**Minutes from PSEA Network Meeting**

**Monday 11 May, 2020 10am – 11:50am via Zoom link**

**Agenda**

1. Review past meeting action points
2. Reporting Framework implementation
3. Victim Assistance Protocol endorsement and implementation
4. PSEA online training – Seng Aung Sein Myint, UNICEF
5. PSEA Focal Point training – Thida Oo, Oxfam
6. ActionAid Myanmar PSEA project – Simone Cavell, AAM
7. Government engagement
8. Survey
9. Action Plan update
10. UNHCR/ICVA fund
11. AOB
12. Updates from members

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| **Summary** | **Action Points** |
| **Review past meeting action points**   * WFP volunteers to help draft sample data protection policy * Investigations training postponed due to COVID-19 – rescheduled to September 2020, those who applied will be informed of updates * Implementation of reporting framework, Network members to engage with senior management/HQ where relevant – some organizations have done this * Risk assessment – focus group discussions put on hold due to COVID-19 but desk review and some information can be completed by June * Thanks to Network members who updated Focal Point contact list, new list for April 2020 updated on MIMU (remember to log-in to access) | * Lian to liaise with WFP on drafting sample data protection policy * Lian to circulate draft risk assessment once finished |
| **Reporting Framework implementation**   * Inclusion in online PSEA training * Online reporting portal and focal point list available on MIMU page * Agencies reporting through Network in addition to quarterly requests through HCT * 15 agencies reported for March, open to feedback at any time |  |
| **Victim Assistance Protocol endorsement and implementation**   * Endorsed at the meeting of the UN Secretary General’s High Level Steering Group on PSEA on 12 December 2019 * In Myanmar, endorsed by HCT as example of best practice on 24 April 2020 * Uploaded on MIMU website, translation will follow soon * Document articulates best practice and defines roles and responsibilities, including of PSEA Network, HCT, PSEA Coordinator * Working together with GBV and CP actors to map services outside humanitarian contexts to ensure SEA survivors can also access services | * Seeking volunteers in non-humanitarian contexts to lead mapping of GBV services |
| **PSEA online training brief – Seng Aung Sein Myint, UNICEF**   * 2-hour online training intended as introduction or refresher training for new colleagues, more than half participants women and over 1,000 individuals trained from some 30 organizations. * List of organizations will be shared * First batch of training will end on 30 May, after which training contents may be updated | * Lian to circulate list of organizations trained. * Organizations wishing to have training for their staff should contact Seng Aung Sein Myint |
| **PSEA Focal Point training brief – Thida Oo, Oxfam**   * 2-day PSEA focal point training organized through the INGO Forum’s HR Network in February 2020. See PowerPoint presentation | * Thida and Lian to coordinate applications for next training planned for Kachin |
| **ActionAid Myanmar PSEA project brief – Simone Cavell, ActionAid Myanmar**   * In conjunction with UNICEF, project has research component looking at perceptions and knowledge of 6 core principles in Kachin, Shan and Magwe. Second component is to design video content for PSEA (TORs will be shared) and third component is development of community advocacy and awareness materials (focus areas are Shan, Kachin and Rakhine). * For focus areas, there are no defined townships – depends on where local organizations would like to implement. Volunteers should contact Simone. | * ActionAid is seeking volunteers for telephone interviews in Kachin, Shan and Magwe. Please contact Simone.Cavell@actionaid.org * ActionAid is looking for developers of video content/graphic designers. Please contact Simone if you have recommendations * If any NGOs would like to get involved in community awareness-raising, please contact Simone |
| **Government engagement**   * UNWomen, UNFPA and UNICEF engaging on working level with gender and child protection including PSEA in quarantine centers in Kayin and Shan. * Proposed action: letter from RC/HC to Ministry of Social Welfare to establish referral pathway for survivors and accountability mechanism for perpetrator, with technical support from PSEA Network. | * Lian to draft letter for Technical Group review |
| **PSEA Network survey**   * 33 responses so far – colleagues have until 15 May to give feedback * Initial feedback presented, see powerpoint * Some suggestions for proposed actions already included in Action Plan, just pending implementation (e.g. training, IEC materials) | * Network members have until 15 May to fill out survey * Network meetings will be held every 2 months and will feature briefings by colleagues of how they have implemented PSEA initiatives in their organizations |
| **Action Plan progress update**   * Review of Action Plan: June 2020 * Resource mobilization: need to gear up * Risk analysis: in progress * Awareness-raising activities in communities – will scale up * CBCM: piloting helpline, will circulate draft SOPs; details will be included in awareness-raising materials * Investigator training: postponed until September * Survivor assistance: as mentioned, GBV service mapping * Training package: in progress | * Lian to inform Network of action plan review in June |
| **UNHCR/ICVA PSEA fund for awareness-raising**   * Applications close 15 May * COVID-19 Risk Communications Group has good analysis of what age groups access which media type, e.g. radio, television, online etc – useful for applications; also remember age, gender, diversity-appropriate messaging | * Organizations seeking to apply for fund please contact Lian for coordination |
| **AOB**   * IASC webinar on PSEA during COVID-19 – mentioned PSEA work being done in Myanmar * Regional webinar on PSEA during COVID-19 – will feature Myanmar RC/HC speaking about PSEA Network in Myanmar * Proposed legal briefs to be developed |  |
| **Updates from organizations**   * World Vision – supporting COVID-19 risk reduction activities in 35 townships in Kachin and 15 in Rakhine; safeguarding poster shared and reporting email of field offices included on posters * Christian Aid – At project level, including funding for PSEA and safeguarding in community. This year, increasing engagement with religious leaders in PSEA; from HQ level, received interim guidelines on PSEA which will be implemented. * Oxfam – PSEA integrated into both existing and new programs * VSO – Project safeguarding risk assessment for existing and new COVID-19 related projects. New partners are assessed remotely. GBV pocket guides distributed to line managers. * MHAA – policy training and PSEA focal point training; PSEA vinyls for communities put up in project areas. Looking for information on GBV referral pathways * Plan International – Assigning PSEA focal point in each program unit; planning PSHEA training for focal points (online). Regional office developed safeguarding and PSEA checklist tool | * VSO to check if partner risk assessment can be shared * Plan International to share safeguarding and PSEA checklist tool |