



INTERNATIONAL RESCUE COMMITTEE

Vacancy Announcement-Ref No. 58201

(National Only)

Four Core values of IRC

Integrity

We are open, honest and trustworthy in dealing with clients, partners, co-workers, donors, funders and the communities we affect.

Accountability

We are accountable—individually and collectively—for our behaviors, actions and results.

Service

We are responsible to the people we serve and the donors who enable our service.

Equality

We strive for equal outcomes for all clients and colleagues by promoting equitable access to opportunities and services.

From Harm to Home

The **mission** of the IRC is to help people whose lives and livelihoods are shattered by conflict and disaster to survive, recover, and gain control of their future. www.theirc.org

Who receives IRC's services?	the most vulnerable populations
Which sectors?	Water & sanitation, women protection & empowerment, protection, health, social development
When began in Myanmar?	2008
What position you are applying for?	Community Health Officer
Number of Opening	1
Who you report to?	Senior Technical Officer
Where you work?	Rakhine
When you start working?	Immediately
What will you get?	Basic Pay + Fringe Benefits (Health Insurance + Annual Group Life Insurance + Annual 13 th Month Pay + Severance + Leaves Entitlements)
When can you apply?	During 19 th May 2025 to 31 st May 2025
What IRC expects from you?	Zero tolerance with financial fraud, sexual harassment, sexual violence, child abuse, abuse on beneficiaries. The applicant is expected to abide by IRC's policies related to safeguarding. IRC defines safeguarding as "An umbrella term that covers both staff and client-facing protection from exploitation and abuse".
What is your Job Scope?	The Community Health Officer will be responsible for implementing Community Health Activities including Sexual and Reproductive Health and Right, Health Promotion activities, strengthening the community-based health workers, Health Promoters, SRH volunteer. In addition, the position will travel approximately 85% of the time to target areas inside and/ or outside township.

Major Responsibilities:

Community mobilization and participation

- Lead community mobilization, sensitization, and facilitation on community participatory community health promotion activities (MNCH, SRH, Nutrition, Wash, Disease prevention and control etc) at community level.

- Supervise and train on relevant topics related to community health, CCM, SRHR, and preventive measures to the community volunteers, committees' members, Health Promoter and SRH Volunteers.
- Mobilization of community regarding support of linkages between the community and camp committees/ camp management committees to ensure that all the implementing activities are going smoothly.
- Organizing training, capacity building, facilitation and coaching to volunteers and IDP/ village camp committees for community-based activities.
- Assist to Sr CHO, health manager, SRH technical Manager and SRH medical team leader in organizing and technical support to community-based volunteers in strengthening community-based services like CCM, CCSAS, family planning services, emergency referral support etc.

Strengthening of volunteers' network

- Organizing quarterly volunteer meeting and participating in community-based cluster meeting to make sure the activities are going well as project plan.
- Work closely with other sectors such as project leads, Capacity Building Team and Township Health Department on identification of volunteers, preparation and organizing volunteer trainings (initial/ refresher).
- To ensure on preparation and distribution of drugs and commodities together with program support team to ensure that all the necessary items based on standard guidelines and procedures.
- Strengthen the volunteer's network for community mobilization, comprehensive referral pathways of CCSAS, emergency referral and health related response activities by coordination with stakeholders.

Capacity building and coaching to volunteers

- Provide capacity building to volunteers and subordinates to ensure that they have enough knowledge and skill to perform community health related activities.
- Provide regular coaching and supervision to Health Promoters/SRH Volunteers /CHWs to ensure that they have enough technical skills in providing community health activities.
- Identify the needs of volunteers and supervisees based on the job coaching and supervision and set up action plans to ensure that they have the required skills and knowledge related to their responsibilities.
- Conduct quarterly supervision meetings with volunteers to assess progress and address challenges.
- Report timely to Health Manager/SRH Technical Manager related with supervising volunteers' status to make correct decision on community health-based approaches to targeted area.
- Assist SRH teams to ensure that volunteers, and team members (HP) have enough capacity to provide community health services delivering Health Education and Awareness Sessions, Counseling and Psychosocial support to the survivors and case detection and referral management and support.

Monitoring and Evaluation

Monitoring community health activities:

1. Ensure that the recruited volunteers and training are documented.
2. Train Volunteers and HPs on the use of community health promotion items and reporting tools.
3. Ensure the volunteers have adequate supplies to complete these tools and reports are submitted on schedule with standard quality.

4. Participate in coordination meeting and project implementation meeting with Senior Community Health Officer/Health Manager to address challenges, discuss solutions, and ensure that monitoring data is applied into health promotion activities.
5. Assist Senior Community Health Officer/Health Manager in preparing regular narrative reports on health promotion activities as required.
6. Under the guidance of project lead, maintain feedback mechanism to collect feedback through focus group discussion at community level.
7. Coordinating with the project lead to ensure that the various aspects of the community health related activities and response are integrated.
8. Participation and support programs lead in designing possible strategies for supporting community services to vulnerable populations on a longer-term approach

Reporting

- Provide necessary required information on time to Senior Community Health Officer for weekly/ monthly program narrative report, M&E report, interim and final donor reports, Health Department Reports and HQ Reports.
- Provide other necessary information requested by Supervisor.

Other

- Coordinate with program support teams to implement project activities in time
- In collaboration with other members of the health project team, participate in the design and implementation of formative assessments and baseline studies in order to identify health priorities and practices among the IDP and community.
- Respect rules and regulations of IRC
- Remain flexible to perform other duties as required or requested

What should you have?

Education

- Bachelor of community health or degree of other health related fields

Competency

- At least 3 years of experience working with UN/INGO/LNGOs and community health activities.
- Ability to work well in a team.
- Ability to work in difficult situations with flexibility.
- Ability to travel and work long continuous days in remote IDP camps and villages.
- Good communication skills and experience in community facilitation.
- Skilled facilitator, educator and trainer.
- Advance knowledge and skill to use Microsoft package

Language Skills:

- Good in read, write and communicate in English language,
- Good in speaking and understanding local languages.

Deadline	Application Link
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5pm on Saturday,
May / 31st / 2025.

<https://rescue.csod.com/ux/ats/careersite/1/home/requisition/58201?c=rescue&q=req58201>

Notes:

- I Resume/Application is requested to be submitted in **Microsoft Word Format**.
- Please clearly mention the Position and Location you are applying for in the email Subject Line.
- IRC is an Equal Opportunity Employer and considers all applicants on the basis of merit without regard to race, sex, color, national origin, sexual orientation, age, marital status, veteran status, or disability. IRC's GEDI, Gender Equality Diversity and Inclusion policy applies to all IRC Staff.
- IRC practices zero-tolerance against any abusive action. IRC's Child Safeguarding and Adult Safeguarding Policy applies to all IRC staff.
- Candidates are required to declare in advance should there be any relative or family member currently employed in IRC. Failure to do so, he/she will result in the termination of the employment contract even after successfully being selected.
- **IRC regrets to inform you that only short-listed candidates will be contacted.**