# Call for Proposal

**(Only for organizations/ Institutions)**

**Japanese Language Program**

**Organizational unit:** UNESCO Antenna Office

**Duty Station:** Yangon, Myanmar

**Type of Contract:** Contract for Services

**Tentative Duration:** May 2025 – May 2026

**Application Deadline:** **08** April 2025 at 17:00 Hours (Yangon Time)

**Date Issued-** 25March 2025

## Background:

UNESCO is actively involved in the Global Partnership for Education- Education Sector Program Implementation Grant (GPE-ESPIG) program. The primary objective of the GPE-ESPIG program is to ensure that the most marginalized children, including those who are out-of-school or at risk of dropping out, gain access to quality learning opportunities. These opportunities are crucial for them to acquire relevant skills, build resilience, continue their education, and enhance their overall well-being. The GPE-ESPIG program consists of three key components:

* **Access**: The program focuses on facilitating safe and equitable access to learning for children and youth in Myanmar.
* **Quality**: The program aims to ensure quality teaching and learning experiences for children and youth in Myanmar. This involves strengthening the capacities of education personnel and fostering context-responsive, equity-focused learning resources and modalities that adapt to the evolving situation.
* **System Strengthening**: The program places emphasis on strengthening systems, management, coordination, and monitoring related to education in Myanmar.

Through these objectives, the GPE-ESPIG program aims to create inclusive, gender-responsive, and protective learning environments that address the needs of the most vulnerable learners in Myanmar. To support these efforts, UNESCO seeks to partner with an organization or institution to deliver the Japanese language program for out of school children.. The selected partner will play a vital role in the delivery of Japanese Language Program for out of school children.

1. **Work Assignment:**

The Contractor shall perform the tasks under the overall authority of the Regional Director of UNESCO Regional Office in Bangkok, the direct supervision of the Head of UNESCO Antenna Office in Yangon, in close collaboration with UNESCO Education unit. The contractor shall undertake the following assignments:

* Engage with local communities to identify at least 2000 out-of-school children ( aged 13-18) who would benefit from the program. Conduct awareness campaigns to inform potential participants and their families about the program's benefits and enrollment procedures.
* Collaborate with the training centers/ space and equip with the basic digital tools or devices to access the resources at Myanmar Youth Platform.
* Create comprehensive training modules and resources. Utilize a blended learning approach, integrating online course from the Myanmar Youth Platform and in person sessions.
* Identify at least 40 teachers/youths to deliver Japanese language sessions effectively and conduct a 5-day training (in-person/virtual) covering Japanese, how to use the Myanmar Youth Platform for blended learning.
* Deliver 1-10 months Japanese language program in batches targeting at least 2000 adolescents.
* Collect the success stories and testimonies from teachers and adolescents about the impact of the program.

1. **Deliverables and Timelines**

All deliverables must be submitted with original/editable files, as well as high-resolution versions of final products (if applicable) to UNESCO. The assigned tasks must be submitted by the following deadlines.

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| **Deliverables** | **Deadline** |
| 1. Submit the Japanese Language Program Design including the schedules and resources. | 30 May 2025 |
| 1. Submit the evidence of procurement and distribution of materials. | 1. July 2025 |
| 1. Submit the Japanese Language program report including attendance list and training outcome. ( batch 1-5 ) | 1. September 2025 |
| 1. Submit the Japanese Language program report including attendance list and training outcome. ( batch 6-10 ) | 1. January 2026 |
| 1. Submit the Japanese Language program report including attendance list and training outcome. ( batch 11-15 ) | 30 March 2026 |
| 1. Submit the Japanese Language program report including attendance list and training outcome. ( batch 16-20 ) | 30 May 2026 |

1. **Eligible Organizations for application**

Eligible organizations are international or national NGOs, foundations and similar institutions/ organizations. Some criteria for application are as follows:

**The Organization/Institution**

**Required Qualifications (Mandatory):**

* A proven track record of at least 5 years in delivering educational services in Myanmar, particularly working with community-based education and out-of-school children.
* Experience in developing and implementing Japanese language trainings that are age-appropriate, culturally relevant, and inclusive.
* Established partnerships or networks within communities and CSOs to identify the out of school children.
* A commitment to ensuring inclusivity and equity, with careful attention to gender, ethnicity, disability, and cultural sensitivities in programming.

**Desirable Qualifications:**

* Knowledge of appropriate technology-related training that can be effectively integrated into Japanese language programs.

**Lead Personnel/Staff to Implement Activities**

**Required Qualifications (Mandatory):**

* A bachelor’s degree in education, Japanese language, social sciences, or a related field.
* At least 5 years of experience in education development, with a strong focus on Japanese language, vocational training, or working in community-based education.
* Proven track record in developing Japanese and language curricula, designing engaging lesson plans, and facilitating activities for secondary students in non-formal education settings.
* Experience in capacity-building, including designing and delivering training on education, and inclusive education practices.

**Desirable Qualifications:**

* Proficiency in local languages spoken in the targeted communities to enhance communication.

**Team Members/Staff to Co-Implement Activities with Lead Personnel**

**Required Qualifications (Mandatory):**

* A bachelor’s degree in education, Japanese language, social sciences, or a related field.
* At least 2 years of experience in education development, particularly in community-based education or alternative education settings.
* Experience in organizing and facilitating digital skills training, particularly Japanese language.

**Desirable Qualifications:**

* Proficiency in local languages to communicate effectively with communities and stakeholders.

1. **How to apply:**

Interested organizations/firms are invited to submit in writing to the UNESCO Antenna Office in Yangon:

* **Technical Proposal** clearly referencing “ **Call for Proposal- Japanese Language Program** ”, indicating 1) qualifications and experiences with evidence that make suitable for the assignment, 2) the methodology/ approaches and workplan to be adopted to carry out the assignment, 3) detailed CVs of the team for the assignment and 4) at least two referees or relevant examples that demonstrate your experience carrying out similar initiatives
* **Financial Proposal** indicating all project expenses required to complete aforementioned work assignment.

UNESCO places great emphasis on ensuring that the objectives of the work assignment, as described in the Terms of Reference, are met. Accordingly, in evaluating the applications for the assignment, attention will focus first and foremost on the technical elements. From those proposals deemed suitable in terms of the criteria in the Terms of Reference, UNESCO shall select the proposal that offers the Organization best value for money.

**Your application should reach** [**yangon@unesco.org**](mailto:yangon@unesco.org) **by email no later than 17:00 Hours**

**(Yangon time) on 8 April 2025.**

*In line with UNESCO’s overall gender mainstreaming strategy, the incumbent is expected to integrate a gender perspective in all activities and apply gender analysis and mainstreaming concepts whenever feasible.*

**Only short-listed organizations/institutions will be contacted**