1. **Consultancy Purpose:**

The midline study will focus on evaluating and analyzing the projects progress for a set of indicators outlined in the project M&E plan (Results Measurement Table). The consultancy will develop a midline survey and Focus Group Discussions (FDG), prepare a midline study report, and consult it with the project team (validation).

Additionally, the study will evaluate the project by the five DAC evaluation criteria; to determine the relevance and fulfillment of objectives, developmental efficiency, effectiveness, impact and sustainability of efforts.

A recommended exit plan should also accompany the report. This is, strategies and actions that will support sustainability of the outcomes beyond the funding period and key steps to address these.

The report shall make clear reference of the methodologies used during the study, to endure basis for measurement in future evaluations.

The midline study aims to achieve the following outcomes and outputs:

a. To collect midline data for the project Outcome Indicators.

<table>
<thead>
<tr>
<th>Results</th>
<th>Indicator(s)</th>
</tr>
</thead>
<tbody>
<tr>
<td>Long-Term Outcomes</td>
<td></td>
</tr>
</tbody>
</table>
| Sustainable and profitable markets of locally produced goods | # of value added items selling profitably at target markets  
Agricultural production increases in the target area |
| Enhanced food security and nutrition from agriculture | % of households reporting increased food diversity  
% of households reporting increased income to meet household needs |
| **Medium Term Outcomes** | |
| Improved agricultural/horticultural practices and processing techniques adopted | # of new agriculture practices being practised amongst at least 80% of participating farmers |
| Soil, water and forestry resources improving and being sustainable maintained | # ha reduction in land area subject to annual slash and burn techniques |
| Increased incomes along the agriculture supply chain | Additional value of agricultural production (MFAT Reg 2.1D) |
| **Short-Term Outcomes** | |
| Improved technical knowledge/skills | # People assisted through training, mentoring and supporting Farmer’s Groups to increase benefits from agriculture (MFAT Ref 2.2D)  
# of Farmer’s Groups expressing satisfaction with the local extension officer  
# farmers stating an improved knowledge and skills for value adding activities and enterprises  
% of farmers, in farmers groups, putting into practise 3 new post-harvest value adding techniques |
| Improved access to, and utilisation of, fertile land and production tools | # of women and men with access to farming land  
# schools with nearby nurseries, which have newly integrated agriculture/horticulture components in their curriculum  
# value adding equipment operational  
% increase in rice production (tonnes/acre) |
| Local knowledge/leadership of resource management issues strengthened | # Land use planning and zonation maps completed for Matupi Township  
# Resource maps used for community planning for Matupi Township |
| Local extension officers selected, trained and mentored | # Female and male extension officer selected trained and mentored (CDI 34) |
| Training, mentoring and support provided to Farmer’s groups | # Training sessions for Farmer’s groups (CDI 34)  
# of M/F farmers’ group participant |
| Land, water and production infrastructure and supplies provided | # water irrigation systems completed and operational  
# hand tractors distributed  
# farmers using green manures  
# nurseries established and operational  
# value-adding equipment distributed |
Local authorities and communities trained in Resource/water management

# training sessions completed per year for Village Tract Committees
# training sessions completed per year for Sub-Township Council
# soils tests completed per project year for local authorities and communities

2. Project Description:

<table>
<thead>
<tr>
<th>Project Goal</th>
<th>To sustainably grow and supply markets with goods produced in Matupi Township (Chin State) in order to reduce local poverty</th>
</tr>
</thead>
<tbody>
<tr>
<td>Project Location</td>
<td>12 Villages in Matupi Township of Chin State</td>
</tr>
<tr>
<td>Target beneficiaries</td>
<td>7,290 persons</td>
</tr>
<tr>
<td>Donors</td>
<td>New Zealand Ministry of Foreign Affairs and Trade, ADRA New Zealand and ADRA Australia</td>
</tr>
<tr>
<td>Length of Project</td>
<td>5 years</td>
</tr>
<tr>
<td>Local extension services</td>
<td>Collaborate with other government and development actors in Chin State on an agriculture extension and training program recruiting trainees from the target villages to provide dialect-appropriate, year-round, localised advisory services adapted to upland conditions. Disaster risk reduction and climate change adaptation for agriculture to be included in the curriculum to promote crop protection, flood and landslide mitigation practices.</td>
</tr>
<tr>
<td>Farmer's groups</td>
<td>Cluster Farmers, scaling up local production of cash crops and perennials with high value and demand such as ginger, chili, garlic, elephant foot yam. Train and mentor farmers and post-harvest producers, supporting the adoption of alternative farming and post-harvest production techniques and enabling the diversification of livelihoods through value adding opportunities for non-farmer households and links with local, regional and international market actors.</td>
</tr>
<tr>
<td>Production infrastructure and supplies</td>
<td>Provide tools and agricultural inputs, improve water storage, delivery and irrigation infrastructure to enable increases in cultivation and production of new and existing crops.</td>
</tr>
<tr>
<td>Natural Resource planning and management</td>
<td>Evidence-based resource management capabilities at all levels of local governance, with whole valley participatory Land-use planning to improve longer term management and sustainability of agricultural systems where land slope, aspect and soils inform crop selection</td>
</tr>
</tbody>
</table>

3. Scope of Work

A midline study is needed as a follow-up on the Results Measurement Table. Midline data and information will enable measurement of progress and contribution of the project compared to the baseline and proposed targets, enabling evaluation of the program’s success in achieving its objectives. The midline survey will focus on collecting the data related to the key indicators which are set out in the Results Measurement Table for measuring effectiveness and project impact after the completion of the project. The study will additionally evaluate relevance, efficiency, effectiveness, impact and sustainability of the project; and recommend key steps for a sustainable exit plan.
Data collection methods

The study will use a mix method approach comprised of both quantitative and qualitative data collection methods needed to be used for the study. This study is to be conducted within the target area of 12 target villages in Matupi Township-Chin State. The study shall be conducted in forms of survey, key informant interview, in-depth interviews, and focus group discussions, if needed. The information will be collected, analyzed, and the report will be shared to ADRA Myanmar for consultation before it is finalized. All data collection and analysis needs to be strongly linked to the Results Measurement table, and fundamentally provide a midline for measuring project contribution over the life of the project.

Information on the following issues needs to be obtained but not limited to:

- Basic demographic information (name, age, sex, marital status, education, family size, occupation, disability status, head of household);
- Number and kind of livelihood strategies and options/constraints for different geographic areas;
- Household income and expenditure;
- Production data for crop yields
- Kind and scope of key household/community assets (financial, physical, natural, social, human);
- Household level food security
- Access to credit and level of indebtedness (terms and conditions, short-term/long-term debt);
- Household and community coping strategies;
- Markets access and options/constraints;
- Employment opportunities;
- Knowledge/practice of agriculture and enterprises

4. Outputs

The assessment’s written outputs will include:

1. Inception Report which should not exceed 5 pages, includes initial work plan and proposal for the midline survey outlining the proposed methodology, survey tools, process of data collection and analysis as well as final set of data-collection tools for all indicators in the log frame. This report should be submitted to ADRA Myanmar for review and approval 5 days after signing of the contract.

2. Draft report to be presented to ADRA Myanmar 10 days after completion of field work.

3. Presentation on the main findings of the midline assessment at field level involving project teams, community representatives, etc.

4. Final report in English not exceeding a length of 35 pages (excluding annexes) which includes:
   - Acknowledgements
   - Glossary/Acronyms
   - Introduction
   - Executive Summary
   - Methodology (clear description of methodologies used to ensure the basis for future measurements)
   - Findings of the study. Midline information per indicator shall be presented;
   - Relevance, efficiency, effectiveness, impact and sustainability of the project.
   - Exit plan recommendations
Conclusion and recommendations as per the program’s outcomes, outputs, activities and indicators

Appendices

Report must include relevant photos, graphs and quotes.

5. Duration and Timeline

The midline study shall be expected to complete within 20 working days beginning 15 December. The budget of the study will be offered as a package.

6. Organizational Background

The Adventist Development and Relief Agency (ADRA) is a global humanitarian organization with a mission to work with people in poverty and distress to create just and positive change. ADRA Myanmar belongs to the worldwide ADRA network, comprised of 134 country offices, and has developed its expertise specifically in education, health, sustainable livelihoods and humanitarian response and is experienced in integrated rural development programming and management within the remote ethnic areas of Myanmar. ADRA’s technical team includes specialists in health, formal and non-formal education specialists, WASH and rural livelihoods. ADRA has a national office in Yangon and five sub-offices located in Kachin State, Northern Chin State, Southern Chin State, Magway Region and Kayin State. ADRA Myanmar was established in 1985 holding registration in Myanmar with the Ministry of Home Affairs from 1992, and has developed strong working relationships with local authorities. ADRA holds MOUs with Ministry of Health and with the Ministry of Social Welfare Relief and Resettlement and has working relationships with the Ministry of Agriculture, Livestock and Irrigation and the Ministry of Education, including the Department for Technical Vocational Education (MoE-DTVE). The project was designed to leverage existing relationships and projects, which are similar because they assist farmers to improve their income and/or their nutritional situation. The ADRA/World Food Programme (WFP) Food for Work partnership in Matupi that began in 2009, included terrace construction, canals and improved transportation networks, and the ADRA PRICE project from 2012 has focus on farmers’ financial literacy skills, increasing access to market-based financial capital and marketing products, establishing savings and credit groups/farmer’s groups that this Activity will leverage off. The program will also draw on experience from ADRA previous programs including the Food Security and DRR which focused on Elephant Foot Yam production (Mindat township 2014), the agricultural development, natural resource management and off-farm livelihoods programs funded by the EC funded (2008-2010), LIFT funded CILPR, 2010-2013, and DFID funded Strengthening Livelihoods in the Dry Zone in Myanmar (SLIM, 2012-2015) and New Zealand Government funded, “Restoring Economic and Agricultural Livelihoods” (REAL project, 2011-2014).

7. Application Process

Consultant(s) who meet the above requirements should submit an expression of interest, which should include the following:

- A suitability statement, including commitment to availability for the entire period of the assignment.
- A narrative proposal which should include the following information (at a minimum):
  - Technical proposal with clear methodology including types of data collection tools and analysis
  - CV of key consultant(s) attached to the technical proposal clearly showing the qualification and experience of the consultant and his/her team.
  - Proposed budget
  - Proposed timeline
  - The applicants have the right to request for more clarifications.
  - Contacts of three organizations recently worked with.
• Required Qualifications and Experience
  o In-depth knowledge of the region
  o Has technically sound experiences in evaluations, baselines, midline, assessments and studies in the project context
  o Strong written, communication, and interpersonal skills in English and the local language.

All interested and qualified consultant should send his/her application to:

Johnmubonderi@adramyanmar.org, brenda.britton@adramynmar.org and dahlia@adramynmar.org

APPLICATION FOR MIDLINE STUDY FOR SURE PROJECT

All applications should be submitted by Monday 21st October, 2019 by 17:00 hrs. Application received after this time will not be considered.