



JOB VACANCY

SOLIDARITES INTERNATIONAL launches the external recruitment of a

BASE	Myitkyina / Bhamo
POSITION	Security and Access Responsible

PRESENTATION OF THE ORGANIZATION

SOLIDARITES INTERNATIONAL (SI) is an international humanitarian NGO which, for more than 40 years, has been providing assistance to populations affected by armed conflicts and natural disasters by meeting their vital needs for food, water and shelter. Particularly involved in the fight against diseases linked to unsafe water, the first cause of death in the world, SI's interventions provide expertise in the field of access to drinking water, sanitation and hygiene promotion, but also in the essential area of food security and livelihoods. Present in around twenty countries, SI's teams - 2000 people in total made up of expatriates, national staff, permanent staff at headquarters, and a few volunteers - work with professionalism and commitment while respecting cultures.

Solidarités International (SI) is determined to prevent and fight all type of abuse - all act of exploitation, abuse and/or sexual harassment (SEAH) against members of beneficiary communities or collaborators, fraud, corruption, violation of persons and/or property, funding of activities harmful to human rights - that could be perpetrated in the frame of its interventions. SI implements a zero-tolerance policy regarding acts of SEAH.

Solidarités International is an equitable employer committed to find all forms of discrimination. SI will never ask for any remuneration to take part in a recruitment process.

ABOUT MYANMAR MISSION

Solidarités International (SI) is operating in Myanmar since May 2008. SI's current programs in Myanmar include:

- Provision of life-saving and humanitarian assistance to families affected by violence in Rakhine State. This program is currently implemented in IDP camps, host and surroundings communities in Sittwe, and Pauktaw Townships.
- Emergency response to conflict-affected populations in Kachin State through improved access to water, sanitation and hygiene as well as food security and livelihood activities.

Position:	Security and Access Responsible
Desired Start date:	1 st June 2025
Contract duration:	6 months with possible extension
Probation Period:	3 months
Location:	Myitkyina, Kachin State with regular field visits

MISSION / OBJECTIVES

The Security & Access Responsible is to support the Field Coordinator on security management, humanitarian access, and context analysis. The role involves collaborating with the teams in field, various stakeholders and partners and under the responsibility of the Field Coordinator, to ensure safe and effective program implementation, monitoring the evolving security situation, and contributing to the development and implementation of access strategies. This position plays a key role in implementing access strategy and monitoring security context evolution, while ensuring that security measures and policies are in place and regularly updated across the intervention areas.

Solidarités International

No. 69 (A), Kanbawza Street, Golden Valley, Bahan Township, Yangon, Myanmar.

DESCRIPTION OF THE POSITION

Under the direction and supervision of the Field Coordinator, the main tasks to be implemented are:

Security management

- Participate in developing and updating base security pack and policies: security plan, security memo, communication trees, contingency plan, risk analyses and mitigation measures and support partners developing similar pack at their level
- Update and maintain an emergency contact list, stakeholders mapping, existing local administrative structures.
- Participate in the base's strategic exercises to provide input related to humanitarian access and security
- Support Field Coordinator with security risk analysis and participate in developing mitigation plans within project management.
- Support SI' partners in developing security-related budget lines into proposal development under Field Coordinator supervision.
- Upon request draft internal incident reports and support partners in incident management upon request under Field Coordinator supervision
- In collaboration with Field Coordinator ensure all SI staff receive security briefings on regular basis, and to all new arrivals in the base or the sub-bases.

Access Development

- Support the Field Coordinator and the field teams, including SI partner (upon request) to secure authorized access, with a focus on meeting security and administrative entry requirements in the intervention areas
- Support the development and implementation of access strategies at base level, helping partners build local community networks for secure access.
- Conduct access assessments and context analysis together with the Field Coordinator and in collaboration with partners and field teams, focusing on identifying any security and administrative risks.
- Identify access challenges in the intervention zone and report to the Field Coordinator.
- Support the Field Coordinator in addressing those challenges in coordination with partners and other stakeholders.

Contextual analysis and reporting

- Produce monthly security situation updates and provide in-depth analysis of emerging trends.
- Provide security and context update during weekly team meeting.
- Keep monitoring and incidents' FU up to date.
- Provide context briefings and updates to SI teams and partners (at least monthly and quarterly)
- Link local security trends to broader national developments to inform strategic decision-making.

Capacity building

- Conduct partner capacity assessments to design tailored security frameworks and trainings.
- Assist in the development of partners capacity building plan for Security and Access.
- Support partners in building internal capacities for security and access management under Field Coordinator supervision.
- Provide training to partners for Security and Access as per capacity building plan after Field Co validation.

Networking and Liaison

- Develop and maintain a network of local contacts, including security stakeholders, community leaders, key informants and authorities, to improve access and information gathering.
- Capitalize on the experiences of SI and SI' partners to strengthen access strategies and security management approaches.
- Represent the organization in meetings with local authorities and other humanitarian actors on issues related to access and security upon Field Coordinator delegation.

ORG CHART POSITION (reporting and functional relationships)

Line manager: Field Coordinator

Functional manager: Security & Access Advisor

PROFILE FORSAKEN**Studies:**

- A Bachelor's degree or higher in a relevant field (Development or Social Studies)

Experience:

- At least 3 years proven experience in management position in similar field
- 5 years' experience in security and access management in humanitarian sector

Language :

- Full professional proficiency in English, Myanmar and Jinghpaw (Kachin)

IT:

- Excellent command of Microsoft Excel, Word, PowerPoint, Outlook and Teams, as well as map tools (e.g. Google Earth, GIS)

Technical skills:

- Incident management and reporting experience
- Strong understanding of access negotiation strategies in sensitive and volatile environments
- Strong skills in stakeholder mapping, local engagement, and relationship-building with authorities, communities, and other NGOs

Transferable skills:

- Clear and effective verbal and written communication with diverse stakeholders
- Ability to navigate and adapt to complex cultural and social dynamics
- Ability to anticipate issues and act swiftly and independently when necessary

SI WILL OFFER YOU

Salary: 900 USD

Social benefits: SI Medical coverage, 12 days of Annual leaves, Public Holidays per year, yearly ended bonus. Inpat Status (60 USD monthly allowance + Break flight ticket according to SI internal procedure).

Thank to send your application with a resume, cover letter, copy of diplomas, and work certificate, to SOLIDARITES INTERNATIONAL office at No. 69 (A), Kanbawza Street, Golden Valley, Bahan Township, Yangon, Myanmar. or by email to bmo.recruitment@solidarites-myanmar.org

Deadline for submitting applications: 04th May 2025 (Not later than 5:00 PM)

Important to be considered, the position you want to apply for has to be specified on the envelope or as the subject of your e-mail.

Solidarites International reserves the right to select a candidate and finalize the recruitment before the final date.

Only short-listed candidates will be notified.

Solidarites International has a zero-tolerance policy on any kind of abuse, exploitation and fraud. Solidarites International expects full commitment of its employees with SI Charter, Code of Conduct including PSEA policy.