 15 countries globally to relieve poverty, ensure well-being and advance dignity. We specialize in fragile settings, responding to natural disasters, humanitarian crises, and chronic poverty.

Main purpose of the role

Primary healthcare (PHC) and Sexual and Reproductive Health Care Services remain a challenge among the internally displaced persons (IDPs) and most vulnerable community in Rakhine. Therefore, access is needed to ensure that service continuity for health services for these communities through mobile health delivery unit. Relief International has strategized its ongoing programme to focus on mobile clinics that promotes advocacy, capacity building, and service delivery for continuity of SRHR and PHC services.

Overall Objectives (scope)

Incumbent serves as focal person for case management and ensures clients are properly linked to service delivery points and appropriate care is provided. Incumbent act as social workers, advocate patient welfare, and serve as a liaison between clients, their families, and health service providers.

Specific Responsibilities

Clinical Care

- To assist the medical doctors during consultation and other medical procedures to the patient, according to protocol or guidelines for getting quality of health care services
- Organizing the carry out care and treatments according to medical prescription
- To manage patients flow in clinic triage according to the Relief International guideline and the patients' condition
- Identifying Sexual and Gender based Violence victims and referring them to Medical Officer so they can receive necessary treatment
- Knowing and is aware of the importance and appropriate use of the Post Exposure Prophylaxis (PEP) Kit

- Responsible for appropriate infection control and minimizing cross infection between patients.
- To perform proper consultations for basic health care as well as reproductive health care cases as deemed appropriate and ensure proper referral to the doctor as indicated.
- To provide proper nursing care to the patients in during outreach visits.
- To assist in home Based Care and other outreach activities, including travel to rural areas by boat if necessary

Emergency Referral

- To assist in referrals will receive a transport allowance and per diem for the patient and one caretaker per referral. As required, a translator/patient liaison will also be provided for referral patients.
- To assist in the referral process of emergency referral support as required

Infection Control

- To ensure proper cleaning, sterilization and autoclaving of all instruments, as related to the overall hygiene of the medical equipment according to SOP.
- To ensure strict adherence to universal precautions during mobile health delivery unit
- To follow and ensure the maintenance of clinic hygiene
- To follow Universal Precaution and proper waste management as per international strictly at work place and also keep awareness and supervise for universal precaution issues especially in mobile clinic

Record keeping and Medical Supplies

- To keep proper records and registers of clinic and confidential case files
- Check, control, and record the rational distribution plus daily and monthly consumption of medicines and equipment under his/her responsibility.
- Responsible for the primary management of pharmacy warehouses, including physical counting of medicines, filling up stock cards, and controlling temperature and humidity through collaboration with program team members and logistics colleagues under the coordination support from Field Health Coordinators.
- Ensures proper documentation in the stock card file, including waybills, Gift in Kind (GIK), donation certificates, and Stock Release Request forms, maintaining accurate and organized records.
- Conducts regular check-ups and prepares mobile clinic activities, emergency kits, IEHKs, PEP kits under the supervision of Field Health Coordinators, Roving Pharmacist in the Regional office, and Health Program Officers in Country office.
- Participating in department-related pharmacy and medical equipment control and maintenance (quality and its functioning, storage conditions, follow-up of expired drugs inventories, stock takes of medicines and material ensuring no materials is taken out of nursing area without prior authorization etc.,)
- To ensure proper records of patient's history kept on file and confidentially.
- Ensure appropriate documentation and record-keeping of all patient data

Reporting and Trainings

- To assist Medical Officer in training and events (CHW, AMW, clinic volunteers & TBA) and participate as TOT.
- To lead FGD with a specific group of community if needed.
- Provide technical support to health educators for effective health education sessions.
- Assist health educators to design health education activities
- Compile and prepare comprehensive monthly pharmacy warehouse reports, sub-stock reports, and 3-month/6-month nearly expired reports and share the reports with Roving Pharmacist, FHCs and Regional Health Units promptly.

- Ensure the ability to provide real-time and accurate stock data, consumption details, and usage information for drugs, medicines, and health products pertaining to each project.
- Assist in the delivery of first aid trauma, and outbreak response training provision to volunteers

Communication and Coordination

- To maintain good relationship with BHS staffs and all the team members from Myebon, Mrauk U, Kyauk Taw and Sittwe and Yangon Health Program team.
- To take part in program meeting, program review and in general staff meetings

Others

- Closely worked with Medical Officer and Midwife to develop IEC materials related with GBV activities and MNCH health education which is impactful for the community.
- Participating in Health Education of the patient (and family) when necessary
- To collect sputum and blood samples as necessary or indicated if necessary.
- Liaise with Health Project Officers when necessary to ensure emergency referrals take place when necessary
- Any others relevant tasks upon special request by Roving Pharmacist, Senior Medical Officer, Medical Officer, Field Health Coordinator, or Regional Health Unit according to program needs.

About You

You will bring the following experience and skills

- University degree in Nursing /Diploma in Nursing
- Valid license or Graduation Certificate in hand to practice nursing in Myanmar
- Previous experience working in INGOs, LNGO is preferable.
- Willing to work for marginalized and rural populations and in a multicultural context
- Basic English and Myanmar language and ability to speak local languages (desirable)
- Flexible and empathetic attitude
- Able to manage pharmacy items and dispensary management daily, weekly and monthly.
- Good communication skills between the clients and staff and among the team.
- Able to work under little supervision to complete tasks with timely manner.

Research shows that women and those from marginalized ethnic groups are less likely to apply to jobs, unless they meet every single requirement. If you're excited about this role, but your experience doesn't align with every criteria described, we encourage you to apply anyway, you could be exactly what we need!

How to apply : To apply for this post, click on the "[link](#)" button in the job advert page and send to hrrmm@ri.org, quoting "**Nurse-Rakhine State**" in the subject line. **Closing date: 22nd May 2024**

- You will be asked to upload a CV and Cover Letter.
- The cover letter should be at least one page; three references check person with current supervisor and explain why you are interested in this post with Relief International and how your skills and experience make you a good fit.

As a humanitarian organization, Relief International is committed to the safeguarding of all those we come into contact with through our work. We are committed to the core humanitarian principles regarding prevention of sexual exploitation and abuse. Relief International expects all staff and volunteers to share this commitment and uphold the values and behaviors outlined in the Code of Conduct.