

Save the Children is the world's leading independent organisation for children. It is a dual mandate organization and focuses on development and emergency response. We are currently working in 120 countries around the world touching the lives of 125 million children. Our mission is to inspire breakthroughs in the way the world treats children, and to achieve immediate and lasting change in their lives.

Save the Children has been working in Myanmar since 1995. Our programmes include Maternal and Child Health, Nutrition, HIV/AIDS, WASH, Education, Food Security and Livelihoods, Child Protection and Child Rights Governance and Humanitarian Responses in across the country.

Save the Children offers attractive salary including non-salary benefits which consists of paid medical benefits, various leave benefits, accident insurance, severance and other allowances.

We are currently inviting motivated and talented individuals to apply for **Stakeholder Engagement Advisor** position based in Yangon, Head Office. Please see the following detailed information.

**SAVE THE CHILDREN INTERNATIONAL**  
**VACANCY ANNOUNCEMENT**  
*(FOR MYANMAR NATIONAL ONLY)*  
**ROLE PROFILE**

<b>TITLE: Stakeholder Engagement Advisor</b>	
<b>TEAM/PROGRAMME:</b> Child Rights Program	<b>LOCATION:</b> Yangon, Head Office
<b>Number of Position:</b> 1 <b>GRADE:</b> NAT 2	<b>CONTRACT LENGTH:</b> Fixed Term
<b>CHILD SAFEGUARDING</b>	
<p>Level 3: the post holder will have contact with children and/or young people <i>either</i> frequently (e.g. once a week or more) <i>or</i> intensively (e.g. four days in one month or more or overnight) because they work country programs; or are visiting country programs; or because they are responsible for implementing the vetting process staff.</p>	
<b>ROLE PURPOSE:</b>	
<p>The Stakeholder Engagement Advisor _ Child Rights Program, under the management of the Child Rights Program Technical Lead (TL) , will provide technical leadership and guidance to SC Myanmar's CR programs, ensuring strategic program development, program quality, capacity development of the CR teams and effective initiatives to influence national policy and practice on CR areas.</p> <p>Key responsibilities include:</p> <ul style="list-style-type: none"> <li>- Technical support in CR to programs, ensuring quality and impact and strengthening staff and partner's capacity in CR and stakeholder engagement and influence.</li> <li>- Support the TL with the strategic development of CR programs, developing proposals and facilitating integration of CR into other sectors and strengthening links with other sectors as appropriate</li> <li>- Lead contact of Save the Children's CR work with the national level authorities stakeholders and other pertinent stakeholders/organizations in the area of CR</li> <li>- Working with the MEAL team, ensure appropriate and effective Monitoring, Evaluation, Learning and Accountability mechanisms and practices for the CR programs</li> <li>- Collaborating with Program Information Lead from PIU and support in engaging with stakeholders and CR influencing work at different levels</li> </ul>	

The Stakeholder Engagement Advisor will support the TL in ensuring that the program supports the realization of the rights of children in Myanmar, in line with Save the Children's Global theory of change.

**SCOPE OF ROLE:**

**Reports to:** Technical Lead

**Budget Responsibilities:** None

**Travel:** Occasional (based on program requirements)

**KEY AREAS OF ACCOUNTABILITY**

**Strategic direction, program design and development**

- Provide guidance and technical support in developing CR programming documents including: Child Rights Situation Analysis (CRSA), Thematic Program Strategies and Annual Operational Plans and contribute to the development of the overall Country Strategic Plan.
- With the support of the TL, lead in developing a high quality CR program through integration, expansion and growth of existing CR programs and strengthening links with other sectors as appropriate
- By coordinating with Program Information Lead, facilitate integration of CR into other sectors and ensure inter-sectoral complementarity.
- Provide technical support in CR program staff, partner CSOs to ensure their projects effectively support increasing children's access to their rights in Myanmar.
- Together with TL, develop high quality program design and proposals for the new funding opportunity in coordination with program managers, program operations team and the finance and grant management teams
- Support TL in developing program strategy and program adaptation guidelines as needed.
- Ensure linkages with relevant research initiatives and ensure that findings and recommendations from these, as well as specific project and program evaluations, feed into CR program strategies and design.
- Ensure program alignment with SC global and regional CRG strategies and priorities.

**Technical support and capacity building**

- Support Child Rights Coalition in supplementary reporting as well as other child rights reporting and lead the child rights monitoring and reporting process
- Build the capacity of CR Program staff and ensure adequate technical support to program managers and the operation teams for the effective implementation and monitoring of CR program activities.
- Support the CR teams in identifying and supporting civil society partners including: partner assessment/risk analysis, capacity building planning and technical support/training
- Provide support to operational teams in developing and implementing an effective monitoring and evaluation frameworks for the CR programs and ensure monitoring information is analysed and shared, appropriately both internally and externally.
- Identify key learning opportunities and processes from the CR program and proactively design and organise opportunities to share key lessons to inform project and program design
- Provide CR technical input and support to staff developing and implementing emergency preparedness plans and response programs

### Networking and representation

- Represent Save the Children, as required, at national and international events and proactively explore opportunities and to engage with different stakeholders and in advocacy work to change policies and practices for wider and lasting impact on the lives of children in Myanmar
- Under the guidance of the TL and Stakeholder Lead, support in country and regional coordination, communication and liaison with key stakeholders including: relevant line Ministries, UN agencies, international, regional and national NGOs and other relevant civil society organisations

### Child Safeguarding Responsibilities

Ensure that your staff is providing all beneficiaries of your program with ongoing, age-appropriate verbal or written information in relevant languages about Save the Children's Child Safeguarding Policy and Code of Conduct.

### BEHAVIOURS (Values in Practice)

#### Accountability:

- Holds self accountable for making decisions, managing resources efficiently, achieving and role modelling Save the Children values
- Holds the team and partners accountable to deliver on their responsibilities - giving them the freedom to deliver in the best way they see fit, providing the necessary development to improve performance and applying appropriate consequences when results are not achieved.

#### Ambition:

- Sets ambitious and challenging goals for themselves and their team, takes responsibility for their own personal development and encourages their team to do the same
- Widely shares their personal vision for Save the Children, engages and motivates others
- Future orientated, thinks strategically and on a global scale.

#### Collaboration:

- Builds and maintains effective relationships, with their team, colleagues, Members and external partners and supporters
- Values diversity, sees it as a source of competitive strength
- Approachable, good listener, easy to talk to.

#### Creativity:

- Develops and encourages new and innovative solutions
- Willing to take disciplined risks.

#### Integrity:

- Honest, encourages openness and transparency; demonstrates highest levels of integrity
- Always acts in the best interests of children

### EXPERIENCE AND SKILL

- A minimum of five years' work experience on child rights and stakeholders engagements related to child rights, networking and cooperation with various partners, particularly civil society organisations
- University degree in international relations or social sciences or other relevant field
- An in depth understanding of the child rights reporting, International and National laws, and policies, national issues related to the CR
- Experience in program design, proposal development, monitoring and evaluation frameworks
- Ability to analyse information, evaluate options and to think and plan strategically
- Ability to, and experience of, delivering training in CR program area
- Ability to negotiate and develop working relations among diverse and complex internal and external actors and stakeholders
- Fluency in written and spoken Myanmar and English

- Excellent interpersonal communication skills
- Commitment to and understanding of Save the Children's aims, values and principles.
- Ability and willingness to travel domestically and internationally when required.

**Desirable**

- Experience of program management in different sectors of the development field and understanding of integrating CR activities/ inter-sectoral complementarity

**Additional job responsibilities**

The duties and responsibilities as set out above are not exhaustive and the role holder may be required to carry out additional duties within reasonableness of their level of skills and experience.

**Equal Opportunities**

The role holder is required to carry out the duties in accordance with the SCI Equal Opportunities and Diversity policies and procedures.

**Child Safeguarding:**

We need to keep children safe so our selection process, which includes rigorous background checks, reflects our commitment to the protection of children from abuse.

**All staff has an obligation and a responsibility to:**

- Ensure they fully understand the provisions of the Child Safeguarding Policy, the Code of Conduct and Local/Country Procedures.
- Conduct themselves in accordance with the rules of the Child Safeguarding Policy, in their personal and professional lives – which includes reporting suspicions of child abuse.
- Ensure the way they are carrying out their work is not putting children at risk (or further risk) – this means constantly scrutinizing their work through a child safeguarding lens and talking to children about possible design/implementation “flaws”.
- Promote the message of child safeguarding to colleagues in other organizations and government ministries, children in their own and beneficiary families, and community members in general.
- Be vigilant about observing possible child abuse/harm in their personal and professional lives.

**All managers have the above responsibilities as well as ensuring**

- Their staff are doing the above.
- That child safeguarding is integrated and given a “voice” in all management processes including recruitment, induction, performance management, team meetings, annual planning processes, field level monitoring, etc.

**Safeguarding our Staff:**

The post holder is required to carry out the duties in accordance with the SCI anti-harassment policy.

**Health and Safety**

The role holder is required to carry out the duties in accordance with SCI Health and Safety policies and procedures.

I Interested and qualified candidates are invited to apply an Application Letter and Curriculum Vitae to the link below:

[Click here To Apply](#)

**Closing Date : 23 May 2024 (Thursday)**

No more later than 5:30 PM.

User Guide for Applicants at SCI >> [Click here](#)

Candidates are also requested to mention in the applications if there is, blood/marriage relationships with the existing Save the Children employees. No requirement of photo or copy of certificates and only short-listed candidates will be contacted.

**Remark:** For those who failed to mention or incorrectly mention the apply position title, Programme/Sector name and location in their applications, we will consider those as disqualify and we will not consider for shortlisting.