



JOB VACANCY

SOLIDARITES INTERNATIONAL launches the **external recruitment** of a

BASE	Sittwe
POSITION	Partnership Manager

PRESENTATION OF THE ORGANIZATION

SOLIDARITES INTERNATIONAL (SI) is an international humanitarian NGO which, for more than 40 years, has been providing assistance to populations affected by armed conflicts and natural disasters by meeting their vital needs for food, water and shelter. Particularly involved in the fight against diseases linked to unsafe water, the first cause of death in the world, SI's interventions provide expertise in the field of access to drinking water, sanitation and hygiene promotion, but also in the essential area of food security and livelihoods. Present in around twenty countries, SI's teams - 2000 people in total made up of expatriates, national staff, permanent staff at headquarters, and a few volunteers - work with professionalism and commitment while respecting cultures.

Solidarités International (SI) is determined to prevent and fight all type of abuse – all act of exploitation, abuse and/or sexual harassment (SEAH) against members of beneficiary communities or collaborators, fraud, corruption, violation of persons and/or property, funding of activities harmful to human rights – that could be perpetrated in the frame of its interventions. SI implements a zero-tolerance policy regarding acts of SEAH.

Solidarités International is an equitable employer committed to find all forms of discrimination. SI will never ask for any remuneration to take part in a recruitment process.

ABOUT MYANMAR MISSION

Solidarités International (SI) is operating in Myanmar since May 2008. SI's current programs in Myanmar include:

- Provision of life-saving and humanitarian assistance to families affected by violence in Rakhine State. This program is currently implemented in IDP camps, host and surroundings communities in Sittwe, and Pauktaw Townships.
- Emergency response to conflict-affected populations in Kachin State through an improved access to water, sanitation and hygiene as well as food security and livelihood activities.

Position:	Partnership Manager
Desired Start date:	August 2025
Contract duration:	3 months
Probation Period:	6 weeks
Location:	Sittwe Office

MISSION / OBJECTIVES

Under the supervision of the Field Coordinator, the overall mission of the Partnership Manager position is to identify, assess, and establish strategic partnerships with capable local INGOs and CSOs operating some specific townships of Rakhine. By mapping key organizations, evaluating their capacity, and fostering collaborative relationships, the role aims to identify key local actors with complementary expertise to enhance SI's humanitarian presence in Rakhine and expand support to a greater number of people in need.

Solidarités International

No. 69 (A), Kanbawza Street, Golden Valley, Bahan Township, Yangon, Myanmar.

DESCRIPTION OF THE POSITION

Under the direction and supervision of the Filed Coordinator, the main tasks to be implemented are:

Partnership Development:

- Responsible for mapping international organizations, national and local actors, including community-based organizations in Rakhine.
- Responsible for contacting potential partners through networking, calls, emails, or meetings.
- Responsible for building and maintaining positive relations with potential partners.
- Coordinate at base level partner vetting processes.
- Coordinate at base level the due diligence exercises.

Partner Identification and Shortlisting:

- Identify key local CSOs and INGOs with complementary expertise to support the INGO's objectives in Rakhine.
- Shortlist 2-3 high-potential CSOs that can lead or contribute significantly to ongoing and new programmatic interventions.

Building and Strengthening Partnerships:

- Develop and maintain collaborative relationships with identified local CSOs.
- Facilitate open communication and trust-building between the INGO and local partners, ensuring mutual understanding of goals, roles, and responsibilities.

Develop Partnership Models:

- Co-design partnership frameworks with selected CSOs, outlining roles, responsibilities, and expected outcomes for each party.
- Ensure that all partnership agreements are transparent, inclusive, and compliant with INGO and donor requirements.

Partner capacity assessment and capacity strengthening/sharing planning:

- Coordinate with technical departments to ensure efficient partners capacity assessments.
- When relevant, participate in or lead capacity assessment modules.
- Ensure that capacity assessment reports are developed and presented to partners and SI teams.
- Lead the co-development of the partner capacity strengthening and sharing plan, ensuring that it appropriately addresses issues identified in the due diligence process and capacity assessment.
- Coordinate with the relevant department for the timely, quality implementation of the capacity strengthening and sharing plan.
- Contributes to the creation of capacity strengthening and sharing follow-up tools.
- Initiate and coordinate the update / review of capacity assessment and strengthening tools.
- Identify and recommend relevant training programs, workshops, and resources.

Security and Risk Management:

- Assess security risks and challenges that may impact partnerships and propose mitigation strategies.
- Ensure that security protocols are followed and that local partners are well-prepared to operate in conflict-sensitive areas.

Reporting and Documentation:

- Regularly document the progress of partnership-building efforts, providing updates to senior management and donor teams.
- Prepare detailed reports on the capacity assessment process, partnership outcomes, and recommendations for future collaborations.

JOB POSITION IN THE ORGANIZATIONAL CHART (functional and hierarchical relations)

Line Manager: Rakhine Field Coordinator

Functional Manager: Grant and Partnership Coordinator

PROFILE FORSAKEN**Studies:**

- Bachelor's degree in Humanitarian Action, social/political science, preferable Master's degree in Humanitarian Action, human rights, social science (geography, sociology, anthropology, history) or Political science

Experience:

- 5 years or above in a similar field

Technical Skills:

- Excellent analytical skills
- Excellent knowledge of partnerships strategy
- Proven experience in building and maintaining partnerships with local and international organizations, particularly in conflict or fragile settings experience
- Proficient in data collection, mapping, and analysis to identify key stakeholders, including the ability to create, maintain, and update databases of local actors (CSOs, INGOs, etc.).
- Very strong interpersonal skills and capacity to build strong relationships with various types of stakeholders

Transferable Skills:

- Leadership and communication skills
- Cultural Sensitivity & Local Context Understanding
- Organisational skills
- Interpersonal and reporting skills

Language:

- Very good command of English and Burmese language

IT:

- Good command of MS-Office software applications (Word, Excel, PowerPoint, Outlook)

SI WILL OFFER YOU

Salary: 1260 USD

Social benefits: SI Medical coverage, 12 days of Annual leaves, Public Holidays per year, yearly ended bonus. Inpat Status (60 USD monthly allowance + Break flight ticket according to SI internal procedure).

Thank to send your application with a resume, cover letter, copy of diplomas, and work certificate, to SOLIDARITES INTERNATIONAL office at No. 69 (A), Kanbawza Street, Golden Valley, Bahan Township, Yangon, Myanmar.

or by email to mya.recruitment@solidarites-myanmar.org

Deadline for submitting applications : 25th June 2025 (Not later than 5 :00 PM)

Important to be considered, the position you want to apply for has to be specified on the envelope or as subject of your e-mail.

Solidarites International reserves the right to select a candidate and finalize the recruitment before the final date.

Only short-listed candidates will be notified.

Solidarites International has a zero-tolerance policy on any kind of abuse, exploitation and fraud. Solidarites International expects full commitment of its employees with SI Charter, Code of Conduct including PSEA policy.

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