

**Job location : Kayin State (With 90% field visit to project sites)**

**Duration : Up to May 2026 (Extendable base on budget)**

**Vacancy opening date : 24<sup>th</sup> June 2025**

**Vacancy closing date : 3<sup>rd</sup> July 2025**

**Salary and Benefit : 505 to 530 USD as per PUI salary scale**

**(Payment will be made in MMK based on the prevailing monthly exchange rate)**

**(Food Allowance & other benefit packet such as leave, R & R, medical insurance etc, as per PUI Internal Staff Regulation)**

### **Première Urgence Internationale (PUI)**

Première Urgence Internationale is a non-governmental, non-profit, non-political and non-religious international aid organization. Our teams are committed to supporting civilian victims of marginalization and exclusion, those hit by natural disasters, wars, and economic collapses, by responding to their fundamental needs. Our aim is to provide relief to uprooted people in order to help them recover their dignity and regain self-sufficiency. Main sectors providing assistance to around 6 million people in 25 countries in Africa, Asia, Europe, Latin America, and the Middle East: Health, WASH, Food Security and Nutrition, Shelter and Economic Recovery.

PUI has been working for the people of Myanmar on health and related issues since 1984, as Aid Medical Internationale (AMI). The merger of PU and AMI in 2011 strengthened our ability to provide integrated, multi-sector approaches utilizing the combined organisations' experience resulting in more diverse programming and intervention possibilities. PUI's mandate to respond to emergencies remains a priority, while maintaining a longer-term development focus to adapt to the contextual needs of the population in Myanmar. Specifically, PUI has been running an HIV prevention activity for Key population in Yangon region for over 10 years, linked to a malnutrition prevention program. In Kayin, PUI focus on primary health care, nutrition, WASH activities. In Shan, PUI focus on SRHR activities for general population. Today, the mission consists of 7 projects.

### **Job Purpose**

The WASH Technical Officer is responsible on developing hygiene awareness session curriculum, facilitate capacity trainings for project staffs and technical focal for WASH related activities . S/HE works under the direct supervision of Program Manager and has functional links with the Coordination Team. S/HE shall supervise the contractor for the borehole drilling, solar system sizing and installation, water network implementation. WASH Technical position requires an ability to manage and project work plan, Time frame, National Strategy for Rural Water Supply, Sanitation and Hygiene (WASH) WASH in Schools and WASH in Health Facilities 2016 - 2030. Moreover, Monitoring, Logistic procedures and technical specification of WASH activities.

### **Responsibilities**

- S/HE to conduct WASH needs assessments and advocacy in selected village (water provision and sanitation) and propose required interventions
- S/HE to facilitate capacity building for the project staffs
- S/HE to provide technical inputs and lead the procurement of hygiene kits
- S/HE facilitate hygiene promotion awareness sessions

- S/HE plans the activities and ensures compliance with the activity calendar. In the event of a significant delay in the implementation of the project, S/HE immediately informs to line manager and suggests solutions to remedy it.
- S/HE ensures the smooth running of the program under his/her responsibility and ensures compliance with the objectives defined in the project proposal. In particular, S/HE follows the defined indicators, reports to line manager, reports any difficulties encountered in the implementation and proposes improvements.
- S/HE ensures the implementation of monitoring and / or evaluations, according to the needs defined by the project. S/HE analyzes and transmits the information collected to line manager. According to the needs of the project, and the information collected, and S/HE produces and disseminates monitoring reports to the persons concerned.
- S/HE ensures the capitalization of all the documents, tools and training produced within the framework of the project and ensures that the sources of verification mentioned in the proposals are available.
- S/HE transmits internal and external reports to line manager, respecting the internal validation deadlines and external contractual deadlines reports.
- S/HE takes note of the PUI Internal Regulations on the mission and ensures that they are known and respected within their team.

#### **Ensure the representation of PUI with actors related to the project**

- S/HE represents the association with local actors involved in the implementation of WASH programs and ensures that good relations are maintained with each of community.
- Collaboration with the Program Manager, Project Managers
- S/HE participates in coordination meetings relating to WASH issues when they exist and is an active member.

#### **Ensure the security of goods and people**

- S/HE is aware of the security plan under its responsibility to ensure that the team adheres to safety rules.
- S/HE supports the collection of security information within his / her area of intervention and regularly distributes or coordinates with the Project Team Members in emergencies.
- S/HE should alert to the PM immediately, if the methodology / strategy of the project endangers the PUI or its beneficiaries

#### **Participate in the development of the mission strategy**

- S/HE actively participates in the development of needs assessments

#### **Requirements:**

- At least 5 years of experience in a relevant field or WASH Engineer
- Good experience working in Karen context prefer.
- Fluency in English and Kayin required.
- Good Knowledge of Myanmar WASH sector
- Competent in use of Microsoft Office computer programs including Word, Excel and PowerPoint.
- Strong interpersonal and communication skills.
- Proven organizational skills, with the ability to meet tight deadlines and balance multiple priorities.
- Ability to work independently with initiative and sense of responsibility and accountability
- Able to search for solutions of a force of proposals
- Ability to work and manage in a professional and mature manner

Due to the specific work to Premiere Urgence Internationale (PUI) and according to his/her responsibility stated here, **WASH Technical Officer** is requested to stay at the organisation's disposal for any extra duties related to the work and this position and job description will be reviewed regularly in concordance with the development of the programs.

To Apply Online, please access via this link,  
<https://forms.gle/qacuuCQEPmEUdnor7>

- Applications from all origins, religion, gender, age, People Living with HIV
- Women and people with disabilities are encouraged to apply.
- Parents with small children can be provided with some flexibility. Every application will be reviewed as per the qualification, experience necessary for the position only.

**For application physical address can be sent as below:**

**Coordination office, No. (91-G1), Than Lwin Street, Golden Valley, (1) ward, Bahan Township, Yangon**

**(OR)**

**Kayin Office, No.(7-Ka-254), Ward - 7, Man Ba Khine Street, Hpa-an Township, Kayin State, Myanmar**

"Any difficulties when applying, please contact via phone call +95 9880893850."

Please mention the applied position in Subject if you send your application via email.

Only short-listed candidates will be contacted for next selection process.