AAP/CE Working Group Meeting Minutes – December 2023

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| **Date/Time/Venue** | 24 January 2024/ 2.00 – 3.30 PM (MMR Time) / Zoom |
| **Co-Chairs** | OCHA / Plan International |
| **Participants** | Attendance records stored by OCHA |
| **Agenda items and summary of discussion** | **Action Points** |
| **1. Welcome and Introduction*** New participants introduced themselves.
* The organizer explained the interpretation process to the participants.
* The organizer introduced the meeting agenda and started the presentation.
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| 1. **November Meeting Minutes, action items review**
	* PIM to upload December meeting minutes. IN PROGRESS
	* AAP Team to review and improve online training course with assistance of WG volunteers. IN PROGRESS
	* AAP Team to develop an AAP resource guide and share with WG members. IN PROGRESS
	* AAP/CP AoR to bilaterally discuss and develop children’s helpdesk and tip sheet IN PROGRESS
 | #PIM to upload December meeting minutes.  |
| 1. **Working Group Discussion**

 **Working Group Member Update** * The total number of AAP/CE WG is gradually increasing and members are actively participating in working group meetings. Up to date, the total number of AAP/CE WG members is 340.

**CERF Proposal** * The entire CERF project proposal is revised within this month and submit before the deadline. The project aims to strengthen AAP practices for especially local organizations in northwest and southeast areas. In addition, main project activities include in-person and online training and resource development.

**CVP Concept Note*** CVP is also included in the CERF project proposal and a steering committee will be formed to oversee and advise the project. ToR for steering committee is comprehensively developed and will share with the working group members.

**Training Update** * AAP in-person training for Kachin and Rakhine was postponed due to the security concern. Although the training application was launched and responses were accepted, the information will be shared to the respondents.
* Although AAP online course is launched and limited number of people enrolled the online course, most of the participants cannot complete the online course.
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| 1. **Member Updates**
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| **AOB***
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| **Useful Links**[MIMU – Accountability to Affected People](http://themimu.info/sector/accountability-affected-people-aap)[Interagency Training Package in Myanmar Language](http://themimu.info/sector/accountability-affected-people-aap) (under Interagency AAP Training Package) [Log of Interagency AAP Training Resources in Myanmar language](http://themimu.info/sites/themimu.info/files/aap_public/Log_of_Myanmar_Language_Interagency_Training_Materials.pdf)[Register for the self-paced online AAP course in Myanmar language](https://docs.google.com/forms/d/e/1FAIpQLSfEbSu0oUR382Lt-H-2SCZDHkCEtuBGD0gyVAfEZL2BlPrqpw/viewform) |