



Protection Assistant

We are currently recruiting a **Two Protection Assistants**, directly reporting to National Protection Coordinator based in Lashio and Senior Protection Officer based in Taunggyi.

The one Protection Assistant is for Taunggyi and one is for Lashio based positions in Shan State.

At Relief International, we are committed to building a representative, inclusive and authentic workplace. We strongly encourage applications from candidates from minoritized backgrounds those who bring lived experience of the contexts in which we work.

We are proud to be a global recruiter, hiring people from around the world. We offer competitive salaries and benefit packages for all staff, that are applied fairly and transparently. This means we are unable to advertise the salary as it is dependent on the local job market of the staff member, we will inform shortlisted candidates of the salary range as part of the selection process.

About Relief International

Relief International (RI) works in 15 countries globally to relieve poverty, ensure well-being and advance dignity. We specialize in fragile settings, responding to natural disasters, humanitarian crises, and chronic poverty.

Overall Objectives

The Protection Assistant is responsible for the day to day implementation of general protection intervention such as protection monitoring, protection mainstreaming capacity building, ensuring the inclusion of persons with disabilities across the sectors, training and sensitization on key protection principles, rights and violations (e.g., on TIP), as well as closely coordinating, jointly planning and executing protection activities with child protection and PSS teams. The Protection Assistant, with the support of the Senior Protection Officer, supports local CSOs' protection capacity building through training, coaching and joint implementation. The post holder is responsible to deliver results in line with pre-agreed program plans and objectives, oversees the implementation of activities related to Protection, liaises and coordinates with the other programs. The protection Assistants should ensure safe and timely referrals of cases identified through the protection monitoring to the relevant sectors based on informed consent/assent. He/she must adhere to and upholds the RI's policies and procedures.

Your responsibilities will be:

- Supervise and provide leadership in the set-up, implementation and monitoring of Protection activities, ensuring that activities are implemented in an appropriate and timely manner.
- Implement protection mainstreaming activities in Shan state by closely working with the staff from WASH, NFI, SHELTER, MPCT, Health and Nutrition sectors.
- Plan and execute protection monitoring activities with the guidance of the Senior Protection Officer.
- Organize workshops with site/camp leaders, village leaders and communities on protection situation and safe reporting
- Conduct protection situation and incident monitoring on a regular basis.
- Organize workshops with stakeholders on the protection monitoring outcomes.
- Maintain confidentiality and safety and protection of protection data as per the RI data protection policy.
- Train local CSOs/CBOs, protection focal points on protection principles, protection mainstreaming, and protection monitoring.

- Organizes weekly project team meeting to review project implementation, identify lessons, gaps and emerging needs.
- Organize regular training and awareness-raising on PSEA targeting local CSOs/CBOs, protection focal points, beneficiaries and target population.
- Undertake safe and ethical referral of incidents/cases to protection case management and/or other relevant sectors based on consent/assent on a timely basis.
- Collect detailed, timely, adequate and disaggregated information/data on protection incidents using the standard data collection tool.
- With the approval of the Senior Protection Officer, fill in the Protection Incident Monitoring System.
- Ensures that protection referral pathway is in place and updated and is widely communicated with the target population.
- Assists the Senior Protection Officer with periodic reporting & ad hoc updates.
- Participate in the development of training manuals and IEC materials on protection.
- Organize training on MRE, and multiplier sessions with the community on the same topic.
- Organize training/sessions with local CSOs/CBOs and other community structures on the Six Grave violations/MMR, VAC, unsafe migration and trafficking in person, rights of persons with disabilities,
- Ensure recognized international best practices & Relief International policies are understood, upheld and promoted.
- Upon the request of the supervisor, represent the Protection program in external meetings.
- Maintain safe and secured protection data.

About You

You will bring the following experience and skills

- University degree in Human Rights, Law, Social Work or other related social science fields.
- Substantial proven experience working in the protection (CP, GBV, protection monitoring and mainstreaming, MRE, MHPSS) sector.
- Proven experience on protection monitoring.
- Strong experience working with local CSOs/CBOs.
- Strong background and skills in facilitating trainings, coaching and mentoring others.
- Proven experience on protection data collection.
- Excellent interpersonal skills with the ability to communicate and negotiate clearly and effectively.
- Familiarity with key international standards for humanitarian interventions (e.g. Protection mainstreaming, Protection Analysis Framework, Minimum Standards for Child Protection in Humanitarian Action, Minimum Standards for Prevention and Response to Gender-Based Violence, SPHERE, CHS and PSEA).
- Experience or knowledge about Shan context.
- Good command of MS Word, Excel, PowerPoint, emails, internet.
- Ability to communicate with English and Myanmar languages.
- Knowledge of Shan and/or other local languages will be considered as a key added

Research shows that women and those from marginalized ethnic groups are less likely to apply to jobs, unless they meet every single requirement. If you're excited about this role, but your experience doesn't align with every criteria described, we encourage you to apply anyway, you could be exactly what we need!

How to apply : To apply for this post, click on the "[link](#)" button in the job advert page and send to hmmm@ri.org, quoting "**Protection Assistant -Taunggyi/Lashio**" in the subject line.

Closing date: 24 April 2024

- You will be asked to upload a CV and Cover Letter.

- The cover letter should be at least one page, three references check person with current supervisor and explain why you are interested in this post with Relief International and how your skills and experience make you a good fit.

As a humanitarian organization, Relief International is committed to the safeguarding of all those we come into contact with through our work. We are committed to the core humanitarian principles regarding prevention of sexual exploitation and abuse. Relief International expects all staff and volunteers to share this commitment and uphold the values and behaviors outlined in the Code of Conduct.