



DKT International Inc. (Myanmar Branch)

Request for Proposal (RFP)/ Quotation (RFQ)

1. Basic Information

RFP/RFQ No.:	RFP/DKT/2025005
Date Issued for Tender:	04/23/2025
Quotation Due Date:	04/25/2025 (not later than 1:00 PM)
Bidders Notified of Decision	04/29/2025

2. Introduction and Background

DKT in Myanmar is a social enterprise at the forefront of sexual and reproductive health and rights in Myanmar. Our mission is driven by a deep commitment to creating a positive social impact. We believe that everyone has the right to make informed decisions about their bodies, health and well-being. DKT breaks down barriers to access, providing affordable and accessible products and services that empower individuals to take control of their sexual and reproductive health. From public education campaigns to innovative solutions that meet the needs of diverse communities, we are dedicated to fostering a more informed and empowered society.

3. Purpose

The purpose of this procurement is to find out qualified supplier/suppliers who fulfilled our urgent needs by providing DKT NFI Kits for the affected communities 800 households in powerful earthquake measuring 7.7 on the Richter scale, with its epicenter - 16 km west of Mandalay city in Sagaing Township on 28th March 2025.

4. Scope of Work/ Requirements

Provide detailed specifications of the goods or services required, including the following:

- **Description of Goods/Services:** Details requirements are specified in the Annex A.
- **Specifications:** Details requirements are specified in the Annex A.
- **Quantity Required:** Details requirements are specified in the Annex A.
- **Delivery Location and Date:** Delivery location will be confirmed later (May be in Yangon Area Warehouse or Mandalay Warehouse with extra delivery service charges) and all items must be packed ready by **7th May 2025**.
- **Quality Standards:** Quality must be the same as per the specification

5. Submission Instructions

- **Submission Deadline:** All proposals/quotations must be received by 03/20/2025.
- **Submission Method:** Proposals/quotations can be submitted via:
 - **Email:** procurement@dktmyanmar.org



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(Email Subject should contain the reference RFP/RFQ No.)

- **Required Documentation:**
 - Detailed Proposal/Quotation with company letter head.
 - Company Profile (including relevant experience and references).
 - Company Registration & Extract (updated within one month)
 - Other relevant license and certifications (e.g., ISO, industry-specific standards).

6. Evaluation Criteria

Proposals/quotations will be evaluated based on the following criteria:

- **Cost:** Price competitiveness.
- **Quality:** Compliance with specifications and quality standards.
- **Delivery Terms:** **Sample Kit to be presented to DKT Myanmar Yangon Office on 28th April 2025.** All items must be packed ready by 7th May 2025.
- **Experience:** Supplier's experience and past performance.
- **Payment Terms:** Please mention clearly in the quotation.

7. Terms and Conditions

- **Right to Accept or Reject:** The organization reserves the right to accept or reject any or all proposals/quotations without assigning any reason.
- **Confidentiality:** All information provided by the organization in this RFP/RFQ is confidential and intended solely for the purpose of responding to this request.
- **Quality Assurance:** All products/services must adhere to the specified quality standards and specifications outlined in the RFP/RFQ. The supplier must provide quality assurance documents, including inspection reports, certificates of compliance, or test results, upon request.
- **Sample Approval:** Suppliers may be required to submit samples of the product for approval before full-scale production or delivery. The samples will be reviewed for quality check and will use as the benchmark quality for the full production delivery.
- **Defective Goods:** The supplier is responsible for replacing or repairing any defective goods/services at no additional cost to the organization. Any defects discovered within [specified time, e.g., 30 days] of delivery will be reported, and the supplier must respond with corrective measures promptly.
- **Warranty and Guarantees:** Suppliers must provide a minimum warranty period of [specified time, e.g., 1 year] from the date of delivery, during which any issues arising from manufacturing defects or failure to meet specified quality standards will be addressed at no cost to the organization.
- **Product Inspections:** The organization reserves the right to inspect and test products upon delivery to ensure compliance with specifications. If the products do



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not meet the required standards, the organization has the right to reject them, and the supplier must arrange for immediate replacement.

- **Packaging & Delivery:** All products must be properly packaged to prevent damage during transit.

8. Contact for Clarification

For any For any clarifications or questions regarding the RFP/RFQ, please contact:

Contact Person: Aye Nyein Su
Designation: Procurement Manager
Email: procurement@dktmyanmar.org
Phone: +959 952112772

9. Acknowledgement

Please acknowledge receipt of this RFP/RFQ and confirm your intention to submit a proposal/quotation.

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Annex A – DKT NFI Kits (Essential Items)

No.	Description	Qty	Unit
1	Cotton Blanket (6' x 6.5')	800	pcs
2	Sleeping Mats (Plastics)	800	pcs
3	Mosquito Nets (3.5' x6')	800	pcs
4	Asepso Original Antiseptic Bar Soap 80G (or) similar soap	800	pcs
5	Fulji Ultra Detergent Cream 400 g	800	pcs
6	Toothpaste (180 g)	800	pcs
7	Toothbrushes (Any Brand)	800	pcs
8	Towels (Medium size)	800	pcs
9	Plastic Container Box (L 25" x W 18" x H 16") wheel & lock included.	800	pcs
10	Flashlight (Rechargeable)	800	pcs
11	Solar lamps (Rechargeable)	800	pcs
12	T-Shirt (Cotton Plain T-Shirt Unisex)	1600	pcs
13	JJ Club Pant (L/XL - Unisex)	1600	pcs
14	Sanitizer 100 ml (Hand Gel)	800	pcs
15	Shampoo	800	pcs
16	Slipper	800	pcs
17	Nail Clipper	800	pcs
18	Plastic Comb	800	pcs
19	Rain Coat (Long)	800	pcs
20	Plastic small bucket (size: Dia- 11 inches, H-10.25 inches) 3.5 gallon	800	pcs
21	Bra x 2 pcs	1600	pcs
22	Female Longyi x 1 pcs	800	pcs
23	Sanitary Pad x 3 pcs	2700	pcs
24	Female Underwear x 2 pcs	1600	pcs



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Annex B – DKT NFI Kits (Medical First Aid Kits)

No.	Description	Qty	Unit
1	Betadine (20 ml)	800	bottle
2	Hansaplast 10 pcs per Kit	800	pcs
3	Medispo Gauze pad 1 packs (5 pcs) 3 x 3 inches	800	pcs
4	Bandage 4 x 4 inches	800	pcs
5	E-glove (5 pcs per Kit)	800	pcs
6	Face Mask – Surgical Mask (5 pcs per kit)	800	pcs
7	Alcohol pad small size (10 pcs per Kit)	800	pcs
8	Diclo gel – 15 g	800	tube
9	Paracetamol – 500 mg (1 blister – 10 Tablets)	800	blister
10	Pacfen (Ibuprofen) 400 mg (1 blister – 10 Tablets)	800	blister
11	Kotase – 10 mg (1 blister – 10 Tablets)	800	blister
12	Probiotic Sacchet (5 sachets per pack)	800	sachet
13	ORS (oral rehydration salt) BPI (5 sachets per pack)	1600	sachet
14	Zinc Tablets 50 mg (1 blister – 10 Tablets)	1600	blister
15	Air-X (Antacid) 400 mg (1 blister – 10 Tablets)	800	blister
16	Certec (Citrizine) 10 mg (1 blister – 10 Tablets)	800	blister
17	Musol 200 mg (1 blister – 10 Tablets)	800	blister
18	Caldryl (Calamine Lotion) 30 ml	800	bottle
19	Silverpac Cream (Silver Salfadiazine) 15 g	800	tube
20	First Aid Kits Bag or Box	800	Bag