



38/ B (1), Pyi Htaung Su lane,  
Tharthana Yeiktha Quarter,  
Near Sayar San Road, Bahan  
Township, Yangon.  
[www.mam.org.mm](http://www.mam.org.mm)

Medical Action Myanmar (MAM) is a medical organization. MAM aims to improve access to quality health care for all people in Myanmar. MAM provides large-scale access to prevention, diagnosis & treatment of HIV, Malaria, Tuberculosis and we provide Basic Health Care provided by 20 clinics and 2300 community health workers in remote areas. MAM employs over 1200 staff.

## **Vacancy for: Medical Doctor**

|                                   |  |
|-----------------------------------|--|
| <b>Reports to:</b>                | <b>Clinic Team Leader, Project Medical Coordinator</b> |
| <b>Other Report to:</b>           | <b>Operations Officer</b>                              |
| <b>Job location:</b>              | <b>Yangon</b>  |
| <b>Deadline for application:</b>  | <b>27<sup>th</sup> May 2024</b>                        |
| <b>Starting date of position:</b> | <b>As soon as possible</b>                             |
| <b>Vacancy number:</b>            | <b>VA-0048/2024</b>                                    |

### **Description of the vacant position;**

#### **Job purpose**

Under the supervision of the respective clinic team leader, the overall responsibility is to provide the effective clinical management of HIV/AIDS, STI, pregnant women, TB, and COVID.

#### **Duties and Responsibilities**

- Mainly responsible for taking care of all the patients, especially HIV/AIDS, STI, and pregnant women care including PMTCT, malnutrition, TB, and COVID case management and care of NCD and general OPD patients.
- Responsible for proper screening of infectious disease (TB, COVID) patients in accordance with MAM guideline
- To provide timely diagnosis and effective comprehensive treatment in accordance with updated national guidelines
- Participating in ART team meetings, and TB program management discussions together with counselors, outreach workers, and nurses.
- Training of Nurses, counselors, Health Educators, and Outreach Workers for HIV, ART, STI, and TB as necessary.
- Participating in case discussions with other medical doctors in the management of complicated HIV, TB, and other patients.
- Facilitating PLHA group discussion.
- Knows and ensures universal precautions are followed at all times and improves infection control.
- Ensures professional confidentiality is respected.
- Supporting and Helping the clinic team leader for overall running of the clinic.
- Lead and work closely with counselors and outreach worker for patient care
- Ensure the adherence of the patients by overseeing the follow up management in communication with the clinic team, out-reach team and community volunteers
- Follow up the medical management information including specialist treatments, hospitals referral and other related investigations to have comprehensive patient care.

- Timely informing the line manager about any problem or complication of the patients' illness and medical error and searching supervisor's opinions
- Responsible for monthly reporting

**Other Responsibilities.**

- To replace other medical doctor duty and responsibilities when they are on leave in the assigned project area
- Other clinical duties as assigned
- Ensuring the effective communication with both internal and external customers to provide quality health care services with smooth operation

**Training & Development:**

- Maintain professional knowledge and competence.
- Attend mandatory training days/courses, on or off site, as and when required.
- Participate in relevant training to achieve required qualifications.

**Others:**

- Adhere to all MAM rules and regulations, code conduct.
- Ensure all equipment is clean and well maintained.
- Carry out any other tasks that may be reasonably assigned to you.

**MAM requires:**

**To be successful in this role you must have:**

|                  |   |   |
|------------------|---|---|
| Education        | : | Qualified medical doctor with registration card (SAMA)  |
| Experience       | : | At least one-year experience in relevant field  |
| Language         | : | Fluent in English and Myanmar   |
| Computer skills: |   | Computer literate in MS Office Package  |
| Specifications   | : | Good attitude towards the patients, Interest and motivation to work and care for patients, motivate and flexible to learn the new things, ability to work independently, provide prompt and accurate data collection and reporting, ability to work under demanding work environments, excellent inter-personal skills and non-judgmental attitude among the team. Motivate and flexible to learn the new things. |

**MAM offers:**

- Salary depending on experiences starting from **USD 427** per month (on a 12 months' basis);
- Participate in 13th month bonus;
- 20 days of annual leave;
- Leave compensation up to one month of pay for untaken leave;
- Medical benefits;
- Gratuity Pay;
- Ferry Arrangement;

**Application process:**

Interested applicant should submit updated CV/Resume in the link below:

<https://forms.gle/Zq6jRjixU5ufh4bdA>

No need to send scans or copies of certificates or diplomas, these will be requested later.

For further information on Medical Action Myanmar, please consult our website [mam.org.mm](http://mam.org.mm)

**Please note that due to the urgency of this position, applications will be reviewed on an on-going basis and the org reserves the right to initiate the recruitment process before the deadline for applications.**

MAM welcomes applications from all sections of the community including people with disabilities .