

CL Myanmar

Terms of Reference (ToR)

Part-Time Engineer Consultant

Service/Work Description	Part-Time Engineer Consultant
Location of Assignment	Hpa-An Township, Kayin State
No. of Position	1 Position
Report to	Project Manager/Program Manager
Duration	8 Months
Travel Percentage	80%
Expected Start Date	1 st August 2025
Application Closing Date	July 11,2025 (5:00 PM) Myanmar Time

CL Organization

1. Background

CL Organization is a non-governmental, non-profit, non-political and non-religious local CSO that welcomes everyone regardless of their religion, race, ethnicity, or Gender and is willing to work for the best of society. CL's mission is to enhance the sustainable livelihoods and healthy lifestyles of local vulnerable people and farmers by implementing various training and projects (domestic skills, agricultural training, business start-ups, marketing training, land use training, and health care knowledge) in Myanmar.

2. Objective of the Assignment

The objective of this consultancy is to provide technical engineering support for the design, assessment, monitoring, and quality assurance of small-scale infrastructure and construction-related activities under the project.

3. Key Responsibilities

- Conduct technical assessments and feasibility studies for proposed infrastructure activities in targeted villages.
- Prepare engineering designs, drawings, cost estimates, and bills of quantities (BoQs).
- Provide guidance on the procurement of construction materials and oversee construction activities.
- Ensure compliance with national standards and safety protocols.
- Identify suitable infrastructure projects implementation.
- Prepare technical designs, work plans, and cost estimates.
- Monitor construction progress and quality through regular field visits.
- Work collaboratively with project staff and community members to ensure inclusive, sustainable design.
- Submit technical reports and documentation as required.

4. Deliverables

- Technical assessment reports for each site.
- Approved engineering designs and BoQs.
- Construction monitoring and quality assurance reports.
- Final report summarizing engineering contributions and recommendations.
- The part-time engineer Consultant will provide technical guidance for the implementation activities in selected villages.
- This includes identifying suitable infrastructure developing technical plans and work schedules, estimating labor requirements, and monitoring the implementation to ensure safety, quality, and community participation.
- The Consultant will work closely with project staff to ensure that project activities align with project objectives, meet engineering standards, and contribute to sustainable livelihoods for targeted beneficiaries.

5. Qualifications and Experience

- Bachelor's degree in Civil Engineering or a related field; Master's degree is an asset.
- Minimum 5 years of experience in community-based infrastructure or engineering projects.
- Demonstrated experience in small-scale construction projects.
- Strong knowledge of engineering standards, safety protocols, and quality assurance.
- Proficiency in engineering software and tools.
- Fluency in Myanmar; knowledge of English and local languages is an advantage.

6. Duration and Location

- The consultancy is part-time over a period of eight (8) months.
- Fieldwork will be conducted in Hpa-An Township and surrounding villages in Kayin State.

7. Reporting and Coordination

The Engineer Consultant will report to the Project Manager and coordinate closely with the Program Manager and field staff. Regular coordination meetings and field visits are expected to ensure effective implementation and quality assurance.

8. Compliance and Performance

The Part-Time Engineer Consultant is expected to carry out all assigned tasks with a high level of professionalism, technical accuracy, and within the agreed timeframe, as outlined in this Terms of Reference. All deliverables must adhere to CL quality standards, safety protocols, and project requirements.

The Consultant is required to maintain clear and consistent communication with the project team, participate in coordination meetings, and provide timely updates on progress and challenges. Failure to meet performance expectations, deadlines, or quality standards may result in contract termination or withholding of payments, in accordance with the terms of the consultancy agreement.

Interested Individual Consultancy/ Trainers to hrteams83@gmail.com. Only Shortlisted candidates will be called for an interview. Late applications will not be considered.

“CL is an equal opportunity employer. We celebrate diversity and are committed to creating an inclusive environment for all employees. Protection from Sexual Exploitation and Abuse (PSEA) is everyone’s responsibility and all staff are required to adhere to the Code of Conduct at all times (both during work hours and outside work hours)”.