



VACANCY ANNOUNCEMENT

(Number - 103)

Position Title:	Counselor - Linkage to Care
Department:	Community Systems Strengthening Department
Reports To:	Officer- Program or Assigned Supervisor
Duty Station:	MPG Head Office, Yankin Township, Yangon
Number of Positions:	1 post
Contract Type:	Full-time assignment, with contract terms governed by MPG policy and the final employment agreement
Project Period:	October 2026 to May 2027
Salary:	Competitive salary and benefits in accordance with MPG policy and the final employment agreement
Expected Start Date:	As soon as possible until the suitable candidate is identified

KEY DETAILS SUMMARY

Strengthen Client Support, Referral and Linkage to Care

At MPG, respectful client support, effective referral and timely linkage to care are essential to improving access to HIV, health, psychosocial, and social services while protecting the dignity, rights, and confidentiality of clients.

As we implement our Strategic Plan 2026–2030, MPG is entering an exciting phase of organizational transformation—strengthening our role as a national community-led systems platform that advances health, rights, equity, resilience, and sustainable development across Myanmar.

We are seeking a compassionate, motivated, and client-focused Counselor – Linkage to Care who can provide basic counselling, share accurate information, connect clients with appropriate services, follow up on referrals, maintain confidential client records, and help address barriers to accessing care under the Community Systems Strengthening Department.

This role is central to ensuring that clients receive respectful, non-judgmental support and can access appropriate services through effective referral and follow-up. The Counselor will work closely with MPG colleagues, healthcare providers, and relevant service organizations to strengthen client linkage, improve service coordination, and support continuity of care.

ABOUT MPG

MPG is a nationally recognized community-led organization and one of Myanmar's largest networks of people living with HIV and key affected populations.



Established in 2005 by PLHIV, MPG has evolved from a community advocacy movement into a trusted national platform that strengthens community-led systems for health, human rights, resilience, and sustainable development.

Today, MPG works with community networks, civil society organizations, development partners, donors, and stakeholders across Myanmar to strengthen integrated health and social responses. Our work spans HIV, tuberculosis, sexual and reproductive health, mental health, social protection, humanitarian action, community resilience, health and community systems strengthening.

Guided by our Strategic Plan 2026–2030, we are committed to strengthening healthy, empowered, resilient, and sustainable communities through accountability, innovation, localization, and community leadership.

WHY JOIN MPG?

Joining MPG as a Counselor – Linkage to Care is an opportunity to make a meaningful difference in the lives of people living with HIV and affected communities. Your work will help clients navigate available services, overcome barriers to care, and receive the information and support they need with dignity and confidentiality.

Be part of a respected national community-led organization working for health, rights, equity, and dignity.

Support people living with HIV and affected communities in accessing appropriate health, psychosocial, protection, and social services.

Help strengthen referral systems, follow-up, and continuity of care through compassionate and practical client support.

Work closely with community members, healthcare providers, and MPG colleagues to improve access to services and address barriers to care.

Develop your skills and experience in counselling, community outreach, service coordination, HIV services, and client-centered support.

JOB PURPOSE

The Counselor – Linkage to Care provides basic counselling, accurate information, referral, follow-up, and practical support so clients can access appropriate HIV, health, psychosocial, and social services. The role records client services, maintains confidentiality, and escalates complex or urgent matters to the assigned supervisor.

KEY RESPONSIBILITIES

1. Client Counselling and Linkage Support (60%)



- Receive clients respectfully, listen to their needs, and provide basic counselling and clear information within the approved scope.
- Refer clients to suitable HIV, health, psychosocial, protection, or social services and explain the next steps.
- Follow up referrals, identify access barriers, and support successful linkage to care through approved channels.
- Escalate urgent, high-risk, safeguarding, clinical, legal, or complaint-related matters to the assigned supervisor.

2. Records and Service Coordination (25%)

- Record client contacts, referrals, follow-up actions, and outcomes accurately and confidentially in approved paper or computer-based tools.
- Maintain current service-provider information and coordinate routine referrals with providers and MPG colleagues.
- Submit brief, timely service updates and report recurring barriers or gaps to the assigned supervisor.

3. Field Support and Other Duties (15%)

- Conduct assigned outreach, service mapping, facility coordination, referral follow-up, and client-linkage visits safely and respectfully.
- Participate in briefings, coaching, and refresher sessions, and carry out other related duties within the scope and grade of the position.

4. Key Performance Standards

Performance will be assessed on respectful client support, appropriate referral and follow-up, successful linkage to care, accurate and confidential records, timely reporting, reliable field support, and compliance with MPG policies and SOPs.

REQUIRED QUALIFICATIONS

- Minimum completion of high school. A certificate or training in basic counselling, social work, community health, HIV services, or a related area is an advantage.
- Basic counselling skills, including active listening, respectful communication, non-judgmental support, confidentiality, and appropriate referral.
- Computer literacy, including basic use of Microsoft Word and Excel, email, internet, messaging applications, and simple data-entry tools.
- Relevant experience in community work, client support, outreach, referral, healthcare, HIV services, or work with PLHIV and key populations is preferred.
- Basic knowledge of HIV prevention, testing, treatment, adherence, care, stigma reduction, and available local services is preferred.

Core Competencies and Personal Attributes

- **Communication and Counselling:** Listens actively, communicates clearly, and provides basic support without judgment.
- **Referral and Follow-Up:** Connects clients with suitable services and follows up consistently.



- **Computer and Record Skills:** Uses basic office and digital tools and records information accurately.
- **Integrity and Teamwork:** Protects confidentiality, respects boundaries, follows instructions, works cooperatively, and reports concerns promptly.

LANGUAGE REQUIREMENTS

- Strong written and spoken Myanmar language.
- Good written and spoken English, including the ability to prepare financial reports, financial summaries, audit-support documents and donor-related documentation.
- Additional local languages relevant to implementation areas are an advantage.

WORKING CONDITIONS

- Full-time assignment, with contract terms governed by MPG policy and the final employment agreement.
- Duty station at MPG Head Office, Yankin Township, Yangon, with field travel when safe and operationally feasible.
- The role may require deadline-based work outside normal office hours to support closing, reporting, audit, payment or field-office requirements, in accordance with MPG policy.

WHAT WE OFFER

- Competitive salary, with other terms and benefits governed by MPG policy and the final employment agreement.
- Opportunity to contribute to meaningful social impact.
- Professional development and learning opportunities.
- Exposure to major international donors and development partners.
- Supportive and inclusive working environment.
- Opportunity to contribute to organizational transformation and sustainable development.

SAFEGUARDING, DIVERSITY AND INCLUSION

MPG is committed to maintaining a respectful, safe, and inclusive workplace where diversity is valued and everyone is treated with dignity and fairness.

We encourage applications from qualified candidates regardless of race, ethnicity, religion, disability, age, gender identity, sexual orientation, marital status, or other protected characteristics.

Women, people living with HIV, persons with disabilities, members of key populations, and individuals from diverse communities are strongly encouraged to apply.

MPG has zero tolerance for:

- Sexual Exploitation and Abuse (SEA)
- Sexual Harassment (SH)
- Child Abuse and Exploitation
- Gender-Based Violence (GBV)
- Fraud and Corruption



All employees must comply with MPG's safeguarding framework, Code of Conduct, and organizational policies at all times (both during work hours and outside work hours).

TERMS AND CONDITIONS

- Incomplete applications and applications received after the closing date will not be considered.
- Only shortlisted candidates will be contacted for the next stage of the selection process.
- MPG reserves the right to appoint a candidate at a lower level than the advertised level of the post.
- For internal applicants, you must complete a few mandatory courses relevant to the post in your own time, before application. Refreshers or new mandatory courses may be required during your contract. Please note that you will not receive any compensation for taking courses and refreshers. For more information, please contact HR Department.
- All MPG employees and volunteers are responsible for performing their duties in accordance with the MPG Articles of Association and MPG Policies and Instructions, as well as other relevant accountability frameworks. In addition, all personnel must demonstrate an understanding of the international humanitarian standards in a manner consistent with MPG core values and the MPG Strategic Directions.
- It is the policy of MPG to conduct background checks on all potential applicants, and recruitment in MPG will be based on the results and satisfactory references.
- MPG has the right to cancel or defer the recruitment process at any stage, including after completion of the employment contractual agreement, if it is impacted by donor funding constraints or decisions that are beyond its control.
- By applying, the job applicant acknowledges that they understand these recruitment procedures.

HOW TO APPLY

Applications will be reviewed on a rolling basis, and the vacancy will remain open until a suitable candidate is identified. Interested candidates should submit their application through the link below:

Application Form



- [Apply Here](#)

Please ensure all required information is completed. Incomplete applications may not be considered.



CONTACT INFORMATION

Myanmar Positive Group (MPG) – Head Office

No 3/16, Kantkawmyaing 1st Street, 8 Ward, Yankin Township, Yangon Region, Myanmar.

For detailed information, please contact recruitment@myanmarpositivegroup.org OR

(HP + 95 9 797211100, +95 9 765662471) within Office hours (Monday to Friday).

We invite you to learn more about us and our programs at www.myanmarpositivegroup.org