



**Myanmar Health Assistant Association
Vacancy Announcement
(VA- 058/2024 MHAA-HR)**

Position Title	Senior Medical Officer
No of post	1 Post
Department/Project	Reaching Equitable Access to health through Local-empowerment (REAL-KSS) Project
Location	Bhamo Township, Kachin State.
Report to	Regional Program Manager
Grade	E2
Application Deadline	29 May 2024 (ASAP)

Myanmar Health Assistant Association (MHAA) is organized with Health Assistants and is a national association of public health professionals devoting towards accessible and equitable quality public health services through health promotion, prevention and control of diseases. MHAA stands as a united, independent organization earning public trust and international recognition. MHAA works in Myanmar to execute health programs that focus on strengthening and enhancing community access to coordinated, effective, and comprehensive health care services. MHAA is actively implementing programs in 89 townships of Myanmar in the areas of disease control, RMNCHN, WASH and emergency response. Accountability, respect for human dignity, empathy, non-discrimination, integrity, and professionalism are among the MHAA's core values. Please visit www.myanmarhaa.org to learn more about the MHAA.

Position Summary

Under the direct supervision of Regional Program Manager, Senior Medical Officer will be responsible to lead township field team for provision of Primary Health Care Services to the cluster of Internal Displaced People (IDPs) through MHAA' mobile team and supplies.

Specific Duties and Responsibilities

- ❖ Prepare monthly work plan of mobile team to cover identified sites regularly.
- ❖ Provide general clinical care for IDPs population including under 5 children and women during mobile clinic activities.
- ❖ Manage organizing of emergency referral of under 5 children and women to the available secondary and tertiary level facilities.
- ❖ Provide health literacy promotion and counselling session as needed.
- ❖ Establish follow up plan through tele medication and provide necessary medical consultation depending on local situation of Covid-19.
- ❖ To perform other functions as assigned.

Training

- ❖ Provide capacity building to project staff regarding depending on situational needs.

Coordination and collaboration

- ❖ Coordinate with respective stakeholders, local authorities, CSO/CBO and other implementing partners to conduct monthly outreach activities as needed.
- ❖ Represent as local focal point/team leader of MHAA' mobile health team to local authorities and community.
- ❖ Taking the leading role in organizing and mobilizing for project activities within his/her assigned townships.

Monitoring and Reporting

- ❖ Review and analyze the field team output data in monthly basis and provide to M&E Officer and Regional Program Manager.
- ❖ Submit trip plan/travel request to Regional Program Manager in advance
- ❖ Submit monthly narrative/indicator/financial reports to Regional Program Manager.
- ❖ Provide procurement plan/documents in advance as needed.

Skill and Requirement

- ❖ M.B.,B.S. degree and valid SAMA holder with at least one year of experience in TB care services.
- ❖ Understanding of humanitarian principles and medical ethics.
- ❖ Adaptable in changing new environment, flexible and mature personality. ❖ Ability and motivation to travel and work in the implementing township.
- ❖ Good leadership skills and team management skills.
- ❖ Good level of written and spoken English
- ❖ Understand and speak local language(preferable).
- ❖ Must have computer skills in MS office.
- ❖ Ability to work systematically, accurately, independently and under pressure in a physically challenging environment.
- ❖ Flexibility - ability to work with multi-disciplinary and multi-cultural people, open-minded, good communication skills, ability to listen, diplomacy
- ❖ Good interpersonal communication skills
- ❖ Respect and regard Myanmar Health Assistant Association (MHAA) Policy.
- ❖ Follow the HR rules and regulations of MHAA with the direct supervisor.
- ❖ Local residents are encouraged to apply.

Application Instruction

Candidates should submit their application, including their curriculum vitae and application letter, in one attached file (either Word or PDF file), to the Myanmar Health Assistant Association at hr.recruitment@myanmarhaa.org, quoting " **Senior Medical Officer VA-058/2024 MHAA-HR**" and referring clearly to the vacancy announcement number and location as advertised in the subject line. The deadline for applying is **May 29, 2024** Myanmar time.

- **Application will not be successful if applied position is not mentioned correctly.**
- **Only short-listed candidates will be contacted for interview. Telephone query will not be answered.**
- **Application received after the closing date and time will not be considered.**

HR Unit
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MHAA is an equal opportunity employer. We welcome applications from all qualified candidates, regardless of race, ethnic origin, religion, age, gender, sexual orientation, or disability. MHAA has a zero-tolerance policy on fraud and corruption, sexual exploitation, harassment, and abuse, and expects the commitment of its employees to the MHAA Code of Conduct including child protection.