

# Vacancy Announcement

## Protection Officer (m/f/d)

Following the recent major earthquake affecting multiple regions in Myanmar—including Nay Pyi Taw, Sagaing, Mandalay, and Southern Shan, our organization initiated a multi-sectoral emergency response to address the urgent needs of displaced and affected populations. To ensure efficient implementation, coordination, and oversight of this response, the organization is recruiting a **Protection Officer** to work on the oversee of the humanitarian in Protection.

### **Purpose of the Position:**

To ensure that protection principles are mainstreamed and integrated across all emergency response activities and to provide direct technical support on safeguarding, prevention of sexual exploitation, abuse and harassment (PSEAH), child protection, gender and disability inclusion, mental health and psychosocial support (MHPSS), and mine risk reduction.

The Protection Officer works closely with local partners and community structures to strengthen protection mechanisms and ensure that vulnerable and at-risk groups are supported in a safe and dignified manner.

### **Position Details:**

<b>Number of Positions</b>	: 1 post
<b>Department</b>	: Program
<b>Duty Station</b>	: Yangon, Myanmar (Frequent travel to EQ affected areas)
<b>Contract Duration</b>	: 6 months (with possibility of extension based on funding and needs)
<b>Reports to</b>	: Project Manager
<b>Supervision</b>	: N/A
<b>Closing Date</b>	: 7 <sup>th</sup> May 2025

**The Protection Officer** will be responsible for the following tasks under the supervision of the Project Manager.

### **Key Responsibilities:**

#### **1. Protection Mainstreaming & Risk Mitigation**

- Support all sectors to integrate protection principles in planning and implementation.
- Conduct protection risk assessments (e.g., during site visits, distributions, or infrastructure development).
- Ensure Do No Harm and conflict sensitivity in all program approaches.

- Work with partners and community leaders to identify risks and address protection concerns proactively.

## **2. Safeguarding & PSEAH**

- Support the rollout of safeguarding and PSEAH policies among staff, volunteers, and partners.
- Organize awareness sessions and mandatory induction on safeguarding and PSEAH for all staff and partners.
- Set up or strengthen reporting channels for safeguarding concerns and ensure confidentiality and survivor-centered approaches.
- Ensure timely referral of safeguarding or PSEAH cases through agreed protocols.

## **3. Child Protection**

- Ensure that all activities are child-safe and promote the best interests of children.
- Monitor child protection concerns in communities (e.g., separated/unaccompanied children, child labor, exploitation).
- Work with community child protection networks and partners to identify, refer, and follow up on cases.
- Support safe spaces and psychosocial activities for children in coordination with education or MHPSS actors.

## **4. Gender and Disability Inclusion**

- Promote the inclusion of women, girls, persons with disabilities, and marginalized groups in all program activities and decision-making.
- Conduct inclusion assessments using tools such as the Gender and Disability Inclusion Checklist.
- Work with technical teams to ensure that facilities (e.g., WASH, shelter) are accessible and safe for all users.
- Facilitate community dialogues and focus group discussions to understand barriers and enablers for inclusive participation.

## **5. MHPSS (Mental Health and Psychosocial Support)**

- Provide psychological first aid (PFA) training and support to frontline responders and community workers.
- Refer individuals in need of MHPSS services to appropriate mental health providers or partners.
- Support safe and confidential spaces for women, children, and other affected groups.
- Integrate MHPSS components into community outreach, PSS group sessions, and awareness events.

## **6. Mine Risk Education (MRE)**

- Work with relevant agencies and clusters to disseminate mine/UXO risk messages in affected communities.
- Coordinate with partners to identify high-risk areas and vulnerable populations.
- Ensure that risk reduction messages are age-appropriate, culturally relevant, and reach people with disabilities and children.

## 7. Capacity Building and Partner Support

- Support local partners in developing protection-sensitive approaches and build their capacities through trainings and mentoring.
- Conduct joint monitoring and provide feedback for improvement.
- Ensure partner activities align with humanitarian protection standards and donor requirements.

## 8. Coordination and Reporting

- Participate in protection cluster coordination meetings and report findings, gaps, and risks.
- Prepare internal reports on protection trends, safeguarding incidents, and follow-up actions.
- Document lessons learned and best practices for future emergency preparedness and response planning.

### Required Qualifications and Experience:

- Any bachelor's degree or equivalent in social/community development fields and other related fields.
- At least three years of progressive work-related experience in the Accountability area.
- Understanding humanitarian issues, especially in targeted area in Kayin State.
- Strong experience in database management and data privacy
- Strong understanding and passion for coordination of team members.
- Experience utilizing computers including word processing, spreadsheet, and other software packages.
- Good negotiating, conceptual and analytical skills, problem-solving and organizing skills.
- Ability to maintain strategic vision and link with everyday work.
- Clear and effective communication that builds relationships to influence others.
- Accountability and responsibility for own performance
- Ability to work independently and within a team and promotes teamwork and cooperation.
- Demonstrate a high degree of professionalism and integrity.
- Confident in taking initiative and exploring new opportunities.
- Willingness and ability to work and live in rural areas with challenging living conditions.
- Must be a citizen of Myanmar.

### Safeguarding and Code of Conduct:

**The Protection Officer** is expected to uphold organization policies on Safeguarding, Child Protection, Prevention of Sexual Exploitation and Abuse (PSEA), and the Humanitarian Code of Conduct, ensuring a safe and respectful work environment for staff and affected communities.

**How to Apply:** If you are interested in this position, please submit your comprehensive application (CV, cover letter, copies of educational certificates, and three professional references) to [hrrecruitmentss2025@gmail.com](mailto:hrrecruitmentss2025@gmail.com) with the subject line "**Protection Officer**, Yangon, Country Office."