



# INTERNATIONAL RESCUE COMMITTEE

Vacancy Announcement-Ref No. req58600

(National Only)

## Four Core values of IRC

### Integrity

We are open, honest and trustworthy in dealing with clients, partners, co-workers, donors, funders and the communities we affect.

### Accountability

We are accountable—individually and collectively—for our behaviors, actions and results.

### Service

We are responsible to the people we serve and the donors who enable our service.

### Equality

We strive for equal outcomes for all clients and colleagues by promoting equitable access to opportunities and services.

## From Harm to Home

The mission of the IRC is to help people whose lives and livelihoods are shattered by conflict and disaster to survive, recover, and gain control of their future. <https://www.rescue.org/>

Who receives IRC's services?	the most vulnerable populations
Which sectors?	Water & sanitation, women protection & empowerment, protection, health, social development
When began in Myanmar?	2008
What position you are applying for?	Senior Technical Officer
Number of Opening	1
Who you report to?	SRH Technical Manager
Where you work?	Rakhine State
When you start working?	Immediately
What will you get?	Basic Pay + Fringe Benefits (Health Insurance + Annual Group Life Insurance + Annual 13 <sup>th</sup> Month Pay + Severance + Leaves Entitlements)
When can you apply?	During 19 July 2020 to 25 July 2025
What IRC expects from you?	Zero tolerance with financial fraud, sexual harassment, sexual violence, child abuse, abuse on beneficiaries. The applicant is expected to abide by IRC's policies related to safeguarding. IRC defines safeguarding as "An umbrella term that covers both staff and client-facing protection from exploitation and abuse".
What is your Job Scope?	<b><u>Job Overview/Summary:</u></b> The Senior Technical Officer will be responsible for the overall management of sexual and reproductive health services delivered by partner teams in respective township of WPE/SRH integrated centers and clinic sites. The Senior Technical Officer will be the focal person of the whole SRH team in your project township. The Senior Technical Officer needs to build the capacity of partner SRH team members and participate in project monitoring and evaluation. The Senior Technical Officer is under direct supervision and management of SRH Technical Manager but works together with Community Health Officer, partner SRH team and WPE Senior team members and this position is based in the project covered township in Rakhine State with occasionally travel to identified IDP camps and/ or isolated villages from that Township.

## **Major Responsibilities:**

### **Technical Oversight on the implementation of SRH services at WGWC center and targeted sites**

- Play an essential role on technical oversight of WPE/SRH integrated center and clinic sites driven by partner SRH team for establishment, maintenance and ensuring proper function of the building, medical supplies, medical equipment and other materials of the center and outreach clinics.
- Ensure partner's SRH clinic staffs can deliver quality care of sexual and reproductive health services including clinical care of sexually assaulted survivors, long term, and short-term family planning service provision, STI and part of primary health care and malnutrition services. Strict support to ensure that those services are provided according to standard protocols and guidelines of IRC, WHO and MSF guidelines.
- Jointly conducted sexual and reproductive health services with partner team as needed and, in a condition, where partner team could not be able to conduct activities, senior technical officer will be the responsible as a focal medical doctor to provide services in integrated center and outreach sites.
- Oversight organizing of referral of life-threatening emergency cases to secondary and tertiary referral health facilities in area.
- Monthly cooperation and collaboration with partner and WPE team regarding with activities work plan, sharing achievements, discussing ways to solve facing challenges, and coordinate for the effective referral of CCSAS cases. Act as focal person for GBV working group in Project Township.
- Develop proper health care waste management system in SRH integrated center and clinic sites as needed.
- Support to check drug consumption and nearly expired drugs data, sharing between partner SRH team and others in need for effective consumption of nearly expired drugs.
- Support to provide MHPSS counselling and c-IYCF counselling as needed.
- Coordinate and collaborate with the government health department for partner's SRH activities as needed.

### **Capacity building of the partner SRH clinical and community team members**

- Provide technical support on partner medical doctors and nurses for quality SRH clinical services and technical support to community health team (community health officers, health promoters and community mobilizers) for effective community mobilization activities.
- Facilitates in planning and arrangement of technical capacity building training and assists capacity building team, SRH technical manager and program manager to organize capacity building training for SRH team and community health team. Assist SRH technical manager in developing technical SOPs and guidelines.
- Support and provide training on the job to partner medical doctors and nurses including coaching methods of LARC under the guidance of SRH technical manager and CBQC team and timely reporting.
- Coordinate and collaborate with community health team, provide technical support to peer educators about CCSAS kits distribution and referral mapping services for effective community mobilization of GBV case management.

### **Coordination**

- Represent as a focal person in coordination with different stakeholders, partner organizations, and township health department of Project township.
- Coordinate with WPE program and partner organizations for integrated SRH services at WGWC centers and supported IDPs and villages.

- Lead or assist SRH technical manager, Program managers in coordination and relationship with health stakeholders, health cluster members at the Project township.
- Coordinate and collaborate with stakeholders to establish weekly and monthly disease surveillance systems and outbreak response as needed.

#### **Monitoring and evaluation**

- Organize data entry and analysis of monthly SRH activities and achievements in the standard IRC Humanitarian Health Response database.
- Prepare IRC Global Minimum Health Indicators Report, Monthly Data Reports, etc.
- Monitor the progress of services to ensure quality care and verify that program indicators and targets are met in order to ensure the quality of service. On time monitoring of partner's provided services is aligned with IRC standards.
- Conduct supportive supervision of implementation sites and participate in quarterly monitoring visits of capacity building and quality control team in Rakhine. Ensure adequate and timely reporting of supervision outputs and action plans to SRH manager/program managers and coordinator.

#### **Reporting**

- Provide regular, on time and quality monthly narrative report to SRH Technical Manager and Program Manager and organize to prepare monthly reports of partner organizations.
- Assist SRH Technical Manager and Program Manager in preparation of donor, IRC in-country and HQ report as needed.
- Provide regular and on time monthly report of SRH activities to the township health department and respective stakeholders as needed.

#### **Financial and logistics management**

- Requesting cash advance and liquidation for the program activities in Project township.
- Oversight partner organization's medical store management, drug and supply transportation, medical supply chain management and supervise transportation for daily SRH clinic activities.

#### **Other**

- Lead the clinical management quality control team of ERT SRH project in coordination with SRH manager, program manager, teams and colleagues.
- Coordinate with program support teams to implement project activities in time.
- Provide procurement documents in advance as needed.
- In collaboration with other members of the health project team, participate in the design and implementation of formative assessments and baseline studies in order to identify health priorities and practices among the IDP and community.
- Remain flexible to perform other duties as required or requested.

#### **Key Working Relationships:**

Position Reports to: SRH Technical Manger

Position directly supervises: Community Health Officer

## What should you have?

### Education:

- Registered **female** medical doctor (M.B., B.S.).

### Work Experience:

- At least 2 years' experience in reproductive care settings and clinic management.

### Demonstrated Skills and Competencies:

- Ability to work well in a team.
- Ability to work in difficult situations with flexibility.
- Ability to travel and work long continuous days in remote IDP camps and villages.
- Favorable to person with experience on medical response to disaster and conflict affected areas.
- Sensitivity, leadership skills and team management skills.
- Strong mentorship in capacity building of team members and local partner staff.
- Adaptable, flexible, and mature in judgment.
- Good communication skills and experience in community facilitation.
- Skilled facilitator, educator and trainer.
- Advance knowledge and skill to use Microsoft package.

### Language Skills:

- Good in read, write and communicate in English language.
- Good in speaking and understanding local dialects.

Deadline	Application Link
<b>5pm on Friday, July/ 25 /2024.</b>	<a href="https://rescue.csod.com/ux/ats/careersite/1/home/requisition/58329?c=rescue">https://rescue.csod.com/ux/ats/careersite/1/home/requisition/58329?c=rescue</a>
<b>Notes:</b> <ul style="list-style-type: none"><li>➤ I Resume/Application is requested to be submitted in <b>Microsoft Word Format</b>.</li><li>➤ Please clearly mention the Position and Location you are applying for in the email Subject Line.</li><li>➤ IRC is an Equal Opportunity Employer and considers all applicants on the basis of merit without regard to race, sex, color, national origin, sexual orientation, age, marital status, veteran status, or disability. IRC's GEDI, Gender Equality Diversity and Inclusion policy applies to all IRC Staff.</li><li>➤ IRC practices zero-tolerance against any abusive action. IRC's Child Safeguarding and Adult Safeguarding Policy applies to all IRC staff.</li><li>➤ Candidates are required to declare in advance should there be any relative or family member currently employed in IRC. Failure to do so, he/she will result in the termination of the employment contract even after successfully being selected.</li><li>➤ <b>IRC regrets to inform you that only short-listed candidates will be contacted.</b></li></ul>	