KHAYAH INTERNATIONAL MYANMAR
VACANCY ANNOUNCEMENT

POSITION	**: Layout Graphic Designer**
NUMBER OF POST	**: 1 Post**
LOCATION	**: Bahan Township, Yangon**
DURATION OF CONTRACT	**: 1-year Contract (3-Months Probation Period)**
SALARY	**: Negotiable**
APPLICATION CLOSING DATE	**: 5th July, 2024**

JOB REQUIREMENTS

- Myanmar National who is interested in developing Myanmar Communities, Cultures & Education Sector.
- Minimum **three years of experience** as a Layout Designer or Graphic Designer with a supporting portfolio showcasing expertise in illustrations and designs. (Experience in education and the printing Industry is preferable.)
- Experience in creating characters and designs for educational content is preferred.
- Proficiency in **Adobe Photoshop**, and **InDesign** applications.
- Strong sense of trending aesthetics, typography, color theory, and detail-oriented posture.
- Ability to handle the issues of IT devices and applications.
- High ethics and motivation to work in the humanitarian field.
- Flexibility to work with multi-cultural people.
- Ability to work under pressure and maintain good communication with both HQ and local teams.
- Capacity to adjust own creation quality according to the expectation of the HQ team.
- Readiness to comply with KHAYAH Myanmar's terms and conditions.

DUTIES & RESPONSIBILITIES

- Generating appealing layout designs for educational worksheets.
- Collaborate with educational worksheet creators to integrate English and Maths educational content into visually engaging worksheet layouts.
- Creating visual content and designs for worksheet development usage.
- Completing the design creation processes in the highest quality within the deadline.
- Preparing the pre-planning of each layout and design requested with rough drafts.
- Organizing texts, pictures, and graphics for English and Maths worksheets, ensuring content is presented logically and effectively.
- Revising and refining designs based on feedback from educators and content experts to enhance educational effectiveness.
- Ensure all worksheets meet educational standards, are error-free, and are accessible to primary school students.
- Prepare final designs for production or distribution in both digital and print formats.
- Keeping up to date with design, educational sector, and software trends.
- Handling the issues of IT devices and applications in the office occasionally.

HOW TO APPLY:

Interested candidates who meet the above requirements are required to submit a comprehensive **CV and Work/Art Portfolio**, including a **Cover Letter** via e-mail only to: khayahmyanmar@gmail.com no later than **5th July 2024**. Late applications will not be considered.

Subject line for application: "Application for Layout Graphic Designer"

Please take note **to add your expected salary** in the CV form and the vacant position form acceptance could be closed if a suitable candidate is found beforehand. Please also take note that only those candidates short-listed by preliminary screening will be contacted for in-person interview.