
KHAYAH INTERNATIONAL MYANMAR **VACANCY ANNOUNCEMENT**

POSITION	: Worksheet Creator
NUMBER OF POST	: English - 1 Post / Maths - 1 Post
LOCATION	: Bahan Township, Yangon
DURATION OF CONTRACT	: 1-year Contract (3-Months Probation Period)
SALARY	: Negotiable
APPLICATION CLOSING DATE	: 5th July, 2024

JOB REQUIREMENTS

- Motivation for the development of Myanmar's education system with affection for children.
- Extensive comprehension of public-school new curriculum.
- Adaptability to changes and passion to take part in every improvement processes actively.
- Bachelor's Degree or Master's Degree holder of English/Maths or respective teaching training education.
- Minimum experience of teaching for 7 years and creating own worksheets for at least 3 years in international or public/private schools. (Individuals who have more experience in creating worksheets and participating in creating curriculums are preferred)
- Ability to create educational content that is engaging and entertaining for young learners. **(Portfolio must be submitted with any sample worksheets from G-1 to G-5 based on the new curriculum developed by own creation)**
- In-depth knowledge of child development, latest education theories and practices.
- Outstanding, leadership, teamwork skills, creativity, critical thinking, and excellent communication skills.
- Advanced level spoken and written English for the English curriculum in charge.

DUTIES & RESPONSIBILITIES

- Creating curriculum, lesson plans, and high-quality worksheets within the targeted amount under the given deadline for the students with different primary grades.
- Participating in planning and preparing educational resources, toys, and game activities for the students for self-learning at home.
- Planning the schedule, assigning and training the coordinators of the associated tasks.
- Collaborating with the team's staff and coordinators to provide the best educational support to the children.
- Working with the team and external professionals to ensure that the whole team is delivering the right educational system by judging the feedback from students and parents.

Working Hours: 8 Hours

Working Days: Monday to Friday (Sat, Sun, gazette and public holiday off)

HOW TO APPLY:

Interested candidates who meet the above requirements are required to submit a comprehensive **CV Form and Portfolio/Worksheet Sample**, including a **Cover Letter** via e-mail only to: khayahmyanmar@gmail.com no later than **5th July, 2024**. Late applications will not be considered.

Subject line for application: "Application for Worksheet Creator"

Please take note **to add your expected salary** in the CV form and the vacant position form screening will be contacted for an in-person interview. Form acceptance could be closed if a suitable candidate is found beforehand. Please also take note that only those candidates short-listed by preliminary