

## VACANCY ANNOUNCEMENT

Job Title	Consultant for “Performance Evaluation and cost analysis of a new payment mechanism on HIV/TB services of AIS implementing partners”
Department	Program
VA No.	Program/2024/0222/003/7hk
Job Level	Consultant
Contract Duration	31 December 2024
Number of Position	1
Location	Yangon, Myanmar
Travel	30% (Field visits are required for ground data collection)
Reports to	SI Director
Reporting to this position	NA

***Community Partners International (CPI) is a U.S. nonprofit organization dedicated to empowering vulnerable communities in Asia to meet their essential health, humanitarian and sustainable development needs. Founded in 1998, the organization has grown to serve more than one million people each year. Community Partners International focuses on helping communities affected by conflict, violence, and displacement, in remote and hard-to-reach contexts, and marginalized by poverty and exclusion.***

CPI is currently implementing a five – years program entitled HIV/TB Agency, Information, and Services (AIS) consortium, funded by the United State Agency for International Development (USAID), led by Community Partners International (CPI), brings a dynamic blend of partners and capabilities that reflect a deep understanding of HIV and TB technical needs and gaps in Burma, trusting and effective relationships with community groups, ethnic health organizations (EHOs), private sector and the public health system.

The HIV/TB AIS Activity strengthens Burma's efforts to achieve accelerated HIV epidemic control and TB elimination through support for free and comprehensive prevention, testing and treatment services for key populations and TB risk groups. One of the main expected outcomes of AIS is to reduce the social, legal and financial barriers in effected vulnerable people and communities to access the quality HIV/TB care and support services. AIS plan to demonstrate a Social Contracting project in the selected areas of HIV/TB high burden areas to fulfill this objective.

CPI is seeking a qualified candidate who will implement the performance evaluation and cost analysis of a new AIS payment mechanism contracted with CHDI and SCH. The performance and cost analysis indicators for the new payment mechanism were defined by an expatriate consultant and documented the indicators need to be setup in the mid- and end-project evaluation of CHDI and SCH new payment mechanism. This consultancy should cover the reviewing of the existing project documents, developing the harmonized performance evaluation and cost analysis and implementation of the mid- and end-project evaluations. The

results of evaluation are intended to use for the improvement of AIS new payment mechanism in upcoming AIS project cycles. The consultant is also expected to develop a final evaluation document that can be used as a learning and advocacy tool for scaling up of the new payment mechanism of HIV/TB services in Myanmar.

**Summary of Responsibilities and Tasks:**

- Review the project documents, MEL framework and performance indicators of new AIS payment mechanism on HIV/TB services contracted with CHDI and SCH.
- Provide the technical inputs for additional service options, performance and cost analysis indicators and develop the comprehensive performance and cost monitoring and evaluation framework specific for the new payment mechanism
- Develop the detail plans for implementation of the performance evaluation of the mid- term project for the CHDI and end-project evaluation on cost analysis of CHDI. The detail plan should include objectives, evaluation methods, performance and cost analysis indicators, questionnaires addressing to the service providers, beneficiaries and communities in the implementation sites, data collection forms and time line for the implementation.
- Organize the resources required for conducting field visits, contacts to service providers, recruiting, training and mentoring interviewers/surveyors, selection of interviewees, data collection and analysis
- Work with AIS SI team and focal persons for new payment mechanism to find out achievements and challenges of the new payment mechanism and provide the recommendation for improvement in further project cycles
- Develop the final document of “Performance Evaluation and cost analysis of new payment mechanism on HIV/TB services of AIS, Myanmar”

The deliverables are expected to accomplish with the set timeline required for the pilot project.

No.	Deliverables	Expected completion date
1.	Resource building for the evaluation process which may include development of the evaluation framework for performance and cost analysis, recruitment of survey team, training and development of action plan	30/08/2024
2.	Conduct the mid-term performance evaluation and cost analysis of HIV/TB services of CHDI	30/11/2024
3.	Conduct the mid-term performance evaluation and cost analysis of HIV/TB services of SCH	30/11/2024
4.	Document 1: development of Final report for “Performance Evaluation and Cost analysis” of CHDI and SCH HIV/TB services under new payment mechanism	31/12/2024
5.	Document 2: develop the comprehensive M&E framework for performance evaluation and cost analysis of new payment mechanism on HIV/TB services of AIS, Myanmar	31/12/2024

### **Essential Skills**

- Must have consulting experience for developing MEL framework for health care payment and financing
- Must have experience in providing technical to health care financing
- Must have strong technical knowledge in HIV/TB interventions
- Academic research experience on health care payment and financing are preferable
- Knowledgeable about local context is preferable

### **APPLICATION INSTRUCTIONS**

All interested and qualified candidates are requested to send an Application Letter, Curriculum Vitae to:

Email: [hr.ygn@cpintl.org](mailto:hr.ygn@cpintl.org)

- The closing date for application is 17:00pm, **(27-May-24, Monday)**, Yangon, Myanmar.
- Please clearly mention the Position, Location and VA Number you are applying for in the email Subject Line.

### **CPI's Value**

- At CPI, we believe that all people have right to live their live free from sexual violence and recognized that there are unequal power dynamics across the organization. CPI does not tolerate discrimination and harassment under any circumstances and will take disciplinary action, which may include dismissal, against any worker who discriminates or harasses any worker. Protection from Sexual Exploitation and Abuse (PSEA) is everyone's responsibility and all staff are required to adhere to the Code of Conduct, that enshrines principles of PSEA, at all times (both during work hours and outside work hours). Familiarization with, and adherence to, the Code of Conduct is an essential requirement of all staff, in addition to related mandatory training. All staff must ensure that they understand and act in accordance with this clause.
- CPI is an Equal Opportunity Employer and considers all applicants on the basis of merit without regard to race, religion, sex, gender identity, sexual orientation, ethnicity, national origin, age, marital status, or disability.

### **Note to Candidate**

- Candidates are required to declare in advance that should there be any relative or family member currently being employed in CPI. Failure to do so can lead to termination of the employment contract even after successful selection.
- Because of the large volume of applicants, only shortlisted candidates will be contacted
- Contract and position are contingent upon successful award of the project and final approval by the donor.