



Community Action. Leveraging Services.

VACANCY ANNOUNCEMENT # 031- 2025

04 June 2025

Lan Pya Kyel Association (“LPK”) is a non-profit, non-political and non-sectarian organization. It is local organization in Myanmar. Organization is currently providing full comprehensive package of HIV prevention and treatment to vulnerable populations particularly, sex workers and men who have sex with men and Transgender Women. Organization has been implementing HIV and related programs throughout the country for the past 20 years with the name of “TOP”. Lan Pya Kyel is now inviting applications to fill the following position:

Job Title	: Counselor
Office	: Pathein - Lan Pya Kyel
Report to	: Medical Officer, Technical supervision by Counselling Coordinator
Contract Term	: Fixed term contract based on project period

JOB SUMMARY:

Counsellor works for an HIV/AIDS project aiming at reducing HIV transmission and HIV/AIDS-associated morbidity and mortality amongst the high-risk and marginalised population of Sex Workers, Men Having Sex with Men and Transgender Women in Myanmar.

His/ Her mission is to deliver high-quality counselling services to the MSM, TGW and FSW clients coming to the LPK KPSC (Key Population Service Centre).

DUTIES & RESPONSIBILITIES:

HIV testing and counselling/ART adherence counselling.

- Conduct HTS according to LPK guidelines and protocols - including HIV group counselling, Mobile HTS whenever applicable.
- Conduct counselling sessions with LPK methods and tools – including ART adherence counselling, psychological support, use of IEC materials, Pamphlets, visual aids (flipcharts) whenever appropriate.
- Collect accurate data for patient files and M&E reports, as per LPK M&E guidelines.

PrEP Counselling

- Provide counselling services across PrEP care, starting from HIV substantial risk assessment, acute HIV infection assessment, and ensuring the willingness of the clients to take PrEP.
- Conduct PrEP counselling according to LPK guidelines and protocols whenever applicable.
- Conduct to accomplish of PrEP cascade (Follow the Client by Phone or inform to case coordinators to follow the client).

HIV self-testing Counselling (This is only for HIV self-testing available sites)

- Assisting the clients in educating HIVST testing process by using visualised tools (eg: video clips).
- Conduct HTS (pre-test & post-test) in alignment with LPK’s guidance, including (HIV group counselling, mobile HTS, whenever applicable).
- Facilitate Linkage to care that depends on the result:
 - if the result is **Reactive**; *linking for confirmatory test, treatment (ART) initiation and Index testing*
 - if the result shows **Non-Reactive**; *linking to PrEP team for HIV prevention*

Lan Pya Kyel Association □ Address: No (215/ A), Sat Hmu (3) Street, Myittar Nyunt Ward, Tamwe Township, Yangon, Myanmar.

□ Postal Code: 11211 □ Telephone: +959 250168734, +959 261040440 □ Fax: +951 9558658 □ Website: www.lanpyakyel.org



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- Ensure entry of correct data from (hard copies or web-based app or back-end, etc.,)
- Delivering the training on HIVST testing & counselling process.
- Participate in HIVST community-related demand creation and distribution with the support of social workers, Index clients and volunteer PLHIVs.
- Delivering the message of HIVST in a relevant way to key populations with the benefits of HIVST.
- Ensure the availability of HIVST test kits at all times through tracking the in-stock balance and consumption.
- Be innovative in identifying the gaps in program implementation.
- Working closely in consulting with the technical team to identify gaps in HIVST program.
- Delivering tele-counselling in HIVST testing & counselling procedure.
- Collaborate with community gatekeepers and relevant community-based organisations (CBOs) for community service delivery.

Mental Health Counselling

- provide mental health (MHPSS) counselling to people living with HIV (PLHIV) in need of mental health services.
- Conduct specific mental health counselling, Problem Management Plus (PM+), to support clients who get stress/anxiety due to daily psychosocial problems.

Case Management and Index Testing

- Facilitate HIV case management for the newly diagnosed HIV clients to ensure linkage and enrolment to ART following LPK's policy and guidelines.
- Ensure the receipt of necessary investigation results (laboratory) for individual cases in collaboration with COOs and the outreach teams.
- Explore the contacts of H (+ive) clients, and encourage them to notify the list of partners.
- Offering index testing with the advantages of index testing. Explain the process of index testing and assist the client with suitable referral strategies.
- Assess the potential risks and response to GBV (gender-based violence), including IPV (intimate partner violence), through set questionnaires and provide necessary support, including referral for GBV services, depending on service availability.
- Provide contact tracing of index clients with proper planning and strategies for HTS in collaboration with the outreach team.
- Assist in the process of partner HIV testing, and link with relevant services to the results (link with PrEP or HIV prevention team for HIV non-reactive cases and support HIV case management for HIV positive clients).

QUALIFICATIONS

- Conduct case management plan with the Medical team and Outreach teams.
- Can apply and adapt easily new methods of counselling.
- Keep up to date a referral network directory and refer the clients as appropriate (e.g ART, TB, other psychosocial issues, etc.,).
- Comply with the NAP centralized system and accomplish of Referral system.



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- Conduct to accomplish of cascade care model (Follow the Client by Phone or inform case workers to follow the client).
- Comply with the counsellor's code of ethics, ensure confidentiality and quality of counselling services.
- Participate in counselling training and refresher training.
- Work in close collaboration with the medical team (MO, Lab) and Community Outreach Organizers.
- Attend regular clinical meetings and counselling supervision meetings.
- Report regularly (frequency to be defined) to the Senior Operation Officer and Counselling Coordinator over the phone and one-to-one meetings during technical onsite visit whenever necessary.
- Must have direct experience in community work and a good understanding of HIV/STI prevention and RH issues for the FSW and MSM community.
- Good interpersonal and communication skills, interest in aid relationships.
- Must be trained in counselling (Lan Pya Kyel/ TOP training as well as NAP training), as well as specialized trainings when relevant.
- Ensure that SOPs are met in daily HIVST service delivery.
- Ensure quality assurance of data entry (hard copies/ web-based app) in collaboration with the M&E team.

If you are interested in the position to apply, please submit your Application Letter, Curriculum Vitae, Copies of Education Certificate, National ID Copy and three referees including your last employer through the link below or send to the following address not later than **18 June 2025 (Wednesday)**.

Lan Pya Kyel Office: No. (584), Sat Taw Yar Street, Pathein, Ayeyarwaddy.

09 250325314, 09 969906289, 09 250168734

Apply Link : <https://smrtr.io/rDMdG>

Only short-listed candidates will be invited for relevant tests and/or personal interviews.

Hiring process will start as soon as the suitable candidates apply for this position.

At Lan Pya Kyel, we believe in the value of diversity and are proud to be an equal opportunity employer. We invite applications from individuals of all backgrounds and experiences, including those of any race, ethnicity, religion, age, gender, sexual orientation, or disability. Lan Pya Kyel is committed to maintaining a workplace free from fraud, corruption, sexual exploitation, harassment, and abuse. Our employees are expected to adhere to the highest standards of integrity and professionalism, as outlined in the Code of Conduct.

“Lan Pya Kyel internal staff are encouraged to apply, and will be given equal treatment to external candidates”