

HELVETAS is a Swiss and German registered non-profit international development organization operational in 30 developing countries around the world. Our vision is a just world in which all men and women determine the course of their lives in dignity and security, using environmental resources in a sustainable manner. Helvetas is active in 30 countries in the following three thematic areas: a. water, food and climate; b. skill, jobs and income and c. voice, inclusion and cohesion. Helvetas engages in emergency relief, reconstruction, and rehabilitation. Our working approaches prioritize local ownership, multi-stakeholder and equitable partnerships, and downward accountability. We are a gender, culture, race, creed, political and religion neutral un-bias organisation which promotes inclusion, diversity and tolerance, respect and fair treatment for and between employees, partners, contributors and community groups.

Subject to successful acquisition of Earthquake Recovery Response project, we are currently looking for an enthusiastic, committed, experienced and reliable

Project Manager – (100%)

based in Mandalay with frequent travel to project areas.

MAIN TASKS

- Managed and successfully implemented an earthquake recovery response project.
- Lead implementation with planning and support, partner management ensure quality control and adaptative management
- Project is well-known to all partners including donors, implementation partner and stakeholders
- Contribute to coordination within the humanitarian architecture and the further development of the program

YOUR QUALIFICATIONS

- A Master's degree in Sociology, Rural Development, Development Studies, or related field
- At least three years field experience in management of humanitarian aid and emergency relief project
- High level of knowledge in humanitarian principles, standards, policies and code of conduct
- Experience in leading a team including budget responsibility and human resources management
- High awareness of gender, social equity and conflict sensitivity
- Good facilitation and communication skills, both oral and written English and Myanmar languages
- Willingness to travel frequently to the field and communicate with key partners

WE OFFER YOU

A multicultural setting and a flexible and dynamic working environment, which values innovation, initiative and learning.

We look forward to receiving your complete application including motivation letter, work certificates and diplomas by **30 May 2025**. Please note that three references are needed for shortlisted candidates. Interviews will be a combination of verbal and practical/technical exercise in English.

Please send your electronic application to hr.mmr@helvetas.org

Visit our website <https://www.helvetas.org/en/myanmar>.