



## INTERNATIONAL RESCUE COMMITTEE

### Vacancy Announcement-Ref No. NIL

(National Only)

#### Four Core values of IRC

##### Integrity

We are open, honest and trustworthy in dealing with clients, partners, co-workers, donors, funders and the communities we affect.

##### Accountability

We are accountable—individually and collectively—for our behaviors, actions and results.

##### Service

We are responsible to the people we serve and the donors who enable our service.

##### Equality

We strive for equal outcomes for all clients and colleagues by promoting equitable access to opportunities and services.

#### From Harm to Home

The mission of the IRC is to help people whose lives and livelihoods are shattered by conflict and disaster to survive, recover, and gain control of their future. [www.theirc.org](http://www.theirc.org)

Who receives IRC's services?	the most vulnerable populations
Which sectors?	Water & sanitation, women protection & empowerment, protection, health, social development
When began in Myanmar?	2008
What position you are applying for?	WPE Senior Outreach Worker
Number of Opening	1
Who you report to?	WPE Manager
Where you work?	Rakhine
When you start working?	Immediately
What will you get?	Basic Pay + Fringe Benefits (Health Insurance + Annual Group Life Insurance + Annual 13 <sup>th</sup> Month Pay + Severance + Leaves Entitlements)
When can you apply?	During 20 <sup>th</sup> May 2025 to 31 <sup>st</sup> May 2025
What IRC expects from you?	Zero tolerance with financial fraud, sexual harassment, sexual violence, child abuse, abuse on beneficiaries. The applicant is expected to abide by IRC's policies related to safeguarding. IRC defines safeguarding as "An umbrella term that covers both staff and client-facing protection from exploitation and abuse".
What is your Job Scope?	Responsible for conducting all prevention activities designed to provide communities with GBV services information and GBV awareness on where women and girl can access services. Responsible for seeking to raise awareness among men and boys, women and girls about gender-based violence and its causes, as well as the value of women's and girls' participation in the community. Provide technical guidance and support to Community Focal Points in order to enable the smooth operation of prevention activities across IRC sites in Minbya.

#### Technical Quality:

- Reinforce adherence to the GBV guiding principles throughout all WPE activities.
- Ensure the voices of women and girls are integrated into all activities and discussions.

- Engage the community in understanding the IRC WPE program to ensure a buy-in and support for associated activities.
- Facilitate GBV education sessions for men and boys to increase awareness on the negative consequences of gender-based violence and the value of women's and girls' contributions to society
- Carry out the implementation of day-to-day prevention activities and closely supervise community focal points to carry out house-to-house visits and other mobilization activities in their respective communities.
- Provide emergency preparedness sharing session and long-term behavior change curriculum in WPE target areas
- Conduct safety audit assessment and recommendations to address safety audit findings
- Conduct GBV risk assessments and Focus Group Discussion with community leaders, men and boys, women and girls as part of initial planning and assessment.
- Identify program gaps and needs and communicate these to the Prevention Officer
- Fill out weekly and monthly data entry forms and submit them to WPE Prevention Officer in a timely manner.
- Provide supervision and ongoing training/mentoring to community focal points to implement prevention activities.
- Support WPE Prevention Officer to organize advocacy meeting with community leaders, IDPs and host communities including male engagement activities.
- Support Snr. Case Workers relating to case management by following GBV guiding principles if requested.
- Conduct regular team meetings with community focal points and address the concerns and technical issues raised by the team.
- Perform any other relevant duties assigned by Line supervisor/Manager if needed

#### **Grant Monitoring and Reporting**

- Prepare and submit weekly, monthly, work plans in a timely manner for supervisor review and feedback.
- Compile and develop monthly activity report for submission to line supervisor
- Ensure that all prevention relevant financial documents are accurately completed and submitted, as required by IRC policies.
- Ensure data collection and M&E measures are carried out correctly and turned in monthly.

#### **Coordination & Representation**

- Support the WPE Prevention officer to identify concerns related to camp/community layout, safety and security, water, and sanitation access, etc., and develop strategies for constructively sharing these concerns with relevant actors.
- Support other stakeholders, including government actors, other humanitarian actors, and communities/leaders in identifying strategies that reduce risks faced by women and girls.
- Communicate regularly with other WPE and operations teams to ensure that the program's operational needs are met in an organized and timely fashion.
- Collaborate with WPE Officers and Managers to streamline procedures and develop ways to improve program efficiency.
- Attend the meeting on behalf of the WPE program as relevant or requested.

#### **Others**

- Ensure all activities are carried out in accordance with IRC policies and procedures.
- Other duties assigned by the supervisor to enable and develop IRC programming.

**What should you have?**

#### **Education:**

- Bachelor's degree or equivalent work experiences.

**Experiences:**

- At least 2 years of professional experience in CBOs/NGOs in community mobilization, social work, counseling or psychosocial program
- Familiarity with emergency contexts and issues, particularly in Rakhine State.
- Clear understanding of and experience related to gender, human rights, and issues surrounding women and girls.

**Competencies:**

- Strong desire to work with women and girls and address the issue they face in Rakhine State.
- Demonstrated working experience in community engagement and behavior change activities.
- Demonstrate understanding of and ability to maintain confidentiality and respect for clients.
- Previous work with or within a women's organization, preferred.
- Experience facilitating training, workshop, or mentoring others.
- Strong ability to organize work, coordinate multiple tasks, meet deadlines, work in a professional environment, work under pressure, and work within a multi-culture team.
- Ability to develop and maintain effective working relationships with relevant stakeholders including community leaders and other implementing partners.

**Language:**

- Excellent written and oral communication skills in Burmese, strong interpersonal skills
- Ability to communicate in English and computer literate.
- Preferably working knowledge of Rakhine and the local language.

Deadline	Mailing Address	Email
<b>5pm on Saturday, May / 31<sup>st</sup> / 2025.</b>	<b>International Rescue Committee Yangon Office</b>  No. 69/54 (B4), Oak Tha Phayar Street, Kyaikkasan Quarter, Bahan Township, Yangon.	HR.IRCMyanmar@rescue.org
<p><b><u>Notes:</u></b></p> <ul style="list-style-type: none"> <li>➤ I Resume/Application is requested to be submitted in <b>Microsoft Word Format</b>.</li> <li>➤ Please clearly mention the Position and Location you are applying for in the email Subject Line.</li> <li>➤ IRC is an Equal Opportunity Employer and considers all applicants on the basis of merit without regard to race, sex, color, national origin, sexual orientation, age, marital status, veteran status, or disability. IRC's GEDI, Gender Equality Diversity and Inclusion policy applies to all IRC Staff.</li> <li>➤ IRC practices zero-tolerance against any abusive action. IRC's Child Safeguarding and Adult Safeguarding Policy applies to all IRC staff.</li> <li>➤ Candidates are required to declare in advance should there be any relative or family member currently employed in IRC. Failure to do so, he/she will result in the termination of the employment contract even after successfully being selected.</li> <li>➤ <b>IRC regrets to inform you that only short-listed candidates will be contacted.</b></li> </ul>		