



The International Committee of the Red Cross (ICRC) is an impartial, neutral and independent organization whose exclusively humanitarian mission is to protect the lives and dignity of victims of armed conflict and other situations of violence and to provide them with assistance. The ICRC also endeavors to prevent suffering by promoting and strengthening humanitarian law and universal humanitarian principles. Established in 1863, the ICRC is at the origin of the Geneva Conventions and the International Red Cross and Red Crescent Movement. Please visit www.icrc.org for more information.

Protection Field Officer

Reference Number: 2505003_SIT_Protection Field Officer
Salary Grade: B2
Report to: Protection Delegate
Duty Station: Sittwe
Application Deadline: 03/06/2025
Start date: As soon as possible

Job purpose

The ICRC is looking for a Protection Field Officer, to be based in its sub-delegation in Sittwe. S/he will contribute to the work of ICRC Protection Team in Rakhine, in the framework of the SIT SD plan of action. The employee will predominantly be based in SIT office and will cover different Protection tasks as described below, with the added responsibility to support the Protection department's administrative load.

Main responsibilities

- Contributes to the implementation of Protection activities under supervision of Protection Delegate and Protection Team Leader.
- Conducts field assessments either independently or as part of ICRC multidisciplinary teams focusing on the humanitarian needs of affected populations.
- Supports the Protection team in the follow up of specific individual PFL cases and carry out dissemination sessions about Protection of Family Links (PFL) services of the ICRC to different audiences.
- Supports the detention file through implementing Safe Return Home and Family Visit programs, and support in collecting and delivering Red Cross Messages as needed.
- Contributes to the assessment, analysis, and identification of priority protection issues for follow up.
- Prepares daily record of family visits, visitors, and phone inquiries and share them timely with the manager (s) and the Data administrator.
- Handles cash and all relevant supporting documents for the Finance Department and be responsible for opening and closing his/her own working advances according to the ICRC financial guidelines.
- Liaises with the different interlocutors and stakeholders on varying issues of interest when required.
- Contributes to the definition of the annual objectives and plans of actions of the ICRC Protection department.
- Monitors the political, economic, and social developments and their impact on the population.
- Prepares the operational reports and regularly gives an account of the ongoing activities including multidisciplinary assessments.
- In coordination with the Protection Delegate, identifies humanitarian needs resulting from conflict or violence and proposes a course of action.
- Supports with interpretation during meetings.
- Performs other tasks linked to Protection and Field activities, as needed.

Requirements and experience

- University degree and/or equivalent
- At least 2 years' work experience in a similar field
- Good computer proficiency especially in MS Office suite
- Fluency in both oral and written communication in English and Myanmar, good knowledge of local dialects spoken in Rakhine
- Ability to network, represent the organization externally and dialogue with major stakeholders
- Excellent administrative, time management, and organizational skills
- Upholds a high sense of accountability, professionalism, and confidentiality.
- Fosters collaboration, creativity, positivity, and flexibility in the workplace.
- Knowledge of International Humanitarian Law/International Human Rights Law, and the Red Cross Movement is an asset.

Your Profile

- Strongly motivated by humanitarian work, and proactive attitude.
- Effective communication, networking and listening skills.
- People person and genuine sense of empathy
- Autonomous and adaptable, with ability to interact collaboratively in a multidisciplinary and multicultural team.
- Excellent writing and summarizing skills, and good knowledge of digital tools
- Robust organizational and prioritization capacities
- Capacity to exercise discretion
- Capacity to work under pressure and remote environment.
- Good understanding of the dynamic affecting Myanmar and its humanitarian consequences

We offer

- A unique and rewarding opportunity to help the victims of violence in a fast-paced environment.
- Initial training and on-boarding organized.
- A 6-month contract extendable
- A competitive compensation package including medical coverage and transportation allowances.
- A training opportunity to develop and strengthen the quality of the services provided to our beneficiaries as well as to support our staff members' professional and personal development.

Interested to join us?

Please submit your application (Motivation letter, Curriculum Vitae (CV), relevant certificates, 3 referees and salary expectation) by email (not exceeding 5MB) to:

yan_hr_recruitment_services@icrc.org

Please indicate the Reference Number **2505003_SIT_Protection Field Officer** in the email subject.

You can also submit to:

ICRC HR Department, Sittwe Sub-Delegation
No.1/4, Mying Pyaing Kwin Road,
West Sanpya Quarter, Sittwe

Kindly send your application no later than **03/06/2025**. Interviews are expected to take place within 2 weeks after the application closing date. Due to the urgency of the position, the ICRC reserves the right to recruit a candidate who matches the required profile before the above deadline and only shortlisted candidates will be contacted.

The ICRC is committed to creating a diverse and inclusive working environment for all its employees. We encourage all qualified candidates to apply, irrespective of ethnicity, race, gender, disability, age, or belief as part of the recruitment policy of the ICRC.

Need further information?

For more information about the position, you are most welcome to contact our Talent Acquisition Team at yan_hr_recruitment_services@icrc.org.

For general information about the ICRC, please consult www.icrc.org and <https://www.icrc.org/en/where-we-work/asia-pacific/myanmar>.