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Médecins Sans Frontières (MSF / Doctors without Borders) is an international medical humanitarian not-for-profit organization. MSF provides assistance free of charge to populations in distress, to victims of natural or man-made disasters and to victims of armed conflict. MSF has been working in Myanmar since 1992 and is currently providing healthcare in Kachin, Rakhine and Shan states, as well as Yangon and Thanintharyi regions.

Vacancy Announcement No. YP24051301

Job title:	Laboratory Supervisor
Job location:	Yangon DRTB Project
Accountable to:	Laboratory Manager
Base Salary:	1,340,000MMK
No of Position:	1
Duration:	Initially 1 year with possible extension

MAIN PURPOSE OF THE POSITION:

Planning, organizing and carrying out laboratory activities and supervising the laboratory staff according to MSF protocols, security measures and hygiene standards, in order to support the MSF medical team in the diagnosis of patients' diseases.

ACCOUNTABILITIES:

- Participating in the project planning and follow-up and reviewing the laboratory budget when necessary in order to support MSF's medical activities.
- Ensuring the compliance of MSF hygiene and safety protocols, both individually and collectively as well as informing staff of existing biological risks.
- Performing laboratory tests and carrying out sample collection (serology, hematology, biochemistry, bacteriology, parasitology ...) in accordance with prescriptions as well as ensuring that quality control tests are carried out regularly. Informing the doctor of the results of the tests and keeping a record of the analysis with data from patients.
- Ensuring proper management (cleaning, maintenance, arranging) of all laboratory equipment and the adequate supply of needed equipment and material in order to prevent stock-outs. This includes being responsible for all required automatic instrument calibration, ensuring that no material is taken out of laboratories without prior authorization and carrying out a proper storage system and conditions, inventory, etc. In cooperation with logistics department, ensuring that cold chain is properly maintained in Laboratory areas for both, samples and reagents.
- Ensuring proper registration and needs of all lab related activities and implementing a correct use of the associated management tool (EpyTryp. Etc.) In order to have a proper recording of laboratory activities. Preparing and sending slides/samples for external quality control.
- Supervising, in close coordination with the HR department, the associated processes (recruitment, training/induction, coaching, evaluation, potential detection, development and communication) of the staff under his/her responsibility in order to ensure both the sizing and the amount of knowledge required
- Ensuring that all staff using medical devices are qualified and trained. Ensuring cleaning and minor maintenance tasks are performed according to the protocols. Reporting any malfunction to the project biomedical service.
- Producing regular reports on the testing and on any issues / problems related to laboratory personnel and or the material used.
- With the support of Laboratory Manager, assist Aung San TB Hospital and the National TB Reference Laboratory and implementation of routine TB diagnostic procedures such as culture and drug susceptibility as well as new diagnostic procedure like molecular technology in line with ISO 15189 documentation process.

You are offered the opportunity to work with the world's largest medical humanitarian organization and work with very experienced colleagues in a highly professional working environment. Please learn more about MSF and our charter on our website: www.msf.org

- To assist the National TB Programme with TB prevalence survey, drug resistant survey and operation research projects as delegated by Lab Manager.
- With the support of Lab Manager, to facilitate and collaborate with NTRL and ASTBH regarding with laboratory related TB trainings such as TB microscopy training, molecular technology, LPA, biochemistry tests, e-recording and reporting.
- To supervise and support the laboratory technicians and make sure to follow the SOPs according to the protocols, infection control system and their assigned schedule.
- To ensure proper management (cleaning, maintenance, arranging) of all laboratory equipment, in cooperation and collaboration with logisticians and engineers for the proper maintenance of all lab equipment and machine calibration as required.
- To facilitate in preparation of samples from NTP and MSF projects before sending to ITM lab
- To ensure proper sample waste disposal according to NTP protocols and highest safety standards and report to lab manager as needed.
- To participate in quality management program of ASTBH and NTRL
- To collect monthly data from ASTBH and NTRL and report to lab manager.
- To assist in Data compilation, consolidation and analysis program of ASTBH and NTRL
- To facilitate that further laboratory investigations are conducted as needed.
- Perform any other relevant tasks assigned by his/her supervisors.
- Replacement of Lab technician as necessary.
- Willing to go to Mandalay as needed.

REQUIREMENTS:

Education	Essential University degree as Laboratory Technicians (B.P.SC or B.Med.Tech)
Experience	Essential 2 years' experience in a laboratory, preferably as a Lab Tech. Desirable in MSF or another NGO, desirable in a clinical laboratory and BSL 3 laboratory.
Languages	Mission/English language desirable and local language essential.
Knowledge	Essential computer literacy (word, excel and internet)

What we offer is:

- An attractive and market based salary;
- Public Holidays – all gazette public holidays;
- 16 paid leaves (including 6 casual leaves) on an annual basis;
- Excellent health care package;
- 13th months bonus;
- Extra Allowances (if applicable);

HOW TO APPLY:

Please send your application letter, CV and **passport-sized photo, copies of education qualifications** and references to:

Attention:

Project Coordinator

MSF-Holland (Yangon Coordination Office)

No. (70/B), Parami Road, Parami Ward,
Yankin Township, Yangon.

Email: yangon-jobs@oca.msf.org

Not later than, **Sunday, 19th May 2024**

- Please clearly mention the announcement number "**YP24051301**" and job title "**Laboratory Supervisor**" in the Subject line.
- If you apply online, please send email applications in Microsoft word or PDF format.
- MSF is committed to achieving workforce diversity in terms of gender, nationality and culture.

MSF employees on a full-time contract are not permitted to work for any other employer than MSF. All candidates who are applying for a full-time job committed themselves that after being hired by MSF, MSF will be the only employer.