



# INTERNATIONAL RESCUE COMMITTEE

Vacancy Announcement-Ref No. req58799

(National Only)

## Four Core values of IRC

### Integrity

We are open, honest and trustworthy in dealing with clients, partners, co-workers, donors, funders and the communities we affect.

### Accountability

We are accountable—individually and collectively—for our behaviors, actions and results.

### Service

We are responsible to the people we serve and the donors who enable our service.

### Equality

We strive for equal outcomes for all clients and colleagues by promoting equitable access to opportunities and services.

## From Harm to Home

The mission of the IRC is to help people whose lives and livelihoods are shattered by conflict and disaster to survive, recover, and gain control of their future. <https://www.rescue.org/>

Who receives IRC's services?	the most vulnerable populations
Which sectors?	Water & sanitation, women protection & empowerment, protection, health, social development
When began in Myanmar?	2008
What position you are applying for?	SRH Nurse
Number of Opening	1
Who you report to?	SRH Technical Manager
Where you work?	Sittwe, Rakhine State
When you start working?	Immediately
What will you get?	Basic Pay + Fringe Benefits (Health Insurance + Annual Group Life Insurance + Annual 13 <sup>th</sup> Month Pay + Severance + Leaves Entitlements)
When can you apply?	During 7 July 2020 to 17 July 2025
What IRC expects from you?	Zero tolerance with financial fraud, sexual harassment, sexual violence, child abuse, abuse on beneficiaries. The applicant is expected to abide by IRC's policies related to safeguarding. IRC defines safeguarding as "An umbrella term that covers both staff and client-facing protection from exploitation and abuse".

What is your Job Scope?

### Job Overview/Summary:

The SRH Nurse will be responsible for the service provision of sexual and reproductive health services delivered in WPE/SRH integrated centers and clinic sites. Under the supervision of SRH Technical Manager, the SRH Nurse will be the focal of SRH team in Sittwe Township. The SRH Nurse needs to build the capacity of SRH Community Volunteers (Community Mobilizers) and participate in project monitoring and evaluation. The SRH Nurse is under direct supervision and management of SRH Technical Manager but works together with the medical doctors and program management and WPE team members to deliver SRH services in IDP camps and/ or isolated villages in Sittwe Township.

## **Major Responsibilities:**

### **Implementation of SRH care in targeted camps and villages**

- Provide quality health education/awareness raising related with SRH in line with IRC, WHO and standard protocols.
- Family Planning Counseling including childhood/parental hood preparation and counseling.
- General Reproductive Health Counseling and assisted in SRH Procedure Family Planning Methods
- Acting as focal person for communication and coordination between mobile clinic and WPE for provision of Gender Based Violence (GBV) related services.
- Ensure adherence to a survivor centered approach when providing GBV services.
- Set up "Client Friendly GBV and SRH services at the SRH clinics and safe spaces.
- Assist Medical Doctor/SRH Technical Manager in giving appropriate medical care to the patients according to standard protocols.
- Educate a patient about the clinical condition that he/she suffered and explain the possible side effects of medications
- Administer and dispense drugs as prescribed by the Medical Doctor and ensure the patient is clear on how to take the medication (correct dosage/frequency and duration)
- Respect and follow 5 clinic opening hours at both mobile/Integrated WPE centers and at least 6 working hours a day.
- Ensure the clinic environment is clean and patient friendly
- Strictly follow universal precaution, infection control principles and sterilization of surgical instruments.
- Implement the proper triage of patients presenting to clinics.

### **Record keeping and medical supplies management**

- Record the drugs dispensed to every patient in daily consumption register/record book.
- Complete and keep proper medical records and registers.
- Manage stock of drugs and clinic commodities.
- Ensure not to stock out of drugs at the clinic by the collaboration with medical doctors and medical supply chain officer.
- Assist Medical Doctor/SRH Technical Manager (Team Leader) to manage clinic database including data compilation, entry and reporting.

### **Capacity building of the Community Volunteers**

- Coordinate with SRH Technical Manager, Medical doctor, Community Health Officer to provide competency-based capacity building training for community mobilizers/Peer Educators.
- Support on the job training and coaching to community mobilizers/Peer Educators by Community health Team.
- Assist Medical Doctor/SRH Technical Manager in supervising translators and community mobilizers/Peer Educators.

### **Monitoring and Evaluation**

- Conduct data entry at SRH clinic level:
  - Support Medical Doctors/Clinic Manager in entering patient consultation data into tablets and in hard copy to patient record books.

- In collaboration with Medical Doctors/Clinic Manager, collate information on relevant morbidities into daily State health Department reports.
- Prepare and report weekly and monthly EWARS reports and MUAC screening report as needed
- Ensure adherence to GBV information sharing protocol when sharing any GBV related data.

#### **Other**

- Coordinate with program support teams to implement project activities in time
- Assist medical doctor/clinic manager to provide procurement documents in advance as needed
- In collaboration with other members of the health project team, participate in the design and implementation of formative assessments and baseline studies in order to identify health priorities and practices among the IDP and community.
- Assist Medical Doctor/ Clinic Manager for establishing diseases surveillance system and outbreak response as needed
- Remain flexible to perform other duties as required or requested.

### **What should you have?**

#### **Education:**

- Licensed Nurse with Bachelor of Nursing or diploma of nursing. Must have valid Nurse Registration document.

#### **Work Experience:**

- At least 1 years' experience of Sexual and Reproductive health (SRH) care/GBV settings after graduation.
- Experience of using Microsoft Office package.
- Knowledge of SRH (HE and Counseling) including working with adolescent girls.
- Favorable to people with experience on medical response to disaster area, surveillance and control of communicable diseases in disaster area.
- Sensitivity to the needs and priorities of conflicted-affected populations.
- Has knowledge of or understanding GBV guiding principles.
- Experience of using Microsoft Office package.

#### **Demonstrated Skills and Competencies:**

- Strong leadership skills and team management skills.
- Adaptable, flexible and mature in judgment.
- Good assessment, analytical, planning and reporting skills.
- Understanding medical ethics and patient education.
- Have ability and motivation to travel by boat and work long continuous days in remote villages in Rakhine coastal region.
- Skilled in community mobilization, facilitation and health promotion.

#### **Language Skills:**

- Good English language skill.
- Good Rakhine or Bengali language skill is favorable.
- **“Local Candidates are encouraged to Apply”**

Deadline	Application Link
5pm on Thursday, July/ 17 /2025.	<a href="https://rescue.csod.com/ux/ats/careersite/1/home/requisition/58799?c=rescue">https://rescue.csod.com/ux/ats/careersite/1/home/requisition/58799?c=rescue</a>
<p><u>Notes:</u></p> <ul style="list-style-type: none"> <li>➤ I Resume/Application is requested to be submitted in <b>Microsoft Word Format</b>.</li> <li>➤ Please clearly mention the Position and Location you are applying for in the email Subject Line.</li> <li>➤ IRC is an Equal Opportunity Employer and considers all applicants on the basis of merit without regard to race, sex, color, national origin, sexual orientation, age, marital status, veteran status, or disability. IRC's GEDI, Gender Equality Diversity and Inclusion policy applies to all IRC Staff.</li> <li>➤ IRC practices zero-tolerance against any abusive action. IRC's Child Safeguarding and Adult Safeguarding Policy applies to all IRC staff.</li> <li>➤ Candidates are required to declare in advance should there be any relative or family member currently employed in IRC. Failure to do so, he/she will result in the termination of the employment contract even after successfully being selected.</li> <li>➤ <b>IRC regrets to inform you that only short-listed candidates will be contacted.</b></li> </ul>	