



INTERNATIONAL RESCUE COMMITTEE

Vacancy Announcement-Ref No. 58151

(National Only)

Four Core values of IRC

Integrity

We are open, honest and trustworthy in dealing with clients, partners, co-workers, donors, funders and the communities we affect.

Accountability

We are accountable—individually and collectively—for our behaviors, actions and results.

Service

We are responsible to the people we serve and the donors who enable our service.

Equality

We strive for equal outcomes for all clients and colleagues by promoting equitable access to opportunities and services.

From Harm to Home

The mission of the IRC is to help people whose lives and livelihoods are shattered by conflict and disaster to survive, recover, and gain control of their future. www.theirc.org

Who receives IRC's services?	the most vulnerable populations
Which sectors?	Water & sanitation, women protection & empowerment, protection, health, social development
When began in Myanmar?	2008
What position you are applying for?	WPE Training Manager
Number of Opening	1
Who you report to?	WPE Deputy Coordinator
Where you work?	Yangon
When you start working?	Immediately
What will you get?	Basic Pay + Fringe Benefits (Health Insurance + Annual Group Life Insurance + Annual 13 th Month Pay + Severance + Leaves Entitlements)
When can you apply?	During 20 th May 2025 to 31 st May 2025
What IRC expects from you?	Zero tolerance with financial fraud, sexual harassment, sexual violence, child abuse, abuse on beneficiaries. The applicant is expected to abide by IRC's policies related to safeguarding. IRC defines safeguarding as "An umbrella term that covers both staff and client-facing protection from exploitation and abuse".
What is your Job Scope?	Scope of work: Together with the WPE coordinator and WPE Deputy Coordinator, the WPE Training Manager will be responsible for supporting the implementation of existing programs and setting up the GBV program in new locations, and providing technical assistance to IRC and partners for quality delivery of the GBV program. The WPE Training Manager is responsible for supporting/leading the context-appropriate development and adaptation of GBV technical resources and tools, including guidance notes, IEC/BCC materials, etc., and coordination with relevant WPE teams and external consultants. This position will be based in the Yangon office, with frequent travel to program locations including but not limited to Mandalay, Sagaing, Southern Shan, Northern Shan, Rakhine, Kachin, and Kayah. This position reports to the WPE Coordinator.

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Major Responsibilities:

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Technical Quality

- Provide ongoing technical support to WPE team members for GBV response, including case management, psychosocial interventions, and referrals in line with best practice principles.
- Support the implementation of existing and contribute to the design of new GBV programming in Mandalay, Sagaing, and Southern Shan.
- Ensure the standardized case management supervision is ongoing within each field site.
- Provide technical guidance to humanitarian actors on GBV minimum standards and IASC Guidelines as required.
- Identify training needs and gaps within the IRC WPE team and develop plans to raise the technical and program implementation capacity.
- Oversee and deliver WPE training to IRC WPE teams across program locations in Myanmar/ Oversee and deliver WPE training to external actors, including partner organizations, CSOs and NGOs.
- Maintain up-to-date training materials, including curricula and tools. Adapt training and materials as needed to fit the local context.
- Prepare facilitation outlines and support trainers (internal and external) as needed in support of identified capacity-building activities.
- Support the development of technical materials to support quality programming (e.g. factsheet, manuals, guidelines, IEC)
- Support field teams to conduct and document assessments.
- Review the reports and other internal reports as required by the WPE Coordinator or as appropriate under the circumstances.
- Reinforce adherence to the GBV guiding principles and other international standards to ensure quality of design and implementation of all WPE activities.

Staff Supervision & Development

- Maintain a staff roster of trainers for IRC Technical training after TOT training, and support their training capacity.
- Support the recruitment of staff in coordination with the WPE Coordinator, human resources, and others as applicable/requested.
- With the support of the WPE Deputy Coordinator and when needed, build capacity and skills around program management, grants, management, spending plans, work plans, coordination, and staff supervision.
- Develop and implement WPE staff technical and operational capacity plans through training coaching and close supervision.
- Mentor and support staff professional development and foster a positive team spirit to encourage innovative and quality programming.
- Provide guidance and technical support to teams through regular field monitoring visits.
- Work with other IRC departments to develop training and capacity-building plans and support their implementation through training and coaching to ensure strong institutional capacity and knowledge on GBV.

Coordination and Representation

- Coordinate with IRC Health teams and the other department leads regarding awareness-raising and training needs.
- Coordinate with IRC WPE teams and relevant partners (GBV Sub Cluster and Protection Cluster) to identify external partners' and actors' potential training needs.
- Liaise regularly and work closely with program, operations, and finance staff to coordinate activity planning.

- Develop and maintain effective working relationships with relevant stakeholders including partner organizations.
- As requested, regularly attend GBV National sub-cluster meetings as well as other cluster meetings as appropriate.

Other

- Ensure all activities are carried out in accordance with IRC Operational policies.
- Other duties as assigned by the supervisor.

What should you have?

Education

- Bachelor's degree or equivalent work experience
- Bachelor of Arts or Science in Social Science, Public Health, Humanities or others related field

Competency

- 2 to 3 years of professional experience working with an NGO strongly preferred.
- Knowledge and understanding of issues affecting vulnerable women and girls.
- Strong desire to work with women and girls and effectively address the issues they face in Rakhine State.
- Commitment to reducing GBV in the community, increasing the protection of women and girls, women's empowerment, and providing support to GBV survivors.
- Experience facilitating training, workshops, supervision or mentoring others.
- Commitment to reducing GBV in the community, increasing the protection of women and girls, women's empowerment, and providing support to GBV survivors.
- Understanding of local context, sensitivities, and needs as pertains to GBV issues.
- Able to communicate clearly and effectively with diverse groups and individuals, including beneficiaries, colleagues, and external partners.
- Positive and professional attitude, including ability to lead and work well in a diverse team setting as well as work with implementing partners
- Experience providing psychosocial support, as well as community awareness/ education and campaigns on GBV
- Able to effectively lead a team, by providing clear guidance, technical support, knowledge, active listening, and leading by example
- Flexible and patient in adapting to evolving program needs
- Organized with attention to detail
- Positive attitude and team player

Language Skills:

Good English skills is required
Fluent in Burmese, Rakhine, and local language

Deadline	Application Link
5pm on Saturday 30th 2025	https://rescue.csod.com/ux/ats/careersite/1/home/requisition/58151?c=rescue
<u>Notes:</u> <ul style="list-style-type: none"> ➤ I Resume/Application is requested to be submitted in Microsoft Word Format. ➤ Please clearly mention the Position and Location you are applying for in the email Subject Line. 	

- IRC is an Equal Opportunity Employer and considers all applicants on the basis of merit without regard to race, sex, color, national origin, sexual orientation, age, marital status, veteran status, or disability. IRC's GEDI, Gender Equality Diversity and Inclusion policy applies to all IRC Staff.
- IRC practices zero-tolerance against any abusive action. IRC's Child Safeguarding and Adult Safeguarding Policy applies to all IRC staff.
- Candidates are required to declare in advance should there be any relative or family member currently employed in IRC. Failure to do so, he/she will result in the termination of the employment contract even after successfully being selected.
- **IRC regrets to inform you that only short-listed candidates will be contacted.**