



Professionals for Fair Development
Professionnels du développement solidaire

Job announcement - GRET is seeking for

■ Security Officer (Bogale)

■ **GRET**

GRET is a French development NGO that has been actively fighting poverty and inequalities for 40 years on all levels and in a broad range of subjects. Its professionals provide lasting, innovative solutions for fair development in the field and work to positively influence policy. GRET's 700 professionals work on 150 projects per year in 28 countries.

■ **Context**

Since 1995, GRET is working in Myanmar in the fields of agricultural development, microfinance, natural resource management and water & sanitation in Chin, Sagaing, Mandalay, Magwe and Ayeyarwaddy. A Representation (Rep) office is established in Yangon to provide cross-cutting services to projects, to supervise actions and to work in relationships with donors, authorities and partners.

■ **ALIVE Project**

Since October 2021, GRET and its partners have been implementing the Agricultural innovation and Inclusive Value chain for Food and Nutrition Security (ALIVE-FNS) project with the overall objective to contribute to food and nutrition security of smallholder farmers and their communities by strengthening the resilience and inclusiveness of Value Chains in Myanmar. The specific objectives are to improve the availability & access to safe, nutritious and diversified food for producers and consumers in targeted states of Myanmar and improve the awareness of nutrition challenges by value chain stakeholders. The project will be implemented up to June 2025. The project (is targeting two value chains (Konjac and vegetable) in four townships of Northern Chin State and two value chains (Rice and vegetable) in two townships of Ayeyarwaddy.

Position: Security Officer
Project: ALIVE-FNS
Report to: Base Manager
Location: Gret-Delta office

Job Purpose:

The Security Officer is responsible for the coordination of security activities of the ALIVE-FNS project to ensure all the ALIVE-FNS project activities are implemented in secure and safety manner with the assistance from assistant in Delta Region (Bogale and Mawlamyine Gyun Townships).

He/she is leading the efforts of security activities to ensure project's staffs' safety and security. He/she will work under the responsibility and supervision of the Project Manager, Security Manager in Yangon and in close collaboration with the Gret Myanmar Representation Office.

Duties and Responsibilities:

Security management

Planning of movements

- Informs on the travel plans of Gret Delta team, follows-up and controls movements to the field, as well as interregional movements
- Develops a network of contacts with regards to security (network of contacts in the base city and in the field to assess risks of movements)

Incident monitoring

- Collects and analyses security incidents in the area
- Manages an incident database and shares it on a regular basis with the base manager and the security manager
- Informs managers, particularly the security manager in Yangon, of incidents impacting the team, or likely to impact the team
- Informs the local team regularly on the evolution of the security context through briefings, awareness trainings and situation reports

Reporting

- Reports to base manager and security manager on a monthly basis on the evolution of the context (situation report, monthly meeting)
- Leads regular meetings on the security context at base level
- Collaborates to the updating of risk assessments on a quarterly basis

Base security

- Set up project level security plan based on the GRET-Myanmar security plan and making sure the implementation
- Responsible for the safety and security of the base (risks of fire, protection measures...)
- Has responsibility over the guards (trains them on security protocols to enter the base and ensures the smooth implementation of such protocols by guards)
- Responsible for buying security equipment (fire extinguishers, communications mean, protection tools – fence, anti-blasts windows...)

Working conditions

All the employees are requested to stay at the organization disposal for any extra duty related to the work on week end days.

Due to Gret working environment, employees have to provide flexibility in their duties and to be able to temporarily take over duties of colleagues unable to work.

Skills required and others:

- University Bachelor or Degree
- Minimum one years' experience as more or less the same responsibilities at a private company or an INGO/LNGO (more preferable)
- Strong computer literacy with knowledge of Microsoft Excel
- Rigor, autonomy, organization and pedagogical abilities
- Very good interpersonal skills, interest for teamwork and self-confidence
- Good writing, communication and negotiation skills in English

Contract and condition:

- Based in Bogale's Gret office
- Salary based on GRET's salary grid and previous experiences

Gret has a zero-tolerance policy on any kind of sexual exploitation, abuse and harassment. Gret expects full commitment of its employees with Gret Code of Conduct including PSEA policy.

Written applications (CV and cover letter) should be submitted to GRET office in Bogale or be sent by email to khaingzarnwe.mn@gret.org and yadanarwin.mn@gret.org **before the 25th May 2024 with the reference "ALIVE project- Security Officer -Gret Delta"** in the subject line. Only short listed applicants will be contacted. This position is urgent and we reserve the right to make an interview if we find the suitable candidates among applicants before deadline. We would like to encourage to apply as early as possible.