



Protection Case Worker

We are currently recruiting a **Four Protection Case Workers**, directly reporting to Child Protection Officer.

The two Protection Case Worker is for Taunggyi and another two is for Lashio based positions in Shan State.

At Relief International, we are committed to building a representative, inclusive and authentic workplace. We strongly encourage applications from candidates from minoritized backgrounds those who bring lived experience of the contexts in which we work.

We are proud to be a global recruiter, hiring people from around the world. We offer competitive salaries and benefit packages for all staff, that are applied fairly and transparently. This means we are unable to advertise the salary as it is dependent on the local job market of the staff member, we will inform shortlisted candidates of the salary range as part of the selection process.

About Relief International

Relief International (RI) works in 15 countries globally to relieve poverty, ensure well-being and advance dignity. We specialize in fragile settings, responding to natural disasters, humanitarian crises, and chronic poverty.

Overall Objectives

The Case Worker is responsible for the day-to-day implementation of protection case management (CM) with children and families in Shan State. With close supervision and technical support from the CM Supervisor (CP Officer), the Case Worker identifies/detects cases, receives referrals, undertake eligibility assessment, and provide social work support to eligible cases based on the Interagency guidelines for Case Management and Child Protection, Minimum Standards for Child Protection in Humanitarian Action, Caring for Child Survivors, alternative care guidelines, guidelines on UASC and other relevant guidelines and standards. The Case Worker should maintain confidentiality of cases and adhere to case management data protection and Information sharing protocol. The Case Worker is responsible to ensure quality of case management data (such as proper recording, completeness, use of appropriate inter-agency forms, etc). The Case Worker receives daily support in addition to the weekly case management meeting and trainings. He or she should strongly collaborate and coordinate with PSS Officer, PSS Assistant and the other protection colleagues and sectors for effective, safe and ethical CM service provision. The postholder closely works with community-based structures such as local CSOs/CBOs, protection focal points, site/CMC/village leaders, schools and others. He or she organizes basic CM training with these community structures. He/she must adhere to and uphold the RI's policies and procedures.

Your responsibilities will be:

- Implements child protection response activities, mainly case management with children and families.
- Undertake proper identification of cases/violations through various channels such as sensitization, dissemination of service information, child friendly spaces, working with community-based structures, home visits (as required after getting approval from his/her supervisor, etc.), referrals, etc.
- Prepare weekly plan in consultation with the CP Officer, PSS Officer and Protection Assistant.
- Undertake case management assessment to initiate response.
- Jointly with the child and/or parents (as required), develop case plan and implement on a timely basis.
- Undertake timely case follow-up and case follow-up schedules should be included as part of the case plan.
- Provide immediate lifesaving case management assistance as needed (e.g., on spot support to access medical treatment, food, cloth, transportation, etc.)

- Ensures that referral of CP cases conducted as per the standard operating procedures.
- Contribute to the development/update of site-specific CP referral pathway, and on the dissemination of the referral pathway.
- Immediately flag complex cases to the CM supervisor for technical support.
- Ensure that unaccompanied and separated children (UASC) are identified, registered and proper FTR is initiated.
- Present case closure recommendations to the CM Supervisor.
- Avoid unnecessary caseloads and initiate timely review of caseloads.
- Maintain proper case management data recording and protection.
- Uphold case management data protection, safety and security at all times.
- Ensure that hardcopies are kept in a lockable file cabinet.
- Provides mentoring and training to community-based structures to support the case management process.
- Utilize the CPIMS+ properly and with only access to the assigned and authorized cases.
- Ensures that case management process has followed the CP-CM SoPs and international standards and best practices.
- Participate in the weekly case management meeting.
- Conduct Client Feedback during implementation of the case plan and at the closure of the case.
- Immediately report cases that might require case transfer.
- Exercise regular self-care practice to avoid stress and burnout.
- Closely work with the PSS officer, PSS Assistant and other team members.
- Provide the case management service according to the interagency guidelines on case management and child protection.
- Ensure that PSEA is mainstreamed while conducting case management.
- Participate in case management networks or local level coordination platforms.

About You

You will bring the following experience and skills

- University diploma or degree in Social Work, Psychology, Human Rights, Social Science or related fields
- Substantial proven experience working in Child Protection, Psychosocial Support and MRE/EORE
- Proven experience in working with UASC.
- Skilled on communicating with children.
- Strong experience in strengthening Community-Based Structures
- Ability to work under limited supervision and in a multi-task and high-pressure environment.
- Effective time management and ability to meet tight deadlines.
- Excellent interpersonal skills with the ability to communicate and negotiate clearly and effectively.
- Willingness and commitment to work in a roving role across Shan State.
- Experience or knowledge about Shan context.
- Familiarity with key international standards for humanitarian interventions (e.g. Minimum Standards for Child Protection in Humanitarian Action, IASC guidelines on Case Management and Child Protection, Inter-agency guidelines on MHPSS, PSEA).
- Ability to communicate with English and Myanmar languages.
- Knowledge of Shan and/or other local languages will be considered as a key added value

Research shows that women and those from marginalized ethnic groups are less likely to apply to jobs, unless they meet every single requirement. If you're excited about this role, but your experience doesn't align with every criteria described, we encourage you to apply anyway, you could be exactly what we need!

How to apply : To apply for this post, click on the "[link](#)" button in the job advert page and send to hmmm@ri.org, quoting "**Protection Case Worker -Taunggyi/Lashio**" in the subject line.

Closing date: 24 April 2024

- You will be asked to upload a CV and Cover Letter.
- The cover letter should be at least one page, three references check person with current supervisor and explain why you are interested in this post with Relief International and how your skills and experience make you a good fit.

As a humanitarian organization, Relief International is committed to the safeguarding of all those we come into contact with through our work. We are committed to the core humanitarian principles regarding prevention of sexual exploitation and abuse. Relief International expects all staff and volunteers to share this commitment and uphold the values and behaviors outlined in the Code of Conduct.