



INTERNATIONAL RESCUE COMMITTEE

Vacancy Announcement-Ref No.52572-1736

(National Only)

Four Core values of IRC

Integrity

We are open, honest and trustworthy in dealing with clients, partners, co-workers, donors, funders and the communities we affect.

Accountability

We are accountable—individually and collectively—for our behaviors, actions and results.

Service

We are responsible to the people we serve and the donors who enable our service.

Equality

We strive for equal outcomes for all clients and colleagues by promoting equitable access to opportunities and services.

From Harm to Home

The **mission** of the IRC is to help people whose lives and livelihoods are shattered by conflict and disaster to survive, recover and gain control of their future. www.theirc.org

Who receives IRC's services?	the most vulnerable populations
Which sectors?	Livelihoods, water & sanitation, women protection & empowerment, protection, health, social development
When began in Myanmar?	2008
What position you are applying for?	Senior WPE Officer
Number of Opening	1
Who you report to?	WPE Manager
Where you work?	Myitkyina, Kachin state
When you start working?	Immediately
What will you get?	Basic Pay + Fringe Benefits (Health Insurance + Annual Group Life Insurance + Annual 13 th Month Pay + Gratuity + Leaves Entitlements)
When can you apply?	During 26 June 2024 to 7 July 2024
What IRC expects from you?	Zero tolerance with financial fraud, sexual harassment, sexual violence, child abuse, abuse on beneficiaries. The applicant is expected to abide by IRC's policies related to safeguarding. IRC defines safeguarding as "An umbrella term that covers both staff and client-facing protection from exploitation and abuse".

What is your Job Scope?

Job Overview/Summary: The position requires a personal commitment to advancing women's issues and working on behalf of women and girls in the community. The Senior WPE Officer will be responsible for ensuring the overall GBV response and prevention technical quality of the program and partner. She will contribute to the strategic planning and vision of WPE programs and ensure the continued provision of quality prevention and response services. Additionally, she will serve as the lead and focal point in representing village activities to donors, visitors, and external partners, as well as in coordinating special events at program sites. This role will report directly to the WPE Manager and will be situated in Myitkyina, Kachin. Through coordination, training and supervision of partner staff, the Senior WPE Officer in Kachin is responsible for ensuring GBV service delivery adheres to GBV guiding principles of confidentiality, safety, non-discrimination and respect for the self-determination of GBV survivors.

Main Responsibilities

Represent the IRC WPE program as a GBV technical advocate and liaise on all Gender Based Violence issues; provide technical support to partner and capacity building for the Kachin humanitarian community.

Coordinate, plan, and technically supervise partner staff and IRC WPE officers to ensure program quality. With the support from WPE Manager, Technical Specialist, coordinate, plan, and technically supervise partner staff to ensure program quality for both prevention and response. Assist WPE Manager in Design and implement mobile GBV service delivery to reach targeted IDP camps according to IRCs Guidelines for Mobile and Remote Service Delivery. Support partner organization for sub-grants management.

Technical Quality and Supervision

- Provide guidance and technical support to key implementing partners through regular field monitoring visits.
- Develop capacity building plans for individual partner staff, community focal points and IRC WPE officers.
- Provide technical capacity building and training to key partner organizations and other actors in Kachin State.
- Ensure all training materials and plans are aligned with IRCs global and contextually adapted guidelines.
- Ensure response work with survivors, including case management and psychosocial interventions, adheres to best-practice principles when working with survivors of GBV.

Human Resource

- Collaborate with HR department for recruitment of staff who will work for the WPE program, when needed.
- Ensure positive relationships with IRC and partner staff.
- Supervise, and provide performance management feedback for WPE Officers.

Coordination and Program Management

- Work with WPE team to develop detailed monthly work plan, procurement plans, and cash projection.
- Assist WPE Manager to track the progress of activities against the work plan and coordinate with Supply chain and finance on procurement of program supplies and services and logistics.
- Understand grant indicators and work with WPE Manager to monitor M&E and indicators to ensure that targets are being met. Work closely with the M&E team to ensure progress against indicator targets are updated.
- Assist WPE manager in writing donor reports including monthly reports, quarterly reports and compiling different reports from WPE team.
- Support partner organizations to oversee outreach activities designed to provide communities with information on where women and girls can access GBV services.
- Supervise Program Support Staff in managing stock items and ensure the documents are in line with IRC policy.

Other

- Ensure all activities are carried out in accordance with IRC policies and procedures.
- Other duties as assigned by the supervisor to enable and develop IRC programming.

What should you have?

Education

- Bachelor of Arts or Science in Social Science, Public Health, Humanities or another related field, desirable.

Work Experience

- At least two-three years of experience in direct/indirect service provision or working in programs that focus on violence against women.
- Strong understanding of basic gender-based violence (GBV) and women's protection concepts and an interest in reducing GBV in the community.
- Experience in partner support and management.
- Having experience of managing GBV Case Management is preferred.

Demonstrated Skills and Competencies

- Commitment to learning and taking initiative to ensure programming reflects best practices and is adapted to contextual needs.
- Clear understanding of gender equality, human rights, and issues surrounding violence against women and girls
- Strong coordination and partnership skills; knowledge and best practice around partnership principles
- Positive and professional attitude, including ability to lead and work well in a team setting as well as work with implementing partners.
- Demonstrated understanding of and ability to maintain confidentiality and respect for clients.
- Knowledge and experience with community outreach and mobilization
- Experience facilitating trainings and workshops and mentoring others.
- Experience living and working in a high pressure and provide positive track record of adapting to sensitive contexts.
- Strong ability to organize work, meet deadlines, maintain composure, prioritize work under pressure, coordinate multiple tasks, and maintain attention to detail.

Language Skills

- Excellent written and oral communication skills, strong interpersonal skills
- Strong communication in English, fluency in Burmese and local languages preferred.

Deadline	Application Link
5pm on Sunday, July / 7 / 2024.	https://rescue.csod.com/ux/ats/careersite/1/home/requisition/52572?c=rescue
<p><u>Notes:</u></p> <ul style="list-style-type: none">➤ IRC is an Equal Opportunity Employer and considers all applicants on the basis of merit without regard to race, sex, color, national origin, sexual orientation, age, marital status, veteran status or disability.➤ Candidates are required to declare in advance should there be any relative or family member currently employed in IRC. Failure to do so, he/she will be subjected to the termination of the employment contract even after successfully selected.➤ IRC regrets to inform you that only short-listed candidates will be contacted.	