



Community Action. Leveraging Services.

VACANCY ANNOUNCEMENT # 023- 2025

04 April 2025

Lan Pya Kyel Association (“LPK”) is a non-profit, non-political and non-sectarian organization. It is local organization in Myanmar. Organization is currently providing full comprehensive package of HIV prevention and treatment to vulnerable populations particularly, sex workers and men who have sex with men and Transgender Women. Organization has been implementing HIV and related programs throughout the country for the past 20 years with the name of “TOP”. Lan Pya Kyel is now inviting applications to fill the following position:

Job Title	:	Medical Officer
Office	:	Yangon - Lan Pya Kyel
Report to	:	Area Supervisor
Contract Term	:	Fixed term contract based on project period

JOB SUMMARY:

LPK working in Myanmar to give health services to key population such as MSM, FSW, TGW with package of services including HIV/TB, Pre-Exposure Prophylaxis, FP, GBV and TG women hormonal consultation. The principal role of Medical Officer works for LPK, HIV/AIDS, PrEP and TB projects aiming at reducing HIV/TB co-infected transmission and HIV/AIDS-associated morbidity and mortality amongst the high-risk and marginalized population of Sex Workers and Men Having Sex with Men in 10 sites in Myanmar.

This position is to ensure that LPK clinic interventions are relevant and efficient service minded, meet defined Service Delivery Standards with quality assurance, ensure the patient's safety and deliver the best possible health care within limited resources.

DUTIES & RESPONSIBILITIES:

Medical Officer- LPK is mainly responsible for

- 1) Clinical consultation and management
- 2) Technical capacity building for Project site program staff around HIV/ TB and other related program activities
- 3) Program data review, achievement and feedback
- 4) Data recording, keeping and reporting as per program guidelines

I. Clinical Consultation and Management

The duties and responsibilities of Medical Doctor include:

- Provide clinical consultation and management of HIV/TB/STI/RH with the quality management according to service minded and maintain confidential records and registers of patients, their conditions and treatment provided.
- Cooperate with counsellors and Peer Navigators closely as a team to provide HIV cascade care continuum.
- Ensure TB/OI screening, prophylaxis, and baseline investigations for ART initiation to all HIV positive cases and suspected TB cases.
- Providing of prevention services like IPT and PrEP to those who are eligible.
- Ensure all clients tested HIV positive are receiving ART treatment or successful referral of patients for ART initiation in collaboration with NAP.
- Ensure medical, psychosocial care and patients support for all PLHIV are implemented for successful modified decentralization of ART.

Lan Pya Kyel Association □ Address: No (215/ A), Sat Hmu (3) Street, Myittar Nyunt Ward, Tamwe Township, Yangon, Myanmar.

□ Postal Code: 11211 □ Telephone: +959 250168734, +959 261040440 □ Fax: +951 9558658 □ Website: www.lanpyakyel.org



Community Action. Leveraging Services.

- Ensure the availability of pharmaceuticals at LPK clinic and maintain an inventory of medicine, drugs and other items for OI treatment, follow up of consumption, forecasting and pharmacy order of Yangon LPK clinics.
- Ensure Substantial risk for HIV infection, acute HIV infection, recent exposure to HIV, counselling for PrEP users and PrEP eligibility for PrEP potential users.
- Provide clinical consultation and management of PrEP in accordance with Myanmar National PrEP guideline.
- Interact with other members of the LPK team to ensure quality and relevance of activities compared to objectives of the program.
- Monitors progress of activities according to work plans, project plans and targets; identifies problems, and proposes solutions.
- Organises the capacity building of medical staff and contributes for technical aspects to trainings of prevention staff.
- Active participation in programs related meetings or trainings within organization and also need to attend external meetings which are related to clinics activities.
- Ensure infection control in the clinic, universal precautions and sterilization procedures are followed according to SOPs.
- Provide quality sexual and reproductive health counselling and services to beneficiaries.

II. Technical capacity building for project site program staff around HIV/TB and other program related activities

- Plan, conduct and facilitate regular technical capacity building session for respective project staff.
- Share updated technical information with the project team.
- Assess and improve technical capacity of Counsellors, Peer navigators and peer outreach workers.

III. Program data review, Achievement and feedback

- Work closely with Area Supervisor in analysing achievement of program data.
- After analysing achievement, sharing inputs, seeking challenges and taking action accordingly in positive and cooperative approach.
- Cooperate and coordinate with other team members such as Counsellors and Peer Navigators to ensure the adherence not only in compliance patients and loss to follow up patients for ART, pre- ART clients and PrEP clients.

IV. Data recording, Keeping and reporting as per program guidelines

- Conduct in recording the data such as the Pre ART (black book), ART (red book) and white cards correctly and PrEP screening forms, Facility record and PrEP follow up forms, etc., accurately.
- Keep all the files, records and information thoroughly to ensure the confidentiality of all the clients.

QUALIFICATIONS

- Must be M.B.B.S; (preferably previous experience in managing HIV patients, TB patients and PrEP provision)
- Minimum 1 year of experience in managing the HIV & TB patients.
- Must have appropriate professional competencies and qualifications;
- English language skills are an asset;
- Must be a good team player
- Should be organized, systematic and dynamic, and must interact well with others.



Community Action. Leveraging Services.

If you are interested in the position to apply, please submit your Application Letter, Curriculum Vitae, Copies of Education Certificate, National ID Copy and three referees including your last employer through the link below or send to the following address not later than **18 April 2025 (Friday)**.

Lan Pya Kyel Office: No. (215-A), Set Hmu 3rd Street, Myittar Nyunt Ward, Tarmwe Township, Yangon
09 969906289, 09 250168734

Apply Link : <https://smrtr.io/qCzTd>

Only short-listed candidates will be invited for relevant tests and/or personal interviews.

At Lan Pya Kyel, we believe in the value of diversity and are proud to be an equal opportunity employer. We invite applications from individuals of all backgrounds and experiences, including those of any race, ethnicity, religion, age, gender, sexual orientation, or disability. Lan Pya Kyel is committed to maintaining a workplace free from fraud, corruption, sexual exploitation, harassment, and abuse. Our employees are expected to adhere to the highest standards of integrity and professionalism, as outlined in the Code of Conduct.

“Lan Pya Kyel internal staff are encouraged to apply, and will be given equal treatment to external candidates”