

Vacancy Announcement

Nurse (m/f/d)

Following the recent major earthquake affecting multiple regions in Myanmar—including Nay Pyi Taw, Sagaing, Mandalay, and Southern Shan, our organization initiated a multi-sectoral emergency response to address the urgent needs of displaced and affected populations. To ensure efficient implementation, coordination, and oversight of this response, the organization is recruiting a **Nurse** to provide quality nursing care and practical support during the emergency health response in earthquake-affected areas.

Purpose of the Position:

To provide quality nursing care and practical support during the emergency health response in earthquake-affected areas, under the supervision of a medical doctor. The Nurse will work closely with local partners to strengthen their response capacity, ensure safe and effective patient care, and contribute to disease prevention and health promotion activities.

Position Details:

Number of Positions	: 1 post
Department	: Program
Duty Station	: Mandalay, Myanmar (Frequent visits to project areas)
Reports to	: Medical Officer
Supervision	: N/A
Contract Duration	: 6 months (with possibility of extension based on funding and needs)
Closing Date	: 7 th May 2025

The Nurse will be responsible for the following tasks under the supervision of the Medical Officer.

Key Responsibilities:

1. Clinical and Nursing Care

- Provide nursing support in triage, wound care, medication administration, and patient monitoring.
- Assist in mobile clinics or temporary health posts set up in collaboration with local partners.
- Monitor vital signs, manage basic treatment protocols, and support referral processes.
- Ensure the dignity and comfort of patients, with particular attention to vulnerable groups (children, elderly, persons with disabilities).

2. Support to Local Partner Staff

- Assist and mentor community health workers, midwives, and local nurses on basic nursing procedures.
- Demonstrate correct techniques in wound cleaning, dressing, medication preparation, and infection control.
- Support partner staff in handling medical records, patient follow-up, and hygiene practices.
- Help build confidence of partner staff in managing common emergency health conditions.

3. Infection Prevention and Control (IPC)

- Implement and promote standard IPC practices, including hand hygiene, waste disposal, and safe sharps handling.
- Ensure cleanliness and order in treatment areas.
- Support disinfection procedures and proper use of personal protective equipment (PPE).

4. Health Education and Community Engagement

- Assist in delivering health promotion messages related to hygiene, nutrition, safe water use, and disease prevention.
- Engage respectfully with affected communities and help communicate with available health services.
- Provide Psychological First Aid (PFA) and emotional support to patients and community members as needed.

5. Supply Management

- Assist in managing medical supplies and checking availability of essential drugs, dressings, and equipment.
- Report stock usage and needs to the Medical Officer and logistics team in a timely manner.
- Ensure proper storage and labeling of medicines and supplies.

6. Documentation and Reporting

- Keep accurate records of patients treated, medications given, and supplies used.
- Report unusual health conditions or outbreak symptoms to the Medical Officer immediately.
- Participate in team briefings and contribute to daily or weekly reporting.

7. General

- Guide and supervise staff by identifying training needs of the respective staffs and provides on the job training.
- Be an active role model towards patients, their families and BHS by adhering to personal healthy behavior and lifestyle.
- Adhere to and respect Malteser International guidelines and codes.
- Carry out any additional tasks in accordance with the project proposal as requested by the Project Manager.
- Ensure to inform relevant information, any difficulties and challenges to Project Manager and share with all team members for better ways forward.
- Be accountable about utilizing the project's resources and materials.
- Attend training and meetings provided by Organization, partner organizations and other relevant stakeholders.

- Collect feedback and complaints from beneficiary, report to supervisors and assist in responding to community

8. Required Qualifications and Experience:

- University degree in related field
- At least five years' experience in management and technical supervision of Humanitarian preparedness and Response projects with UN or INGO in a rural environment
- Proven experience in proposal and report writing in English
- Proven knowledge of Project Cycle Management and experience of working in a humanitarian and disaster setting
- Team player, excellent communicator with strong interpersonal skills and able to deal with the local communities and authorities, able to work independently
- Excellent command of national and English languages
- Understands the poverty, disaster/conflict and development nexus and challenges faced by rural communities.
- Must be a citizen of Myanmar.

Safeguarding and Code of Conduct:

The Nurse is expected to uphold organization policies on Safeguarding, Child Protection, Prevention of Sexual Exploitation and Abuse (PSEA), and the Humanitarian Code of Conduct, ensuring a safe and respectful work environment for staff and affected communities.

How to Apply: If you are interested in this position, please submit your comprehensive application (CV, cover letter, copies of educational certificates, and three professional references) to hrrecruitmentss2025@gmail.com with the subject line **"Nurse, Yangon, Country Office."**