



# INTERNATIONAL RESCUE COMMITTEE

## Vacancy Announcement-Ref No. 58234

(National Only)

### Four Core values of IRC

#### Integrity

We are open, honest and trustworthy in dealing with clients, partners, co-workers, donors, funders and the communities we affect.

#### Accountability

We are accountable—individually and collectively—for our behaviors, actions and results.

#### Service

We are responsible to the people we serve and the donors who enable our service.

#### Equality

We strive for equal outcomes for all clients and colleagues by promoting equitable access to opportunities and services.

### From Harm to Home

The **mission** of the IRC is to help people whose lives and livelihoods are shattered by conflict and disaster to survive, recover, and gain control of their future. [www.theirc.org](http://www.theirc.org)

Who receives IRC's services?	the most vulnerable populations
Which sectors?	Water & sanitation, women protection & empowerment, protection, health, social development
When began in Myanmar?	2008
What position you are applying for?	WPE Program Officer
Number of Opening	1
Who you report to?	WPE Manager
Where you work?	Rakhine
When you start working?	Immediately
What will you get?	Basic Pay + Fringe Benefits (Health Insurance + Annual Group Life Insurance + Annual 13 <sup>th</sup> Month Pay + Severance + Leaves Entitlements)
When can you apply?	During 20 <sup>th</sup> May 2025 to 31 <sup>st</sup> May 2025
What IRC expects from you?	Zero tolerance with financial fraud, sexual harassment, sexual violence, child abuse, abuse on beneficiaries. The applicant is expected to abide by IRC's policies related to safeguarding. IRC defines safeguarding as "An umbrella term that covers both staff and client-facing protection from exploitation and abuse".
What is your Job Scope?	<b>Scope of work:</b> The WPE Program Officer will be based in Rakhine State and travel to the townships to provide training, monitoring, and capacity strengthening of GBV technical teams along with the WPE Senior Officer, and she will be seconded at Partner's office to closely work with partner to leverage their GBV prevention and response capacities in two townships in Rakhine state. The role is responsible for technical quality of program implementation, as well as ensuring programs are implemented on time and on budget. The WPE Program Officer will oversee GBV prevention and response activities implemented by partner. The position is responsible for capacity building of partner staff, particularly partner's response assistant for quality GBV case management in person and over-remote hotlines, psychosocial support, safety audits, risks identification, referral mapping, community engagement, long-term behavior change curriculum and outreach activities. The position requires a personal commitment

to advancing women's issues and working on behalf of women and girls in the community.

### **Major Responsibilities:**

#### **Technical Quality**

- Closely overseeing partner staff for both prevention and response activities
- Support in developing strategies for strengthening WPE prevention and response services in partner implementation
- Provide guidance and technical support to Partner staff/ Response assistant in order to enable the smooth operation of case management activities in two townships of Rakhine.
- Support partner staff to ensure cases are properly documented according to the case file system and GBVIMS as well as ensure that case files are properly managed and stored in line with confidentiality requirements.
- Work with the partner staff to ensure that case management guidelines are followed, including case management procedures and GBV guiding principles
- Provide guidance and technical support to partner staff through regular field monitoring visits, follow up mentoring and coaching as identified for teams in coordination with WPE Snr Officer.
- Facilitate regular case review meetings with response assistant monthly and be responsive to emergency support needs.
- Provide psychosocial support to GBV survivors directly, especially for remote case management and where needed
- Seek to improve referral pathways by enhancing service mapping in program areas, engaging with external agencies, and advocating as needed to improve access and quality of referrals available to GBV survivors.
- In collaboration with WPE Snr Officer for technical support as needed.
- Lead Psychosocial Support activities and Psychosocial support group sessions in program sites along with partner staff. Provide ongoing mentoring and support to partner staff in group facilitation throughout the process, co-facilitated as needed.
- Assist in capacity-building training for partners
- Collect and submit timely reports for weekly & monthly to respective supervisor and manager.
- Reinforce adherence to the GBV guiding principles and other international standards to ensure
- quality of design and implementation of all WPE activities
- Complete any assignments requested by the supervisor, WPE Manager, Senior WPE Manager

### **What should you have?**

#### **Education**

- Bachelor's degree or equivalent work experience
- Bachelor of Arts or Science in Social Science, Public Health, Humanities or others related field

#### **Competency**

- 2 to 3 years of professional experience working with an NGO strongly preferred

- Knowledge and understanding of issues affecting vulnerable women and girls
- Strong desire to work with women and girls and effectively address the issues they face in Rakhine State
- Commitment to reducing GBV in the community, increasing the protection of women and girls, women's empowerment, and providing support to GBV survivors
- Experience facilitating training, workshops, supervision or mentoring others
- Commitment to reducing GBV in the community, increasing the protection of women and girls, women's empowerment, and providing support to GBV survivors
- Understanding of local context, sensitivities, and needs as pertains to GBV issues
- Able to communicate clearly and effectively with diverse groups and individuals, including beneficiaries, colleagues, and external partners
- Positive and professional attitude, including ability to lead and work well in a diverse team setting as well as work with implementing partners
- Experience providing psychosocial support, as well as community awareness/ education and campaigns on GBV
- Able to effectively lead a team, by providing clear guidance, technical support, knowledge, active listening, and leading by example
- Flexible and patient in adapting to evolving program needs
- Organized with attention to detail
- Positive attitude and team player

**Language Skills:**

- Good English skills is required
- Fluent in Burmese, Rakhine local language

Deadline	Application Link
<b>5pm on Monday 21<sup>st</sup> April 2025</b>	<a href="https://rescue.csod.com/ux/ats/careersite/1/home/requisition/58234?c=rescue">https://rescue.csod.com/ux/ats/careersite/1/home/requisition/58234?c=rescue</a>
<p><b><u>Notes:</u></b></p> <ul style="list-style-type: none"> <li>➤ I Resume/Application is requested to be submitted in <b>Microsoft Word Format</b>.</li> <li>➤ Please clearly mention the Position and Location you are applying for in the email Subject Line.</li> <li>➤ IRC is an Equal Opportunity Employer and considers all applicants on the basis of merit without regard to race, sex, color, national origin, sexual orientation, age, marital status, veteran status, or disability. IRC's GEDI, Gender Equality Diversity and Inclusion policy applies to all IRC Staff.</li> <li>➤ IRC practices zero-tolerance against any abusive action. IRC's Child Safeguarding and Adult Safeguarding Policy applies to all IRC staff.</li> <li>➤ Candidates are required to declare in advance should there be any relative or family member currently employed in IRC. Failure to do so, he/she will result in the termination of the employment contract even after successfully being selected.</li> <li>➤ <b>IRC regrets to inform you that only short-listed candidates will be contacted.</b></li> </ul>	