**Meeting Minutes**

**Magway Region Flooding Response**

**WASH Coordination meeting – Magway Region**

**23th October 2015 Friday**

**Date :** 23th October 2015 (Friday)

**Time :** From 13:00 pm To 15:00 pm

**Venue :** Pact Myanmar (Shae Thot) Regional office, Toe Chae Qt, Kan Thar (1) St, Magway.

**Total number of participant** – 7

**Participants list of WASH Coordination meeting (Kale)**:

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| **Organization** | **Name** | **Position** | **Ph. No.** | **Email Address** |
| Thirst Aid | U Aung Myat Htut | Project Manager | 09-250542853 | thirstaidmgy@gmail.com  |
| Metta | U Wai Yan Aung | Project Coordinator | 09-420181671 | metta.magwe@gmail.com  |
| Pact | Khaing Khaing Aye | Project Officer | 09-43140684 | kkhaingaye@pactworld.org  |
| Pact | U Bo Bo Han | OIC | 09-401558683 | bbohan@pactworld.org  |
| UNICEF-WASH Cluster | Than Kyaw Soe | WASH Consultant | 09-43153492 | tksoe@unicef.org |
| Save the Children | Daw Wint Thu Thu Aung | Project Coordinator | 09-260569606 | wintthuthu.aung@savethechildren.org  |
| Pact | U Nay Oo | WASH Coordinator | 09-31457289 | nayoo005@gmail.com  |

**Agenda**:

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| Time | Item | Organization |
| 13h00- 13h15 | Self-Introduction | All participants |
| 13h15 -13h30 | Follow up of last meeting minutes (9th Oct 2015) | All participants |
| 13h30 -13h45 | Presentation of WASH Overlapped and Gap of Magway Region | WASH Cluster Consultant, UNICEF |
| 13h45-14h00 | WASH activities in flooding damaged schools  | All participants |
| 14h00-14h30 | Flooding Resistant Latrine Design | All participants |
| 14h30 – 14h45 | WASH activities updates by each organizations | All participants |
| 14h45 -15h00 | AOB (Any Other Business) | All participants |

**Minutes:**

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| **Topic 1:** Follow up of last meeting minutes (9th Oct 2015) |
| **Previous action points** | **Follow up** |
| * The daily wage rate standard for cash for work has not shared by OCHA . All agencies need this standard to apply in their projects. They will use this standard rate in the future cash for work projects.
* Hton Ma Gyi and Kone Tan villages of Minbu Township are still living in the temporary shelter along side the road that is situated on the high land areas. Although they would like to settle on the new relocation place, the high prices to buy the land is the main challenges for them.
* Than Sin, Nga Lae and Pwint Tauk of Sadoketaya Township and Mane Ma Hla Kyun village of Yenanchaung Township has been moved to the new relocation sites.
* Gwe and Swin villages of Pwint Phyu has a plan to shift to the relocation places.
 | * Need to follow up the WASH situation of new relocated villages of Sadoketaya
* Need to discuss with the village leaders of the relocation planned villages of Minbu and Pwint Phyu Townships about the encountered challenges in WASH while moving to the relocation villages
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| **Topic 2:** Presentation of WASH Overlapped and Gap of Magway Region |
| **Summary of discussions** | * WASH overlapped and gap presentation was based on the collected data supported from WASH implementing organizations and DRD departments during last week
* (Presentation will be attached with this meeting minutes)
* WASH projects implementation still gap in Category C villages of Pwint Phyu, Ye Nan Chaung and Magway Townships
* WASH projects related with flooding emergency response was only found in 4 townships. There is still gap in other flooded townships.
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| **Actions points** | * WASH implementing organizations will forward this presentation and data filling exercise matrix to their head offices and will discuss about the next WASH projects to fill on the gap areas.
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| **Topic 3:** WASH activities in flooding damaged schools |
| **Summary of discussions** | * Save the Children already have the damaged school list of Sadoketaya and Pwint Phyu Townships
* Last week, WASH consultant of UNICEF discussed with Township Education Officer (TEO) of Yenanchaung Township. TEO will list the flooding affected schools list when they hold the regular monthly meeting and he will send this documents to DRD Office.
* Metta-VYG has a plan to install some water points and latrines in flooding affected schools of Sadoketaya Township
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| **Actions points** | * Save the Children will share to all WASH members about the Flooding affected schools list of Sadoketaya and Pwint Phyu Townships during next week
* WASH Cluster consultant will share to all WASH members about the flooding affected school list of each townships after compilation from the supported data from Save the Children and Township Education departments.
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| **Topic 4:** Flooding Resistant Latrine Design |
| **Summary of discussions** | * Save the Children has the flooding resistant latrine design that was currently used in latrine construction projects of Satoketaya and Pwint Phyu townships
* Metta has plan to build up the latrines in their targeted villages so they would like to use the standardized latrines design in these villages
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| **Actions points** | * Save the Children will share to all about the latrine design of currently build up in their WASH focus villages
* All organization will discuss the flooding resistant latrine design based on the currently used latrine of Save the Children
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| **Topic 5:** WASH activities updates by each organizations |
| **Summary of discussions** | * SCI already conducted the village cleaning campaign in 6 villages, school cleaning campaign in 4 villages and hand washing campaign in 2 villages of Pwint Phyu Township
* SCI is now conducting the hygiene promotion activities through home visits and they will use the social marketing approach in the future
* Pact (Myanmar) Shae Thot is now implementing mainly in livelihood activities in affected village of Yesagyo. WASH activities was mainly done by UNHabitat in the project targeted villages. This project do not run by emergency response fund, operate by regular development budgets.
* Metta is now implementing WASH projects by cooperating with local CSOs namely with Volunteer Youth Group (VYG) in Sadoketaya township and Farmer Union in Pwint Phyu township.
* WASH Consultant of UNICEF has a plan to conduct the KAP survey training in Sadoketaya Township. The training agenda was already shared to all WASH member organizations. The interested organizations can participate in this training.
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| **Actions points** | * During next week, SCI will send the updated and planned activities by filling in the data filling exercise
* The staffs from CDA, Save the Children, Metta and VYG will join to the KAP survey training will be conducted in Sadoketaya
* The training report will share to all WASH cluster members after this training
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| **AOB (Any other business)** |
| **Summary of discussions** | * Save the Children has a plan to set up the water safety plan in the WASH implementing project areas. They will assign 2 water quality focal staffs for each townships. If some organizations would like to test the water quality of projected villages, SCI can support the water sample collection procedures training and they can conduct the water quality testing.
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| **Actions points** | * SCI will inform to all WASH member organizations when the water quality focal staffs and Wegtech kit arrive to their field office
* DRD will arrange to hold the next week WASH coordination meeting in 5th November 2015 (Thursday) from am 10:00 to 12:00 at Pact Myanmar (Shae Thot) Office.
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