

Vacancy Announcement

WASH Manager (m/f/d)

Following the recent major earthquake affecting multiple regions in Myanmar—including Nay Pyi Taw, Sagaing, Mandalay, and Southern Shan, our organization initiated a multi-sectoral emergency response to address the urgent needs of displaced and affected populations. To ensure efficient implementation, coordination, and oversight of this response, the organization is recruiting a **WASH Manager** to manage the implementation and coordination of the humanitarian response in WASH activities.

Purpose of the Position:

To lead the implementation and coordination of WASH activities during the earthquake emergency response, with a focus on the rehabilitation of water supply, sanitation, and hygiene infrastructure. The WASH Manager will support local partners who are the first responders, build their capacity, and ensure that interventions meet humanitarian standards and community needs.

Position Details:

Number of Positions	: 1 post
Department	: Program Department
Duty Station	: Mandalay, Myanmar (frequent travel to EQ affected areas) 1 post
Contract Duration	: 1 Year (with possibility of extension based on funding and needs)
Reports to	: Project Manager
Supervision	: WASH Officer
Closing Date	: 7 th May 2025

The WASH Manager will be responsible for the following tasks under the supervision of the Project Manager.

Key Responsibilities:

1. WASH Assessment and Planning

- Lead or support rapid WASH assessments in collaboration with partners and relevant clusters.
- Identify urgent WASH needs in affected communities (IDP sites, health facilities, schools, etc.).
- Develop response plans for restoration and rehabilitation of water systems, latrines, bathing spaces, and solid waste systems.
- Prioritize interventions based on public health risk, vulnerability, and feasibility.

2. Infrastructure Rehabilitation and Construction

- Plan, supervise, and monitor rehabilitation or reconstruction of:
 - Water supply systems (gravity-fed, tube wells, handpumps, water trucking points, etc.)
 - Sanitation facilities (emergency latrines, bathing units, septic systems)
 - Hygiene infrastructure (handwashing stations, drainage systems)
- Ensure all constructions are technically sound, inclusive (gender, disability), and culturally appropriate.
- Work with engineers or technicians to produce designs, bills of quantities (BoQs), and material lists.

3. Support to Local Partners

- Guide and supervise partner staff in WASH implementation and monitoring.
- Conduct field mentoring and hands-on technical support to partner engineers and WASH teams.
- Support partners in community engagement for WASH interventions, including participation in design and maintenance plans.
- Review and approve partner construction plans, budgets, and progress reports.

4. Hygiene Promotion and Public Health

- Coordinate with partner staff and community volunteers to deliver hygiene promotion activities.
- Promote behavior change on handwashing, safe water storage, menstrual hygiene management (MHM), and sanitation practices.
- Support the provision of hygiene kits and water treatment supplies, ensuring correct use by communities.

5 . Monitoring, Quality Control, and Reporting

- Monitor WASH activities for technical quality, progress, and adherence to humanitarian standards (e.g., SPHERE, WHO, and national standards).
- Use checklists and photo documentation for infrastructure quality control.
- Collect and compile WASH data for donor reports and internal updates.
- Identify and report gaps, delays, and risks, and propose mitigation actions.

6. Coordination and Representation

- Participate in inter-agency WASH cluster coordination meetings and share MI/partner activities and gaps.
- Liaise with township or state-level government departments (e.g., DRD, RRD, Public Health) to ensure alignment and avoid duplication.
- Coordinate with shelter, health, and protection sectors to ensure integrated responses.

7. General

1. Carry out any other relevant duties – according to professional capacities and position in the organization – as assigned by the Program Coordinator
2. Co-operate with all other members of the Organization International team and develop good working relationships with fellow expatriates, national staff and project counterparts.
3. Be ready and on standby during emergency response.
4. Be an active role model towards staff, beneficiaries, and population, with personal healthy behaviours and life style;
Adhere to Organization International rules and regulations and codes of conduct.

8. Required Qualifications and Experience:

- Civil Engineer Degree; AGTI (Civil), B.Tech (Civil) or B.E (Civil) with relevant focus on rural infrastructure
- At least 3 to 5 years' experience in implementation and supervision of rural infrastructure constructions [schools, rural health/sub-health centres etc.], water supply and sanitation projects preferably with UN or NGOs
- Experienced in mobilizing community participation and support for WASH activities (contributions as well as the setting up of CBA such as water user groups and similar)
- Ability to facilitate trainings and workshops for technical staff, skilled workers and community members
- Training on PRA, M&E, and Project Cycle Management will be additional asset.
- Strong skills and experience in field-based mobile water testing equipment [Wagtech]
- Experience in managing a small team
- Previous experience with undertaking water, sanitation and hygiene baseline, KAP and other surveys and assessments
- Excellent technical analytical skills and ability to concisely report findings
- Multi-tasked and flexible
- Fluent in both written and spoken English and Myanmar
- Excellent computer skills with MS Words, MS Excel & Power Point [compulsory] and skill in AutoCAD [optional] is an asset
- Respectful towards other cultures and religions; good will towards poor/vulnerable rural communities
- Able and willing to stay in a remote area, at times with only the most basic of amenities available
- Must be a citizen of Myanmar.

Safeguarding and Code of Conduct:

The WASH Manager is expected to uphold organization policies on Safeguarding, Child Protection, Prevention of Sexual Exploitation and Abuse (PSEA), and the Humanitarian Code of Conduct, ensuring a safe and respectful work environment for staff and affected communities.

How to Apply: If you are interested in this position, please submit your comprehensive application (CV, cover letter, copies of educational certificates, and three professional references) to hrrecruitmentss2025@gmail.com with the subject line “**WASH Manager**, Yangon, Country Office.”